

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Southern Rep Grant #FY11-0299

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Stabilization - Advancement
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? (to be transmitted at a later date) |

Signatures:



Contract Monitor

10-06-10

Date



Appointing Authority

10-7-10

Date

REVISED BUDGET for ATTACHMENT A

Grant: FY11-299 ST Dates: July 1, 2010 - June 30, 2011
 Grantee: Southern Rep Amount: \$6,000

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions,Memberships,Subscriptions	\$ 210 000
2. Contracted Services Revenues[workshops,presentations]	\$ 101 000
3. TOTAL EARNED REVENUE	\$ 311 000
4. Corporate Support[source]	\$ 25 000
5. Foundation Support[source]	\$ 65 000
6. Other Private Support, Fundraising[source]	\$ 170 000
7. TOTAL CONTRIBUTED REVENUE	\$ 260 000
8. Federal Government Support[source]	\$
9. Regional Gov't Support[source]	\$
10. State Gov't Support[source]	\$
11. Local/Parish Government Support[source]	\$
12. Local Arts Agency Support	\$ 9740
13. TOTAL GOVERNMENT SUPPORT	\$ 9740
14. Applicant Cash other than above[source]	\$
15. SUB-TOTAL	\$
16. DOA Stabilization	\$ 6000
17. Other DOA Program Grants (specify)	\$
18. Total DOA GRANTS (add lines 16 through 18)	\$ 6000
19. TOTAL CASH INCOME	\$ 586 740

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$	\$	\$ 120 000
21. Salaries/Wages/Benefits-Artistic	\$	\$	\$ 20 000
22. Salaries/Wages/Benefits-Tech	\$	\$	\$ 40 000
23. Payroll Taxes	\$	\$	\$ 20 000
24. Professional Services-Artistic	\$ 6000	\$ 6000	\$ 80000
25. Professional Fees and Services	\$	\$	\$ 12500
26. Production	\$	\$	\$ 82 000
27. Occupancy /Utilities	\$	\$	\$ 95 000
28. Equipment Rental and Mainten.	\$	\$	\$ 5 000
29. Technology and Communication	\$	\$	\$ 5 000
30. Insurance	\$	\$	\$ 15 000
31. Supplies	\$	\$	\$ 15 000
32. Postage and Shipping	\$	\$	\$ 5 000
33. Marketing	\$	\$	\$ 60 000
34. Development	\$	\$	\$ 25 000
35. Travel/Mileage	\$	\$	\$ 2 500
36. Professional Development	\$	\$	\$ 2 500
37. Other Expenses	\$	\$	\$
38. TOTAL EXPENSES	\$	\$	\$ 586 000
39. SURPLUS/DEFICIT	\$	\$	\$
40. ACCUMULATED SURPLUS/DEFICIT	\$	\$	\$
41. In-Kind Donations	\$	\$	\$