

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

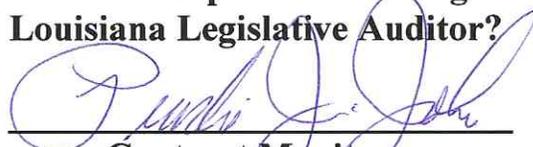
Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Northeast Louisiana Arts Council

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program RDA|GOS
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:



Contract Monitor

10-13-11

Date



Appointing Authority

10-26-11

Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Northeast Louisiana Arts Council, Inc.
Address: 2305 North 7th Street
City & State: West Monroe, LA 71291-5256
Contact Name: *Tommy Usrey, CEO*
Telephone Number: (-000) 000-9519
Fax Number: (-000) 000-6836

Program Data:

Arts Grant #: FY12-077
Amount to be Transferred: \$12,115
Funding Source: State Funds/
Beginning Date:
Ending Date:

1. Proposed Plan with Detailed Goals and Objectives:

See Attached

2. Proposed Performance Measures for the Project:

See Attached

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.

Tommy Usrey, President + CEO
Name and Title

Act 12 Information

1. Proposed Plan with Detailed Goals and Objectives:

NLAC plays the role of guide, facilitator, and catalyst, promoting and expanding cultural awareness in Region 8. Establishing positive relationships with the business community, tourism industry, and government agencies, the Council serves as a cultural liaison to develop new opportunities and partnerships. Staying abreast of current legislation affecting the Arts through its association with state, regional, and national organizations, NLAC plays a leadership role in advocacy at all levels. Through its technical assistance and coordinating services, NLAC gathers information about individual Parish perceptions and cultural needs. Following its annual assessments, programming is secured to fulfill these specific community needs. NLAC's Board of Directors, RUPAR members, and Community Representatives form the nucleus of the committee system which guides the programming to assure consistency with accepted artistic and educational criteria to provide residents with the quality exposure to current trends in all disciplines. Committee members are selected on a basis of educational/professional background and expertise, with considerable consideration given to personal preference as to committee choice. With an emphasis on presenting and Arts-in-Education, the Council uses its financial and manpower resources to provide residents of the 11-parish region with programming designed to enhance current programs that exist in area schools. Through the presentation of regional, national, and international artists, and legendary performers, the Arts Council provides venues for audience development in its urban center and the rural, underserved parishes in the urban cluster.

2. Proposed Performance Measures for the Project:

Following its established tradition, the members of the NLAC's standing and ad hoc committees meet on a timely basis to determine the success of each program, accommodating necessary changes as determined by feedback from constituency and through observations of individual committee members. Recommendations are implemented as quickly as feasible or are incorporated into long range planning.

Grant: FY2012

Dates: July 1, 2011 - June 30, 2012

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions, Memberships, Subscriptions	\$ 11,500
2. Contracted Services Revenues [workshops, presentations]	\$ 9,300
3. TOTAL EARNED REVENUE	\$ 20,800
4. Corporate Support [source]	\$ 12,000
5. Foundation Support [source]	\$ 4,000
6. Other Private Support, Fundraising [source]	\$ 22,000
7. TOTAL CONTRIBUTED REVENUE	\$ 38,000
8. Federal Government Support [source]	\$ 0
9. Regional Gov't Support [source]	\$ 0
10. State Gov't Support [source]	\$ 0
11. Local/Parish Government Support [source]	\$ 55,000
12. Local Arts Agency Support	\$ 0
13. TOTAL GOVERNMENT SUPPORT	\$ 55,000
14. Applicant Cash other than above [source]	\$ 10,148
15. SUB-TOTAL	\$ 123,348
16. DOA Stabilization	\$ 12,115
17. Other DOA Program Grants (specify) <u>DAF</u>	\$ 111,913
18. Total DOA GRANTS (add lines 16 through 18)	\$ 126,552
19. TOTAL CASH INCOME	\$ 250,500

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$ 12,115	\$ 109,235	\$ 121,350
21. Salaries/Wages/Benefits-Artistic	\$	\$	\$
22. Salaries/Wages/Benefits-Tech	\$	\$	\$
23. Payroll Taxes <i>Included in Line 20</i>	\$	\$	\$
24. Professional Services-Artistic	\$	\$	\$ 3,800
25. Professional Fees and Services	\$	\$	\$ 5,500
26. Production	\$	\$	\$
27. Occupancy/Utilities	\$	\$	\$ 20,000
28. Equipment Rental and Mainten.	\$	\$	\$ 700
29. Technology and Communication	\$	\$	\$ 1,715
30. Insurance	\$	\$	\$ 3,000
31. Supplies	\$	\$	\$ 1,889
32. Postage and Shipping	\$	\$	\$ 1,370
33. Marketing	\$	\$	\$ 2,300
34. Development	\$	\$	\$ 1,900
35. Travel/Mileage	\$	\$	\$ 6,495
36. Professional Development	\$	\$	\$ 2,259
37. Other Expenses <i>DAF REGRANTS</i>	\$	\$	\$ 78,222
38. TOTAL EXPENSES	\$ 12,115	\$ 109,235	\$ 250,500
39. SURPLUS/DEFICIT	\$	\$	\$
40. ACCUMULATED SURPLUS/DEFICIT	\$	\$	\$
41. In-Kind Donations	\$	\$	\$