

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: North Central LA Arts Council

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:


Contract Monitor

12-4-12
Date


Appointing Authority

12-6-12
Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: North Central LA Arts Council
Address: PO Box 911
City & State: Ruston, LA 71273
Contact Name: Ms. Chambers
Telephone Number: 3182551450
Fax Number: 3182551425

Program Data:

Arts Grant #: FY13-010
Amount to be
Transferred: \$4,050.00
Funding Source: State Funds | 5301 & Federal Funds| 5204
Beginning Date: July 1, 2012
Ending Date: June 30, 2013

1. **Proposed Plan with Detailed Goals and Objectives:**

NCLAC will use the LDOA Stabilization Grant for organizational support. The funds will be used to pay staff to administer programming that includes cultural economy initiatives, arts education and artist exhibition and performance opportunities. These programs include, but are not limited to: Holiday Arts Tour, Peach Art Exhibit and Summer Arts Camp. Staff includes an Executive Director, a Gallery Coordinator, and university interns. Goals include serving an increased number of artists each year, as well as coordinating arts education opportunities in each of our parishes.

2. **Proposed Performance Measures for the Project:**

In order to gauge the success of programming, NCLAC distributes, collects, and interprets surveys from involved parties. Summer Arts Camp, for example, surveys students, teachers and parents, while Holiday Arts Tour surveys Tour-goers as well as participating merchants and artists. In addition, much time is spent in email and phone discussion with artists, community members, and partnering agencies in order to assess the successes of our programming, as well as the needs of our region. Committees comprised of a range of community members also serve as a performance gauge.

3. **A COMPREHENSIVE BUDGET** showing all anticipated uses of the appropriation **MUST BE ATTACHED** to this proposal.
4. **This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.**

Jessica Slaughter Executive Director
Name and Title
Jessica Slaughter

**Budget
Income**

	2011	2012	2013
Earned Revenue			
Admissions/Ticket Sales	16,498	17,150	17,150
Membership & Subscriptions	2,938	4,500	4,500
Contracted Services	0	0	0
Concessions	0	0	0
Investment Income	0	0	0
Other Income			
fundraisers	35,596	37,000	37,500
gallery sales	3,045	2,000	2,000
	0	0	0
SubTotal	58,077	60,650	61,650
Contributed Support			
	Save Work		
Corporate	2,545	4,261	4,500
Foundations	8,000	10,000	10,000
Individuals	2,440	2,500	3,000
Board Members	5,687	6,000	6,500
Other Support			
Entergy Foundation	1,000	1,000	1,000
Dixie Partners	3,250	2,000	2,000
	0	0	0
SubTotal	22,922	25,761	27,000
Government Support			
	Save Work		
Federal	0	0	0
Local - City	500	500	700
Local - County	0	0	0
State/Regional	7,500	2,462	2,462
Louisiana Division of the Arts Grant Amount	4,500	4,050	4,050
Other Government Support			
South Arts	1,175	2,000	2,000
	0	0	0
	0	0	0
SubTotal	13,675	9,012	9,212
Other Sources			
	Save Work		
Applicant Cash	0	0	0

NCLAC

Funds Released from Restriction	0	0	0
SubTotal			
Total Cash Operating Income	94,674	95,423	97,862
Save Work			

**Budget
Expense**

	Last Year	This Year	Next Year
Personnel			
Administratio n	29,713	25,545	25,545
Artistic	0	0	0
Education	0	0	0
Technical/Pro duction	0	0	0
Support	0	0	0
Fringe Benefits	0	0	0
Other Personnel			
interns	2,441	2,600	2,600
	0	0	0
	0	0	0
SubTotal	32,154	28,145	28,145
Contracted Services Save Work			
Administratio n	475	500	500
Artistic	11,593	8,235	8,235
Education	9,888	12,100	12,100
Technical/Pro duction	0	1,000	1,000
Support	0	0	0
Other Contracted Services			
accounting	1,000	1,000	1,000
	0	0	0
	0	0	0
SubTotal	22,956	22,835	22,835
Production Expenses Save Work			
Transportation /Shipping	0	0	0
Printing	0	0	0
Travel	935	1,000	1,000
Other Production			
supplies	5,798	5,361	5,500
	0	0	0
	0	0	0
SubTotal	6,733	6,361	6,500
Marketing/P ublicity Save Work			
Advertising	8,398	6,700	6,700
Design	0	0	0
Printing	2,110	1,200	1,200
Mailing/Posta ge	652	650	650
SubTotal	11,160	8,550	8,550

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Accessibility	Save Work		
	0	0	0
	0	0	0
	0	0	0
SubTotal			
Space and Facility	Save Work		
Rental			
Office	0	0	0
Theatre, Hall, Gallery, etc	250	250	250
Other Space Expenses			
copying	1,353	1,500	1,500
	0	0	0
	0	0	0
SubTotal	1,603	1,750	1,750
Remaining Operating Expenses	Save Work		
Office	975	1,000	1,000
Supplies			
Sales/Concessions	0	0	0
Fundraising	10,751	10,400	10,400
Interest	0	0	0
Utilities	0	0	0
Phone	0	0	0
Postage	727	750	750
Insurance	1,312	2,000	2,000
Other Remaining Expenses			
awards	1,620	1,620	1,620
taxes	3,744	3,850	3,850
dues	250	250	250
SubTotal	19,379	19,870	19,870
Total Expenses	93,985	87,511	89,650
	Save Work		

Budget In-kind

Description	Last Year	This Year	Next Year
space	4,200	4,200	4,200
board member hours	8,400	8,400	8,400
website design	5,000	5,000	5,000
weekly column	6,240	6,240	6,240
Total In-kind	23,840	23,840	23,840
Description	Last Year	This Year	Next Year

Add

