

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW  
SUMMARY

APPLICATION NUMBER: M82-8-069

APPLICANT: Rapides Children's Advocacy Center, Inc.

PROJECT TITLE: Sexual Assault L.E. Training

PROJECT FUNDS :

FUND:	\$	<u>4,800</u>	100.00%
MATCH:	\$	<u>0</u>	0.00%
TOTAL:	\$	<u>4,800</u>	100.00%

PROJECT DURATION: 6 months

START DATE: 10/01/2011

END DATE: 03/31/2012

Continuation of NEW

PROJECT SUMMARY:

Rapides Children's Advocacy Center, Inc. will provide a three (3) day training on child sexual assault investigations to the eight parishes of central Louisiana. This training will be conducted by a national expert in the field of child abuse investigations. The training will have a class size of 30. Each parish will be assigned three slots for investigators and 6 additional slots will be allocated to additional investigative personnel.

RECOMMENDATION: FUND X DENY     

SPECIAL CONDITIONS :

1. NO DRAWDOWN (AWARD) OF FUTURE V.A.W.A. FUNDING UNTIL THE V.A.W.A. PREVIOUSLY REQUIRED FEDERAL ANNUAL REPORT IS SUBMITTED AND APPROVED BY LCLE.
2. SUBGRANTEES UNDERSTAND THAT DOJ (INCLUDING THE OJP AND THE OFFICE OF THE INSPECTOR GENERAL (OIG), AND ITS REPRESENTATIVES, AND THE GOVERNMENT ACCOUNTABILITY OFFICE (GAO), SHALL HAVE ACCESS TO AND THE RIGHT TO EXAMINE ALL RECORDS (INCLUDING, BUT NOT LIMITED TO, BOOKS, PAPERS, AND DOCUMENTS) RELATED TO THE RECOVERY ACT AWARD.

DOJ AND GAO ARE AUTHORIZED TO INTERVIEW ANY OFFICER OR EMPLOYEE OF THE RECIPIENT, SUBRECIPIENT, CONTRACTOR, OR SUB-CONTRACTOR) REGARDING TRANSACTIONS RELATED TO THIS RECOVERY ACT AWARD.

3. SUBGRANTEE AGREES TO SUBMIT TO LCLE ANY ADDITIONAL REPORTS OR INFORMATION THAT MAY BE NECESSARY TO FULFILL FURTHER REQUIREMENTS OR REQUESTS FOR INFORMATION BY THE FEDERAL GRANTOR.
4. NO RELEASE OF FUNDS BY LCLE FOR CONTRACTUAL SERVICES UNTIL SIGNED, EXECUTED CONTRACT(S) ARE SUBMITTED TO LCLE AND APPROVED.
5. SUPPORTING DOCUMENTS MUST ACCOMPANY EACH EXPENDITURE REPORT. REQUIRED SUPPORTING DOCUMENTS FOR EACH EXPENDITURE ARE LISTED BELOW, BUT ARE NOT LIMITED TO:

PERSONNEL AND FRINGE - A PAYROLL REGISTER THAT IDENTIFIES EMPLOYEE, POSITION, APPLICABLE PAY PERIOD, GROSS SALARY, AND IF ANY, ASSOCIATED FRINGE BENEFITS. LCLE PROVIDES AN ELECTRONIC PAYROLL EXPENDITURE REPORT FORM WHICH SUMMARIZES THE REGISTERS.



**LOUISIANA COMMISSION  
ON LAW ENFORCEMENT  
AND THE ADMINISTRATION OF  
CRIMINAL JUSTICE**

APPLICATION FOR  
CFDA 16.588  
ARRA OF 2009  
S.T.O.P.  
VIOLENCE  
AGAINST WOMEN  
FORMULA GRANT  
PROGRAM

FOR LCLE USE ONLY:

PROJECT ID: UB2-B-069 VAWA PURPOSE AREA:

1. SHORT TITLE OF PROJECT Child Sexual Assault Investigation Training		2. LCLE USE ONLY:	
3. PROJECT DURATION Total Length: 6 Months (Not to exceed 12 Months) Desired Starting Date: 10/1/2011 Desired Completion Date: 3/31/2012		4. PROJECT FUNDS Federal Funds: \$4,800	
5. APPLICANT AGENCY Authorized Official: Wade Bond Agency Name: Rapides Children's Advocacy Center Address: 1506 Albert Street City, State: Alexandria, LA Zip Code: 71301 - 6821 Telephone: (318) 448 - 4006 FAX: (318) 448 - 6427 Email Address: wbond@rapidescac.org Federal Employer Tax Id #: 72 - 1299269 DUNS #: 964981 - 542 Central Contractor Registration #: SZCH7		6. IMPLEMENTING AGENCY Agency Head: Wade Bond Agency Name: Rapides Children's Advocacy Center Address: 1506 Albert Street City, State: Alexandria, LA Zip Code: 71301 - 6821 Telephone: (318) 448 - 4006 FAX: (318) 448 - 6427 Email Address: wbond@rapidescac.org	
7. PROJECT DIRECTOR Name: Wade Bond <i>Need new [Signature]</i> Address: 1506 Albert Street City, State: Alexandria, LA Zip Code: 71301 - 6821 Telephone: (318) 448 - 4006 FAX: (318) 448 - 6427 Email Address: wbond@rapidescac.org		8. FINANCIAL OFFICER Name: Shantelle Cooper Address: 1506 Albert Street City, State: Alexandria, LA Zip Code: 71301 - 6821 Telephone: (318) 448 - 4006 FAX: (318) 448 - 6427 Email Address: wbond@rapidescac.org	
9. CONGRESSIONAL DISTRICTS SERVED: 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/>			
10. BRIEF PROJECT DESCRIPTION: Rapides Children's Advocacy Center, Inc. will provide a three (3) day training on child sexual assault investigations to the eight (8) parishes of Central Louisiana. This training will be conducted by a national expert in the field of child abuse investigations. The training will have a class size of 30. Each parish will be designated 3 slots for investigators of child abuse from law enforcement within the parish and the department of children and family services. 6 additional slots will be allocated for additional investigative personnel interested in being trained on sexual assault against child victims.			

LA COMMISSION  
LAW ENFORCEMENT  
2011 AUG 17 PM 2:10

VAWA PURPOSE AREAS

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

- 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.
- 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.
- 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.
- 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.
- 6. Developing, enlarging, or strengthening programs addressing stalking.
- 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.
- 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
- 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.
- 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
- 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.
- 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)
- 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

- Program can begin within (check one):
- 7 days of accepting award
  - 15 days of accepting award
  - 21 days of accepting award
  - 30 days of accepting award
  - 60 days of accepting award
  - More than 60 days of accepting award

## DETAILED PROJECT BUDGET

### CHECKLIST AND PROJECT BUDGET SUMMARY

**INSTRUCTIONS:** Complete this page LAST. The Checklist is self-explanatory. In Project Summary, insert applicable budget category totals from the Detailed Project Budget. Do not exceed spaces provided.

**CHECKLIST:**

- |                                                                                | YES:                                | NO:                      |
|--------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| Are all budgeted items allowable per Program Guidelines?                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Were instructions followed to determine allowable personnel/contractual costs? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are all line item computations correct?                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Do line items add to category totals?                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Have category totals been rounded to nearest dollar?                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
- Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Name of Person Completing Budget Section: Wade Bond

Phone Number: (318) 448-4006 Fax Number: (318) 448-6427 E-Mail Address: wbond@rapidescac.org

### PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS
100. PERSONNEL	
200. FRINGE BENEFITS	
300. TRAVEL	
400. EQUIPMENT	
500. SUPPLIES	
600. CONTRACTUAL	\$4,800
800. OTHER DIRECT COSTS	
<b>TOTAL:</b>	<b>\$4,800</b>

### 600. CONTRACTUAL/CONSULTANT (Includes Travel, Lodging, and Meal Costs, if applicable.)

Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. Travel, lodging, and meals, if applicable, should be figured in addition to compensation. All expenses must be included in the contract.

INDIVIDUAL CONSULTANT	TYPE OF SERVICE OR TASK	HOURS DEVOTED	RATE PER HOUR	TOTAL COST
NAME: Brent Tharpe TITLE: Consultant	3 Day Sexual Assault Trainer	24.00	\$200.00	\$4,800
NAME:				\$0
NAME:				\$0
NAME:				\$0
SUBTOTAL OF CONTRACTUAL/CONSULTANT COSTS				\$4,800

CONSULTANT/CONTRACTOR TRAVEL EXPENDITURES	NUMBER OF DAYS	AIRFARE	OR MILEAGE COSTS	LODGING COSTS (INCLUDE TAX)	MEAL COSTS	OTHER TRAVEL COSTS	TOTAL COSTS
Origin:							\$0
Destination:							\$0
Origin:							\$0
Destination:							\$0
Origin:							\$0
Destination:							\$0
SUBTOTAL OF CONSULTANT/CONTRACTOR TRAVEL COSTS							\$0

**BRIEFLY EXPLAIN:**

A) Purpose of each consultant or other contractual service requested:

The purpose of the consultant Brent Tharpe is to provide training on child sexual assault to investigative agencies throughout Central Louisiana.

B) Why the service requested is necessary and cost effective:

Central Louisiana is in need of training for all investigative agencies to enhance the recognition, investigation, and eventual prosecution of child sexual assault crimes. Due to the large number of investigative agencies across the region, it is cost effective to bring one consultant to Alexandria, LA to provide the training to all 8 parishes.

C) Method of procurement and basis for determining rate of pay:

The basis for determining rate of pay is based on a search of nationally recognized experts on child sexual assault crimes and the fees associated with a three day training. The rate is comparable to others in the field.

**600. CONTRACTUAL/CONSULTANT CATEGORY TOTAL: \$4,800**

## PROGRAM NARRATIVE

### I. IDENTIFICATION OF NEED

Identify the nature and magnitude of the specific problem existing in your particular community that you wish to address through a proposed program. Document the need, not the symptoms or solutions. While you may use some broader statistics to begin, it is imperative that you document any statements with valid, local, updated statistical data. Give the source and date of your information. State the needs of the victims in your area as related to this problem and justify the need for the proposed project.

The National Center for Victims of Crime indicates that 92% of sexual assaults occur against women. Nationally one in four females are sexually assaulted before the age of eighteen. In Central Louisiana, Rapides Children's Advocacy Center has seen an increase in the number of children who have been sexually assaulted and seek our services. In 2010, the agency conducted 449 forensic interviews. 72% of the interviews were conducted with females. To date, the agency has conducted 329 forensic interviews, an increase of 25% over last year at the same point in time. The increased need associated with increased caseloads on investigators has highlighted the need to provide training to law enforcement and department of children and family service workers to ensure successful responses to child victims of sexual assault.

### II. GOALS AND OBJECTIVES

The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, explain what the project hopes to accomplish. Do this by stating your goals. For each goal, provide measurable objectives, which state the results or conditions to be achieved in a specified time frame. If possible, limit your goals and objectives to two (2) objectives for each goal. NOTE: You will have to report on each of these objectives on a quarterly basis.

The primary goal is to provide a three day training to law enforcement and department of children and family services to increase the knowledge of identifying and responding to sexual assault crimes against children.

Objective 1: Offer three (3) training slots to child sexual assault investigators from each Central Louisiana Parish.

### III. ECONOMIC STIMULUS

Describe how this project will provide a direct economic benefit to your community.

The economic impact to the Central Louisiana community will be direct. By training law enforcement and Department of Children and Family Services investigators to identify and successfully respond to sexual assault crimes the dollars spent on this program will allow eight parishes to participate in a training for free. The dollars saved as a result, may be reutilized within each agency to address other areas of fiscal need.

### III. METHODS

Identify and describe how you will achieve each of your stated project objectives. Methods must relate back to the Goals and Objectives. Also, identify the timetable for achieving the various components of your project. Timetable must cover entire grant period.

A contract will be entered into with Brent Tharpe consulting to secure a three day training schedule. The Alexandria Police Department Community Room will be blocked for training. Each parish will be sent a letter and receive a follow up phone call to sign investigators up for the training. Rapides Children's Advocacy Center will provide all necessary material, snacks, drinks, etc. to ensure the training is fully. A registration sheet will be created and interested investigators will be asked to return the form. All investigators who sign up to be trained will be contacted prior to initial training date to confirm attendance.

#### IV. EVALUATION

Explain what information you are going to collect and what instruments you will use to collect data on your program. Describe how you will measure your progress. Be sure to relate back to the goals and objectives. If you do follow-up, please describe. REMEMBER: This is the information you will use in your progress reports.

30 investigators of child sexual assault will be trained on investigative techniques. A daily sign in sheet will be administered to ensure attendance. A survey will be manually administered at the end of the training to assess effectiveness of training. An increase in knowledge question will be included to measure the participants increase in knowledge on child sexual assault from the training. The success of the training will be determined by all participants having an increase in knowledge score for child sexual assault. The Rapides Children's Advocacy will track the following demographics for: Age, Marital Status, Disability, Race, Ethnicity and Linguistic Background for the entire grant period.

#### IV. PERFORMANCE MEASURES

Refer to the instructions for complete details in completing this section.

Objective: Offer 3 training slots to child sexual abuse assault investigators from each Central Louisiana Parish.

Performance Measure:

1. Mail letter and application to 8 Central Louisiana Parish Sheriffs Offices and Department of Children and Family Services Offices.
2. Schedule date and sign contract with Tharpe Consulting, Inc.
3. Complete 3 day training at Alexandria Police Department.
4. Complete end of training assessment questionnaire.