

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Northeast Louisiana Arts Council

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program** RDA Plan Review
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: Paula White
Contract Monitor

10/16/14
Date

Pam Brew
Appointing Authority

10/16/14
Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 15 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Northeast Louisiana Arts Council
Address: 2305 North 7th Street
City & State: West Monroe, LA 71291
Contact Name: **Tommy Usrey**
Telephone Number: (318.396.9520)
Fax Number: (318.396.6837)

Program Data:

Arts Grant #: FY15-023
Amount to be
Transferred: \$14,538.00
Funding Source: State Funds & Federal Funds
Beginning Date: July 1, 2014
Ending Date: June 30, 2015

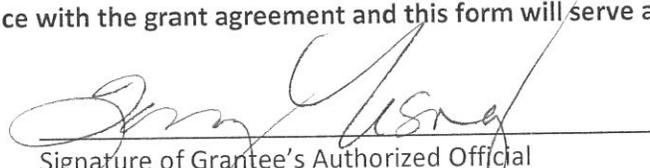
1. Proposed Plan with Detailed Goals and Objectives:

PER ATTACHED

2. Proposed Performance Measures for the Project:

PER ATTACHED

- 3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**
- 4. This project is viable in accordance with the grant agreement and this form will serve as the interim report, as required by Act 15.**



Signature of Grantee's Authorized Official
President & CEO

Title

Act 15 Information

1. Proposed Plan with Detailed Goals and Objectives:

NLAC plays the role of guide, facilitator, and catalyst, promoting and expanding cultural awareness in Region 8. Establishing positive relationships with the business community, tourism industry, and government agencies, the Council serves as a cultural liaison to develop new opportunities and partnerships. Staying abreast of current legislation affecting the Arts through its association with state, regional, and national organizations, NLAC plays a leadership role in advocacy at all levels. Through its technical assistance and coordinating services, NLAC gathers information about individual Parish perceptions and cultural needs. Following its annual assessments, programming is secured to fulfill these specific community needs. NLAC's Board of Directors, RUPAR members, and Community Representatives form the nucleus of the committee system which guides the programming to assure consistency with accepted artistic and educational criteria to provide residents with the quality exposure to current trends in all disciplines. Committee members are selected on a basis of educational/professional background and expertise, with considerable consideration given to personal preference as to committee choice. With an emphasis on presenting and Arts-in-Education, the Council uses its financial and manpower resources to provide residents of the 11-parish region with programming designed to enhance current programs that exist in area schools. Through the presentation of regional, national, and international artists, and legendary performers, the Arts Council provides venues for audience development in its urban center and the rural, underserved parishes in the urban cluster.

2. Proposed Performance Measures for the Project:

Following its established tradition, the members of the NLAC's standing and ad hoc committees meet on a timely basis to determine the success of each program, accommodating necessary changes as determined by feedback from constituency and through observations of individual committee members. Recommendations are implemented as quickly as feasible or are incorporated into long range planning.

3. Anticipated Uses of the Appropriation

Staff Salary – CEO: \$14,538.00

REVISED BUDGET

Organization:

Grant: FY2015

Dates: July 1, 2014 - June 30 - 2015

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

INCOME

1	Admissions, Memberships, Subscriptions	15,000
2	Contracted Services Revenues [workshops, presentations]	13,000
3	TOTAL EARNED REVENUE	28,000
4	Corporate Support [source]	18,500
5	Foundation Support [source]	8,000
6	Other Private Support, Fundraising [source]	50,000
7	TOTAL CONTRIBUTED REVENUE	76,500
8	Federal Gov'n't Support [source]	
9	Regional Gov't Support [source]	
10	State Gov't Support [source]	
11	Local/Parish Gov'n't Support [source]	35,000
12	Local Arts Agency Support	
13	TOTAL GOVERNMENT SUPPORT	35,000
14	Applicant Cash other than above [source]	4,500
15	SUB-TOTAL	144,000
16	DOA Stabilization	14,538
17	Other DOA program grants (specify)	110,600
18	Total DOA GRANTS	125,138
19	TOTAL CASH INCOME	269,138

EXPENSES (this grant only)	DOA Grant	Cash Match	TOTAL	
20	Salaries/Wages/Benefits - Adm	14,538	81,062	95,600
21	Salaries/Wages/Benefits - Artistic			-
22	Salaries/Wages/Benefits - Tech			-
23	Payroll Taxes		5,200	5,200
24	Professional Services - Artistic		19,500	19,500
25	Professional Fees and Services		5,260	5,260
26	Production		1,500	1,500
27	Occupancy/Utilities		2,000	2,000
28	Equipment Rental and Maintenance		2,502	2,502
29	Technology and Communications		1,200	1,200
30	Insurance		2,200	2,200
31	Supplies		1,300	1,300
32	Postage and Shipping		350	350
33	Marketing		5,350	5,350
34	Development		14,250	14,250
35	Travel/Mileage		7,500	7,500
36	Professional Development		7,000	7,000
37	Other Expenses		98,426	98,426
38	TOTAL EXPENSES	14,538	254,600	269,138
39	SURPLUS/DEFICIT			-
40	ACCUMULATED SURPLUS/DEFICIT			
41	In-kind Donations		61000	61,000