

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Northeast Louisiana Arts Council

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Performance Plan
  - Line Item Appropriation
  - Letter of Agreement

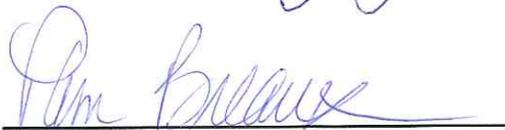
**Yes    No**

- Does the agreement include budget worksheet?**
- Does the agreement include anticipated uses?**
- Does the agreement include estimated duration of the project?**
- Does the agreement include goals, objectives, and measures of performance?**
- Does the agreement indicate requirement of written progress report every six (6) months?**
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)**
- Has the comprehensive budget been approved by the appointing authority?**
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?**

**Signatures:**

  
\_\_\_\_\_  
**Contract Monitor**

10-21-13  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Appointing Authority**

10-21-13  
\_\_\_\_\_  
**Date**

DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 14 - Information

OFFICE: Cultural Development – Division of the Arts

**Recipient:**

Name: Northeast Louisiana Arts Council  
Address: 2305 North 7<sup>th</sup> Street  
City & State: West Monroe, LA 71291  
Contact Name: **Tommy Usrey**  
Telephone Number: (318.396.9520)  
Fax Number: (318.396.6837)

**Program Data:**

Arts Grant #: FY14-018  
**Amount to be**  
Transferred: \$12,115.00  
Funding Source: State Funds | 5401 & Federal Funds | 5304  
Beginning Date: July 1, 2013  
Ending Date: June 30, 2014

**1. Proposed Plan with Detailed Goals and Objectives:**

PER ATTACHED

**2. Proposed Performance Measures for the Project:**

PER ATTACHED

- 3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.
- 4. This project is viable in accordance with the grant agreement and this form will serve as the interim report, as required by Act 14.

  
\_\_\_\_\_  
Signature of Grantee's Authorized Official  
President + CEO  
\_\_\_\_\_  
Title

Act 14 Information

*Handwritten signature and date: May 19, 2012*

1. Proposed Plan with Detailed Goals and Objectives:

NLAC plays the role of guide, facilitator, and catalyst, promoting and expanding cultural awareness in Region 8. Establishing positive relationships with the business community, tourism industry, and government agencies, the Council serves as a cultural liaison to develop new opportunities and partnerships. Staying abreast of current legislation affecting the Arts through its association with state, regional, and national organizations, NLAC plays a leadership role in advocacy at all levels. Through its technical assistance and coordinating services, NLAC gathers information about individual Parish perceptions and cultural needs. Following its annual assessments, programming is secured to fulfill these specific community needs. NLAC's Board of Directors, RUPAR members, and Community Representatives form the nucleus of the committee system which guides the programming to assure consistency with accepted artistic and educational criteria to provide residents with the quality exposure to current trends in all disciplines. Committee members are selected on a basis of educational/professional background and expertise, with considerable consideration given to personal preference as to committee choice. With an emphasis on presenting and Arts-in-Education, the Council uses its financial and manpower resources to provide residents of the 11-parish region with programming designed to enhance current programs that exist in area schools. Through the presentation of regional, national, and international artists, and legendary performers, the Arts Council provides venues for audience development in its urban center and the rural, underserved parishes in the urban cluster.

2. Proposed Performance Measures for the Project:

Following its established tradition, the members of the NLAC's standing and ad hoc committees meet on a timely basis to determine the success of each program, accommodating necessary changes as determined by feedback from constituency and through observations of individual committee members. Recommendations are implemented as quickly as feasible or are incorporated into long range planning.

3. Anticipated Uses of the Appropriation

Staff Salary – Administrative Assistant: \$12,115.00

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