

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Northeast Louisiana Arts Council

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Decentralized Arts Funding
  - Line Item Appropriation
  - Letter of Agreement

**Yes    No**

- Does the agreement include budget worksheet?**
- Does the agreement include anticipated uses?**
- Does the agreement include estimated duration of the project?**
- Does the agreement include goals, objectives, and measures of performance?**
- Does the agreement indicate requirement of written progress report every six (6) months?**
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)**
- Has the comprehensive budget been approved by the appointing authority?**
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?**

**Signatures:**

  
\_\_\_\_\_  
**Contract Monitor**

10-13-11  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Appointing Authority**

10-18-11  
\_\_\_\_\_  
**Date**

**ATTACHMENT P**

**PARISHES SERVED BY GRANTEE/2012 DAF Allocation Formula:**

<b>Region 7 Parish</b>	<b>Population 2010 Census</b>	<b>Dollar Allocation (x \$.5025)</b>	<b>\$ Admin. Fee</b>	<b>2012 Regrant</b>
Caldwell	10,132	\$2,850	\$285	\$2,565
East Carroll	7,759	\$2,182	\$218	\$1,964
Franklin	20,767	\$5,841	\$584	\$5,257
Jackson	16,274	\$4,577	\$458	\$4,119
Madison	12,093	\$3,401	\$340	\$3,061
Morehouse	27,979	\$7,869	\$787	\$7,082
Ouachita	153,720	\$43,233	\$4,323	\$38,910
Richland	20,725	\$5,829	\$583	\$5,246
Tensas	5,252	\$1,477	\$148	\$1,329
Union	22,721	\$6,390	\$639	\$5,751
West Carroll	11,604	\$3,264	\$326	\$2,938
<b>Region 8 Total</b>	<b>309,026</b>	<b>\$86,913</b>	<b>\$8,691</b>	<b>\$78,222</b>

**Northeast Louisiana Arts Council 2011-2012 PAYMENT SCHEDULE**

<b>Payment</b>	<b>Date</b>	<b>Calculation</b>	<b>Amount</b>
#1	09/2011	75% of Regrant	\$58,666.50
#2	11/2012	CDC (\$25,000) & Administrative Fees (\$8,691)	\$33,691.00
#3	05/2012	25% of Regrant	\$19,555.50
<b>TOTAL AWARD</b>			<b>\$111,913.00</b>