

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

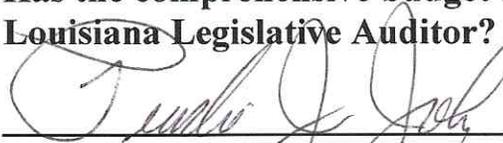
Recipient: Arts Council of New Orleans

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program
 - Line Item Appropriation
 - Letter of Agreement

Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



Contract Monitor

10-30-2012

Date



Appointing Authority

11-15-12

Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Arts Council of New Orleans
Address: 935 Gravier Street, Suite 850
City & State: New Orleans, Louisiana 70112
Contact Name: Mary Len Costa
Telephone Number: (504) 523-1465
Fax Number: (504) 529-2430

Program Data:

Arts Grant #: FY13-070
Amount to be transferred: \$52,405.00
Funding Source: State Funds / 530 & Federal Funds / 5204
Beginning Date: July 1, 2012
Ending Date: June 30, 2013

1. Proposed Plan with Detailed Goals and Objectives:

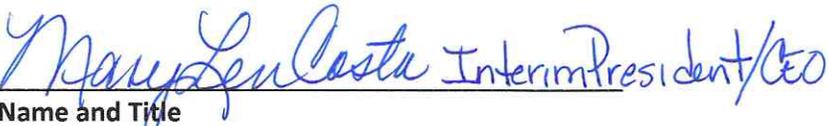
The Arts Council of New Orleans (ACNO) administers grant programs that provide access to city, state, federal and private funds for individual artists and arts organizations. For 18 years, ACNO has served as LDOA's Regional Distributing Agency. It currently distributes Decentralized Arts Funding (DAF) to Orleans, Jefferson and Plaquemines Parishes. ACNO posts forms, guidelines, narratives of grantees programs and important resources for artists and arts organization. ACNO utilizes a user-friendly state-of-the-art online application process that offers applicants and grantees streamlined, accessible ways to manage all grants. The online system allows staff to efficiently track financial information that enables accurate grant payments. Each year, guidelines are updated as needed to reflect policy changes or improvements made by LDOA or ACNO. Revisions are informed by panelists' evaluations, feedback from grant applicants and grantees, and program evaluation by staff. ACNO staff also offers year round technical assistance to all grantees and potential grantees.

2. Proposed Performance Measures for the Project:

ACNO Board advises staff in preparing annual LDOA Performance Plan, oversees policy, monitors procedures, and addresses areas of service to the regional cultural community in fulfillment of organizational goals. With two Grants Managers that together have more than 40 years of grant experience, ACNO looks to them for its role as Community Developer Coordinator. Grants staff meets regularly with constituents in exploring funding opportunities, partnership resources, and technical assistance for grant applications. They attend DAF funded presentations to assess that grant dollars are fully utilized, overall quality of programming, and expertise of artists delivering DAF projects. This vital action informs future grants services, criteria, guideline development, and in informing other ACNO staff in annual plans to meet needs of regional arts & cultural providers.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.


Name and Title

REVISED BUDGET for ATTACHMENT A

Organization: Arts Council of Greater Baton Rouge

Grant: FY2013

Dates: July 1, 2012 - June 30 - 2013

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

INCOME

1	Admissions, Memberships, Subscriptions	65,430
2	Contracted Services Revenues [workshops, presentations]	34,244
3	TOTAL EARNED REVENUE	99,674
4	Corporate Support [source]	79,197
5	Foundation Support [source]	
6	Other Private Support, Fundraising [source]	301,514
7	TOTAL CONTRIBUTED REVENUE	380,711
8	Federal Gov't Support [source]	
9	Regional Gov't Support [source]	
10	State Gov't Support [source]	
11	Local/Parish Gov't Support [source]	278,801
12	Local Arts Agency Support	411,150
13	TOTAL GOVERNMENT SUPPORT	689,951
14	Applicant Cash other than above [source]	303,317
15	SUB-TOTAL	1,473,653
16	DOA Stabilization	
17	Other DOA program grants (specify)	405,407
18	Total DOA GRANTS	405,407
19	TOTAL CASH INCOME	1,879,060

EXPENSES (this grant only)		DOA Grant	Cash Match	TOTAL
20	Salaries/Wages/Benefits - Adm			635,497
21	Salaries/Wages/Benefits - Artistic			-
22	Salaries/Wages/Benefits - Tech			-
23	Payroll Taxes			-
24	Professional Services - Artistic			-
25	Professional Fees and Services			-
26	Production			288,723
27	Occupancy/Utilities			-
28	Equipment Rental and Maintenance			-
29	Technology and Communications			-
30	Insurance			-
31	Supplies			-
32	Postage and Shipping			-
33	Marketing			-
34	Development/Programs			1,017,621
35	Travel/Mileage			-
36	Professional Development			-
37	Other Expenses			-
38	TOTAL EXPENSES	-	-	1,941,841
39	SURPLUS/DEFICIT			(62,781)
40	ACCUMULATED SURPLUS/DEFICIT			1,241,033
41	In-kind Donations - Use of City Parish Owned Building			85,000