

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

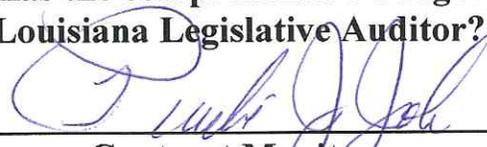
Recipient: Princess Theatre, Inc.

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program
 - Line Item Appropriation
 - Letter of Agreement

Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



Contract Monitor

11-14-2012

Date



Appointing Authority

11-15-12

Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Princess Theatre, Inc.
Address: PO Box 446
City & State: Winnsboro, LA 71295
Contact Name: Mr. Thompson
Telephone Number: 3184359310
Fax Number: 3184350029

Program Data:

Arts Grant #: FY13-066
Amount to be Transferred: \$4,050.00
Funding Source: State Funds | 5301 & Federal Funds | 5204
Beginning Date: July 1, 2012
Ending Date: June 30, 2013

1. Proposed Plan with Detailed Goals and Objectives:

THE OBJECTIVE IS TO PRESENT THE PROGRAMS OUTLINED IN THE ORIGINAL GRANT AND HAVE THEM MEET AND EXCEED THE GOAL OF OUR MISSION STATEMENT WHICH IS TO BRING ART TO AN UNDERSERVED AREA OF THE STATE. EDUCATIONAL PROGRAMS THROUGH THESE ARTISTIC FORMS HAVE PROVEN BENEFICIAL IN THE PAST AND WE ARE CERTAIN THIS PROJECT WILL BE NO DIFFERENT.

2. Proposed Performance Measures for the Project:

MEASURES TAKEN FROM AUDIENCE RESPONSE AND PARTICIPATION. SURVEYS VIA EMAIL WILL BE SENT OUT TO PATRONS AS WELL AS MAILED QUESTIONAIRES. THIS DATA WILL BE GATHERED AND EVALUATED BY THE PROGRAM COMMITTEE.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.

GENE THOMPSON - EXECUTIVE DIRECTOR
Name and Title

REVISED BUDGET for ATTACHMENT A

Grant: FY2013

Dates: July 1, 2012 – June 30, 2013

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions,Memberships,Subscriptions	\$ 55,000 ⁰⁰
2. Contracted Services Revenues[workshops,presentations]	\$ 1,500 ⁰⁰
3. TOTAL EARNED REVENUE	\$ 56,500⁰⁰
4. Corporate Support[source]	\$ 19,000
5. Foundation Support[source]	\$ -0-
6. Other Private Support, Fundraising[source]	\$ 10,000 ⁰⁰
7. TOTAL CONTRIBUTED REVENUE	\$ 83,500⁰⁰
8.Federal Government Support[source]	\$ -0-
9.Regional Gov't Support[source]	\$ -0-
10.State Gov't Support[source]	\$ -0-
11.Local/Parish Government Support[source]	\$ -0-
12.Local Arts Agency Support	\$ 3,195 ⁰⁰
13. TOTAL GOVERNMENT SUPPORT	\$ 3,195⁰⁰
14. Applicant Cash other than above[source]	\$ -0-
15. SUB-TOTAL	\$ 88,695⁰⁰
16. DOA Stabilization	GRANT FY13-066
	\$ 4,050 ⁰⁰
17. Other DOA Program Grants (specify)	\$ -0-
18. Total DOA GRANTS (add lines 16 through 18)	\$ 4,050 ⁰⁰
19. TOTAL CASH INCOME	\$ 92,745⁰⁰

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$ 4,050 ⁰⁰	\$ 36,450 ⁰⁰	\$ 40,500 ⁰⁰
21. Salaries/Wages/Benefits-Artistic	\$	\$	\$ 18,000 ⁰⁰
22. Salaries/Wages/Benefits-Tech	\$	\$	\$ -0-
23. Payroll Taxes	\$	\$	\$ 2,800 ⁰⁰
24. Professional Services-Artistic	\$	\$	\$ -0-
25. Professional Fees and Services	\$	\$	\$ 500 ⁰⁰
26. Production	\$	\$	\$ 8,000 ⁰⁰
27. Occupancy /Utilities	\$	\$	\$ 8,000 ⁰⁰
28. Equipment Rental and Mainten.	\$	\$	\$ -0-
29. Technology and Communication	\$	\$	\$ 3,500 ⁰⁰
30. Insurance	\$	\$	\$ 1,900 ⁰⁰
31. Supplies	\$	\$	\$ 1,100 ⁰⁰
32. Postage and Shipping	\$	\$	\$ 600 ⁰⁰
33. Marketing	\$	\$	\$ 2,400 ⁰⁰
34. Development	\$	\$	\$ -0-
35. Travel/Mileage	\$	\$	\$ 2,100 ⁰⁰
36. Professional Development	\$	\$	\$ -0-
37. Other Expenses	\$	\$	\$ 2,500 ⁰⁰
38. TOTAL EXPENSES	\$	\$	\$ 91,900⁰⁰
39. SURPLUS/DEFICIT	\$	\$	\$ 845 ⁰⁰
40. ACCUMULATED SURPLUS/DEFICIT	\$	\$	\$ 845 ⁰⁰
41. In-Kind Donations			\$ 90,000 ⁰⁰