

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Northeast Louisiana Arts Council

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program Stabilization
  - Line Item Appropriation
  - Letter of Agreement

**Yes    No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

**Signatures:**

*Paula White*  
**Contract Monitor**

11/5/14  
**Date**

*Pam Brews*  
**Appointing Authority**

11-7-14  
**Date**

DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 15 - Information

OFFICE: Cultural Development – Division of the Arts

**Recipient:**

Name: Northeast Louisiana Arts Council  
Address: 2305 North 7<sup>th</sup> Street  
City & State: West Monroe, LA 71291  
Contact Name: **Tommy Usrey**  
Telephone Number: (318.396.9520)  
Fax Number: (318.396.6837)

**Program Data:**

Arts Grant #: FY15-012  
**Amount to be**  
Transferred: \$17,850.00  
Funding Source: State Funds & Federal Funds  
Beginning Date: July 1, 2014  
Ending Date: September 1, 2015

**1. Proposed Plan with Detailed Goals and Objectives:**

To administer the Stabilization Program for Region 8 by providing developing and/or expanding the arts infrastructure in the 11 parishes served by providing technical assistance in grantmanship, discipline-based programming, and organizational development. This will be accomplished by the NLAC staff who will promote the Program and available resources of the NLAC and DOA through workshops and on-site planning sessions to assess the needs and wants of each community served. The NLAC will award funds to those organizations recommended for funding via grant agreements between the NLAC and the award recipients.

**2. Proposed Performance Measures for the Project:**

Site visits and annual program assessments with the DOA staff, the NLAC Board of Directors, and representatives from the Region 8 parishes. The President & CEO will review final reports to assure that they are representative of the amended project as determined from site visits.

**3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**

Organization Re grants	\$16,650
Administrative Salaries	<u>\$ 1,200</u>
TOTAL	\$17,850

**4. This project is viable in accordance with the grant agreement and this form will serve as the interim report, as required by Act 15.**



Signature of Grantee's Authorized Official

President & CEO  
Title

Grant # FY15-003  
 Program: DECENTRALIZED ARTS FUNDING

Dates: July 1, 2014 – December 31, 2015  
 Amount: \$77,828.00

**ATTACHMENT B**

**PARISHES SERVED BY GRANTEE/ Northeast Louisiana Arts Council, Inc. DAF Allocation  
 Formula:**

Region 8 Parish	Population 2010 Census	Dollar Allocation	\$ Admin. Fee	2015 Regrant
Caldwell	10,132	\$1,732	\$173	\$1,559
East Carroll	7,759	\$1,326	\$133	\$1,193
Franklin	20,767	\$3,550	\$355	\$3,195
Jackson	16,274	\$2,782	\$278	\$2,504
Madison	12,093	\$2,067	\$207	\$1,860
Morehouse	27,979	\$4,783	\$478	\$4,305
Ouachita	153,720	\$26,279	\$2,628	\$23,651
Richland	20,725	\$3,543	\$354	\$3,189
Tensas	5,252	\$898	\$90	\$808
Union	22,721	\$3,884	\$388	\$3,496
West Carroll	11,604	\$1,984	\$198	\$1,786
<b>Region 8 Total</b>	<b>309,026</b>	<b>\$52,828</b>	<b>\$5,282</b>	<b>\$47,546</b>

**Northeast Louisiana Arts Council, Inc. PAYMENT SCHEDULE**

Payment Date	Calculation	Amount
#1 10/2014	75% of Regrant	\$35,659.50
#2 12/2014	CDC (\$25,000) & Administrative Fees (\$5,282)	\$30,282.00
#3 06/2015	25% of Regrant	\$11,886.50

**TOTAL AWARD**

**\$77,828.00**