

FUNDING PERIOD: December 1, 2014 through September 25, 2015
SUB-GRANTEE: Mid-City Redevelopment Alliance, Inc.

AWARD AMOUNT: \$8,000.00
GRANT AGREEMENT: 14VGH001-5

**STATE OF LOUISIANA
OFFICE OF THE LIEUTENANT GOVERNOR
VOLUNTEER LOUISIANA COMMISSION
GRANT AGREEMENT**

BE IT KNOWN, the Volunteer Louisiana Commission, Office of the Lieutenant Governor of the State of Louisiana (hereafter sometimes referred to as the "State") and Mid-City Redevelopment Alliance, Inc. (Samuel Sanders, Executive Director, 419 North 19th Street; Baton Rouge, LA 70802) (hereafter sometimes referred to as "Sub-grantee") do hereby enter into this grant Agreement under the following terms and conditions.

1. Performance Indicators

Sub-grantee hereby agrees to utilize the funding to support expenses related to the Dr. Martin Luther King, Jr. Commemoration project in accordance with the goals and objectives contained in the Sub-grantee's proposal which includes the State-approved budget for this project (See Attachment A, which is by this reference incorporated herein.). In the event of any inconsistent or incompatible provisions, this signed Agreement (excluding the Sub-grantee's proposal) shall take precedence, followed by the provisions of the Sub-grantee's proposal.

2. Purpose of the Grant

Mid-City Redevelopment Association of Baton Rouge will recruit 950 volunteers through two National Days of Service Projects; Dr. Martin Luther King, Jr. Day of Service and the National Day of Service and Remembrance. The MLK Day project will consist of cleanup and repair projects at the Historical Magnolia Cemetery, Sweet Olive Cemetery, Bernard Terrace Elementary School, Old Laurel Street Fire Station, Lincoln Theater, South 15th Street Neighborhood and the Veterans Home. The National Day of Service and Remembrance project will include neighborhood projects in partnership with the City/Parish government that are to be determined. The Proposal and Budget submitted by the Organization as ultimately approved by the State (Attachment A). **Grant Recipients must participate in a Best Practices training** offered by Volunteer Louisiana and **participate in the improvement of three Best Practices** of their choosing during the planning, execution, implementation and/or assessing of the service project. The Assessment must be submitted to Volunteer Louisiana with the three areas of improvement designated prior to any reimbursement being made. The results of the implementation of the three Best Practices will be submitted with the Final Report, Final Reimbursement Request and a roster of volunteers if the sub-grantee did not utilize the online volunteer registry provided by Volunteer Louisiana at www.VolunteerLouisiana.gov.

3. Grant Award

In consideration of the work described above, the State hereby agrees to pay Sub-grantee a maximum sum of \$8,000.00 (eight thousand dollars) and the Sub-grantee agrees to provide documentation of matching funds of \$2,400.00 (two thousand four hundred dollars) or at least 30% of the funds requested for reimbursement.

This funding is contingent upon the availability of funds appropriated to the State by the Louisiana Legislature or accruing to the State from other sources. The grant amount shall be paid in accordance with the following requirements:

a. **Term.** The term of the Agreement shall be from December 1, 2014 and end September 25, 2015, unless ended earlier for cause, by mutual consent of both parties, or due to lack of continuation of funding.

b. **Reimbursement Requests.** The Sub-grantee may submit Reimbursement Requests under this Agreement. Payments will be made as a reimbursement for allowable expenditures incurred in fulfilling the terms of the Agreement.

However, with prior approval by the Grant Monitor, the Sub-grantee may submit a Reimbursement Request based on work, goods, and services that have been invoiced, but not received. Sub-grantee shall

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submit to the Grant Monitor with the Reimbursement Request form, original invoice(s), a Final Report, and all supporting documentation necessary to verify that the qualifying expenses were actually incurred by the Sub-grantee in compliance with the terms of the Agreement, due no later than thirty (30) days after the end of the Agreement. For this Agreement, the Grant Monitor is Nicholas Auck, the Director of Volunteer Outreach. All forms shall be mailed with original signatures to their attention at Post Office Box 44243; Baton Rouge, LA 70804.

c. **Payment.** The Grant Monitor shall review and verify the Reimbursement Request form, invoice(s) and all supporting documentation for compliance with the Agreement. Upon approval, Grant Monitor shall authorize the release of payment. Reimbursement usually takes 2-4 weeks from the Grant Monitor's approval to be issued.

The State will reconcile the invoice(s) to the supporting documentation. The State will adjust payments downward in the event the invoice(s) includes a request for payment of expenses that are not listed in the approved Budget, the State has not been acknowledged, the documentation to support the expense is missing or inadequate, or for noncompliance with the terms of this Agreement. The State will provide the Sub-grantee notice of the defect and a reasonable opportunity to cure.

If it is determined by the Grant Monitor or by an audit that State funds were expended on non-reimbursable expenses, Sub-grantee will be required to repay the State. If the Sub-grantee defaults on the Agreement, breaches the terms of the Agreement, ceases to do business, or ceases to do business in Louisiana, it shall be required to repay the State in accordance with the State's terms.

d. **Appropriations Act for FY 2013-2014.** No funds appropriated under the Appropriations Act for FY 2012-2013 shall be transferred to a public or quasi-public agency or entity which is not a budget unit of the state unless the Sub-grantee executes an Agreement and submits to the Volunteer Louisiana Commission for approval, a comprehensive Budget showing all anticipated uses of the appropriation, an estimate of the duration of the project, and a plan showing specific goals and objectives for the use of such funds, including measures of performance. The Volunteer Louisiana Commission shall submit the Agreement, the Budget and any other required information to the Legislative Auditor for approval at ebudgets@lla.la.gov.

e. **Fiscal Funding** The continuation of this Agreement is contingent upon the appropriation of funds to fulfill the requirements of the Agreement by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the Agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

4. Amendments

Any change to this Agreement must be consistent with the provisions of the Volunteer Generation Fund. Any change to this Agreement requires a written amendment executed by both parties and approved by the Deputy Secretary of the Office of the Lieutenant Governor.

5. Acknowledgment Statement

The official logo of the Corporation for National and Community Service and the official logo of the Volunteer Louisiana Commission (both provided by Volunteer Louisiana electronically) shall appear on all printed and broadcast promotional material, publicity, advertising and printed programs supported by this grant. The following statement shall appear prominently positioned with the official logo of Corporation for National and Community Service and in close proximity to the name of the Sub-grantee organization in all printed and broadcast promotional material, publicity, advertising and printed programs supported by this grant: "Supported by a grant from Volunteer Louisiana in the Office of the Lieutenant Governor Jay Dardenne."

6. Termination

Either party may initiate a termination of this Agreement by mutual agreement, executed in writing. The State may terminate this Agreement at any time by giving thirty (30) days' written notice. This Agreement, if terminated, shall terminate as of the last day of the month following the date of the original notice or on a mutually agreed upon date.

The State may terminate this Agreement for cause based upon the failure of the Sub-grantee to comply with the terms and/or conditions of the Agreement; provided that the State shall give the Sub-grantee written notice specifying the Sub-grantee's failure. If within thirty (30) days after receipt of such notice, the Sub-grantee shall not have both corrected such failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place the Sub-grantee in default and the Agreement shall terminate on the date specified in such notice.

The Sub-grantee may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the State to comply with the terms and conditions of this Agreement; provided that the Sub-grantee shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the defect.

Sub-grantee shall be entitled to payment for expenses incurred prior to Sub-grantee's receipt of the notice of termination to the extent that the incurred expenses are allowable, otherwise consistent with the terms of this Agreement and the provisions of the Volunteer Generation Fund, and are properly requested as set forth herein.

7. Retention of Records

The Sub-grantee must retain and make available all financial records, supporting documentation, statistical records, evaluation and program performance data, member information and personnel records for three (3) years from the date of the submission of the final Financial Status Report (SF 269A) by the Volunteer Louisiana Commission. If an audit is started prior to the expiration of the three (3) year period, the Sub-grantee must retain all records until the audit findings involving the records have been resolved and final action taken. The State will notify Sub-grantees in writing when they may no longer maintain these files for auditing purposes.

8. Ownership

All records, reports, documents and other material delivered or transmitted to the Sub-grantee by State shall remain the property of State, and shall be returned by Sub-grantee to State, at the Sub-grantee's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this Agreement and/or obtained or prepared by the Sub-grantee in connection with the performance of the activities agreed to herein shall become the property of State, and shall, upon request, be returned by the Sub-grantee to State, at the Sub-grantee's expense, at termination or expiration of this Agreement.

9. Audits

A Sub-grantee that expends a total of \$500,000 or more of federal awards in a fiscal year is required to obtain a single audit for that year conducted by an independent auditor in accordance with the Single Audit Act, as amended, 31 U.S.C. 7501, et seq., and OMB Circular A-133 (If the Sub-grantee expends federal awards under only one federal program, it may elect to have a program specific audit, if it is otherwise eligible.) A Sub-grantee that does not expend \$500,000 in federal awards is exempt from the single audit requirement of OMB Circular A-133 for that year. However, it must continue to conduct financial management reviews of its programs, and records must be available for review and audit. Audit reports generated by the Corporation for National and Community Service will be submitted within thirty (30) days of the completed audit report.

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It is hereby agreed that auditors from the Louisiana Division of Administration, the Lieutenant Governor's Office and the Legislative Auditor of the State of Louisiana shall have the option of auditing all accounts of Sub-grantee that are related to this grant.

10. Taxes

The Sub-grantee hereby agrees that the responsibility for payment of taxes, if any, from the funds thus received under this Agreement and/or legislative appropriation shall be Sub-grantee's obligation and identified under Federal Tax identification number 72-1196990

11. Assignment of Interest

The Sub-grantee shall not assign any interest in this Agreement and shall not transfer any interest in same (whether by assignment or notation), without prior written consent of the State, provided however, that claims for money due or to become due to the Sub-grantee from the State may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of such assignment or transfer shall be furnished promptly to the State.

12. Anti-discrimination

The Sub-grantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Federal Rehabilitation Act of 1973 as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1972, the Fair Housing Act of 1968 as amended, and Sub-grantee agrees to abide by the Requirements of the Americans with Disabilities Act of 1990. Sub-grantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation or disabilities. Any act of discrimination committed by the Sub-grantee, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

13. Signatories

I hereby certify that I fully understand all terms of this Agreement and that I am the authorized official designated to sign this Agreement.

THE STATE OF LOUISIANA

THE SUB-GRANTEE



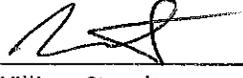
Charles R. Davis
Deputy Secretary
Office of the Lieutenant Governor

1/30/15
Date



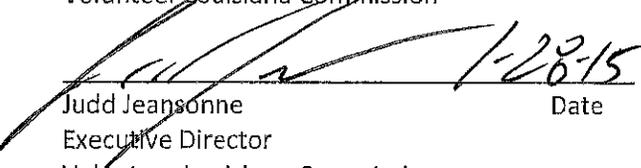
Samuel Sanders
Executive Director
Mid-City Redevelopment Alliance, Inc.

1/15/15
Date



William Stoudt
Chair
Volunteer Louisiana Commission

1/29/15
Date



Judd Jeanson
Executive Director
Volunteer Louisiana Commission

1-28-15
Date

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Attachment A

(Attach here the Sub-grantee's approved proposal, with its approved budget)

Volunteer Generation Fund
 Request for Proposals

**2014 Volunteer Generation Fund
 Proposal Cover Sheet**

Applicant Information	
Organization Name: City Redevelopment Alliance #1	Mid Address: 419 N. 19th Street, BR, LA 70802
Phone: 346-1000	225- Email: sam@midcityredevelopment.org
Project Title: MLK Day of Service	2015 Project Date(s): Monday, January 19, 2015
Amount Requested: \$7,500.00	Projected # of Volunteers: 350-500
Alternative Match Requested?	Partners: Office of Mayor Holden, Capital Area United Way, City Year, Delta Service Corps, Big Buddy, & BRBC
Authorized Representative: Saunders	Samuel Authorized Representative Title: Executive Director
Authorized Applicant Signature: 	

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2015 MLK Day of Service

Monday, January 19, 2015

8:00am-4:00pm

Planning Partners

All of the partners identified below participated on a planning committee to help discuss and determine projects that could be executed on the MLK Day of Service event on Monday, January 19th. The lead planner is the Mayor's Office, with Mid City Redevelopment Alliance serving as the fiscal agent for the project and the Capital Area United Way serving as the volunteer manager; other members are contributing by recruiting and committing volunteers, contributing cash and unkind to support the project and leading various aspects of the project planning. City Year will be the project leaders on the day of the event.

- Office of Mayor-President Holden
- Mid City Redevelopment Alliance
- Capital Area United Way
- City Year
- Delta Service Corps
- Big Buddy

The projects identified have a need for a strong volunteer component for their execution. Each of the partners in this series of community service projects has a committed volunteer base from which it can recruit volunteers; also, each of these groups is currently working in the community and collaborating on such a community event to honor the legacy of Dr. Martin Luther King, Jr. is something that makes sense for all of them.

These projects will occur in a consolidated geographic area to ensure quality execution and impact. By having these projects in such close proximity, we will be able to see and measure the immediate impact of such projects being completed. All of the projects will be completed in one day with volunteers serving in 2hr, 4hr, and 8hr shifts.

Project Locations & Work Scopes

Historical Magnolia Cemetery - 422 N. 19th Street	BUDGET: \$2,500.00
• Painting Wrought Iron Fence	
• Additional project budget funds supplied by BREC	
Sweet Olive Cemetery - 100/200 N. 22nd Street	BUDGET: \$1,500.00
• Clearing overgrowth	
• Painting Graves	
• Additional project budget funds supplied by Friends of Sweet Olive Cemetery & WT Winnfield	
Bernard Terrace Elementary - 241 Edison Street	BUDGET: \$3,500.00

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- Playground improvements
- Basketball Goal Repair
- Clearing Above-Ground Planter
- Installing surface beneath outdoor reading room benches
- Assembling Ball Carts
- Installing low-grade running track
- *Additional project budget funds supplied by Capital One Bank*

Old Laurel Street Fire Station - 1801 Laurel Street **BUDGET: \$1,750.00**

Pre-renovation project

- Painting community murals on plywood window and door coverings
- Clean out blighted property
- *Additional project budget funds supplied by Mid City Redevelopment Alliance*

Lincoln Theater - 1305 Myrtle Walk **BUDGET: \$1250.00**

- Clean out old barbershop
- Cleanup space
- Sort historical documents for appropriate long-term storage

S. 15th Street Area Neighborhood Cleanup **BUDGET: \$250.00**

- Trash pickup around neighborhood

Volunteers

- Baton Rouge High Interact & Rotary Club (confirmed) 25
- National Guard Youth Challenge (confirmed) 80
- Rotary (invited) 25
- Mid City Civic Associations (invited) 30
- Forum 35 (invited) 25
- City Year (confirmed) 40
- Delta Service Corps (confirmed) 15
- Big Buddy (confirmed) 70
- MCRA Staff (confirmed) 10
- MCRA Board (invited) 15
- S. 15th Street Area Residents (confirmed) 25

While we have targeted 350 volunteers already, we will open the projects to the community-at-large and we expect to secure 500 volunteers or more

Volunteer Management Plan

- *Volunteers will be recruited by all planning partners*
- *All volunteers will register using Capital Area United Way's Volunteer Center*

SUPPLY LISTS

Magnolia Cemetery Supply List

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80 gallons black iron paint
8 boxes of rags
250 paint brushes
150 wire brushes
200 gloves
100 paint cups
2 Portalet rentals

Sweet Olive Cemetery Supply List

7 boxes of rags
50 paint brushes
200 small roller naps
60 small roller frames
200 gloves
40 paint cups
30 paint trays
100 roller tray liners
50 grabbers
40 gallons of white masonry paint
2 Portalet rentals

Bernard Terrace Elementary

10 bags of mulch
220ft landscaping border
rakes
shovels
6 bags of planting soil
6 shrubs for planter boxes
15 gloves
hand trowels for cleaning planter beds
trash bags
black metal paint for basketball poles
2 rolling ball carts
Assorted balls (basketballs, soccer balls, footballs, and bouncing balls)
2 tether balls for installation
250 of pea gravel

Laurel Street Fire Station Supply List

10 paint cups
2 boxes of rags
8 drop cloths
10 quarts of 10 paint colors (red, blue, black, green, yellow, blue, white, orange, purple, and brown)

Lincoln Theater

25 gallons of interior latex paint
5 rolls of blue painters tape (an inch and a half)
2 rolls of visqueen drop cloth
5 medium nap rollers and roller pans

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5 paint brushes
1 box of rags
simply green cleaner and buckets
30 packing boxes
2 boxes of large labels
10 Sharpie pens

5. 15th Street Area Supply List
25 gloves
25 grabbers
trash bags

Additionally, all projects will be supplied with breakfast and lunch at an approximate cost of \$1,500.00; soft drinks and water will be donated by Baton Rouge Coca-Cola (\$750.00). All volunteers will receive event day shirts at an approximate cost of \$1,500.00.

TOTAL EVENT DAY COSTS: \$14,500.00

TOTAL GRANT REQUESTED: \$7,500.00

TOTAL PROJECT LEVERAGE: \$7,000.00*

**We expect this leverage to rise as we get closer to the project date and determine exact needs in final preparations for the event.*

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VOLUNTEER PROJECT BUDGET

Project Materials/Supplies

Item	Qty	Unit Cost	Grant Amount	Match	Total Amount
Paint			\$ 1,500.00	\$ 3,500.00	\$ 5,000.00
Painting Supplies			\$ 2,000.00	\$ 1,500.00	\$ 3,500.00
Landscaping Supplies			\$ 600.00	\$ 400.00	\$ 1,000.00
Recreation Supplies			\$ -	\$ 600.00	\$ 600.00
Totals			\$ 4,100.00	\$ 6,000.00	\$ 10,100.00

Refreshments

Item	Qty	Unit Cost	Grant Amount	Match	Total Amount
Food Supplies	350-500	servings	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
Totals			\$ 1,000.00	\$ 1,000.00	\$ 2,000.00

Contractual and Consultant Supplies

Item	Qty	Unit Cost	Grant Amount	Match	Total Amount
Portable Rests	4	95/unit	\$ 400.00	\$ -	\$ 400.00
T-shirts			\$ 2,000.00	\$ -	\$ 2,000.00
Totals			\$ 2,400.00	\$ -	\$ 2,400.00

\$ 7,500.00 \$ 7,000.00 \$ 14,500.00

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2015 9/11 Day of Service

Saturday, September 12, 2015

8:00am-4:00pm

Partners

Mid City Redevelopment Alliance has been hosting an annual day of service since 1993. In 2015, we have decided to host two days of service, our traditional FIXUP Mid City in April 2015, and an event aimed at assisting veterans in our community in honor of 9/11 National Day of Remembrance. We will identify three projects to execute on this day with the help of volunteers we will recruit using our online database management system. We intend to recruit volunteers from multiple groups to plan, execute, and wrap up three projects.

We already have the commitment of the Office of Mayor-President Holden and the Office of Community Development to help us support the execution of these projects. Each project will consist of pressure washing, scraping, and painting the homes of veterans. We will also perform some landscaping.

These projects will occur in a consolidated geographic area to ensure quality execution and impact. By having these projects in such close proximity, we will be able to see and measure the immediate impact of such projects being completed. All of the projects will be completed in one day with volunteers serving in 2hr, 4hr, and 8hr shifts.

Project Locations & Work Scopes

Each project will consist of a \$1,500.00 budget to provide the following supplies for each location:

paint	boxes of rags	paint brushes
wire brushes	caulk & caulking guns	gloves
paint trays	3 Portolet rentals	food items

Targeted Volunteer Groups

Baton Rouge High	Mid City Civic Associations (invited)
Forum 35 (invited)	City Year (invited)
Delta Service Corps (confirmed) 15	Big Buddy
MCRA Staff (confirmed) 10	MCRA Board (invited) 15

Volunteer Management Plan

Additionally, all projects will be supplied with breakfast and lunch; soft drinks and water will be donated by Baton Rouge Coca-Cola. All volunteers will receive event day shirts.

TOTAL EVENT DAY COSTS: \$4,500.00

TOTAL GRANT REQUESTED: \$2,500.00

TOTAL PROJECT LEVERAGE: \$2,000.00*

*We expect this leverage to rise as we get closer to the project date and determine exact needs in final preparations for the event.

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Request for Proposals					
VOLUNTEER PROJECT BUDGET					
Project Materials/Supplies					
Item	Qty	Unit Cost	Grant Amount	Match	Total Amount
Paint			\$ 600.00	\$ 600.00	\$ 1,200.00
Painting Supplies			\$ 450.00	\$ 450.00	\$ 900.00
Landscaping Supplies			\$ 150.00	\$ 150.00	\$ 300.00
Totals			\$ 1,200.00	\$ 1,200.00	\$ 2,400.00
Refreshments					
Item	Qty	Unit Cost	Grant Amount	Match	Total Amount
Food Supplies	350-500	servings	\$ 300.00	\$ 300.00	\$ 600.00
Totals			\$ 300.00	\$ 300.00	\$ 600.00
Contractual and Consultant Supplies					
Item	Qty	Unit Cost	Grant Amount	Match	Total Amount
Portable Toilets	2	95/unit	\$ 200.00	\$ -00	\$ 200.00
T-shirts			\$ 800.00	\$ 200.00	\$ 1,000.00
Totals			\$ 1,000.00	\$ 200.00	\$ 1,200.00
			\$2,500.00	\$1,700.00	\$ 4,200.00

**Office of Lt. Governor/
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Volunteer Louisiana/Volunteer Generation

Recipient: Mid-City Redevelopment Alliance, Inc.

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program 14VGH LA001-5
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|-------------------------------------|------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor


Appointing Authority

Feb 27, 2015
Date

3/9/2015
Date