

Office of Lt. Governor/
Department of Culture, Recreation & Tourism
Funding Agreement Checklist

Agency/Program: Louisiana Serve Commission/AmeriCorps

Recipient: *Boys & Girls Club*

Indicate:

- Cooperative Endeavor
- Professional Services Contract
- Personal Services Contract
- Consulting Services Contract
- Social Services Contract
- Grant: Indicate Specific Program
- Line Item Appropriation
- Letter of Agreement

09RCHLA002-0002

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Stephanie White* 8.26.10
Contract Monitor Date

Appointing Authority

Date

Recovery Boys & Girls Club Boys & Girls Clubs of Greater Baton Rouge

Application ID: 09AC100440

Budget Dates: 05/20/2009 - 05/19/2010

Section I. Program Operating Costs

Total Amt	CNCS Share	Grantee Share
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A. Personnel Expenses	148,005	0	148,005
B. Personnel Fringe Benefits			
C. Travel			
Staff Travel			
Member Travel			
Total	\$0	\$0	\$0

D. Equipment

E. Supplies

F. Contractual and Consultant Services

G. Training

 Staff Training

 Member Training

Total	1,700	1,700	0
Total	\$1,700	\$1,700	\$0

H. Evaluation

I. Other Program Operating Costs

 Travel to CNCS-Sponsored Meetings

Total	0	0	0
Total	\$0	\$0	\$0

Section I. Subtotal

Total	\$153,305	\$5,300	\$148,005
		3%	97%

Section II. Member Costs

A. Living Allowance

- Full Time (1700 hrs)
- 1-Year Half Time (900 hours)
- Reduced Half Time (675 hrs)
- Quarter Time (450 hrs)
- Minimum Time (300 hrs)
- 2-Year Half Time (2nd Year)
- 2-Year Half Time (1st Year)

Total	\$228,000	\$228,000	\$0
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B. Member Support Costs

- FICA for Members
- Worker's Compensation
- Health Care

Total	\$19,494	\$19,494	\$0
Total	\$247,494	\$247,494	\$0

Section II. Subtotal

Total	\$228,000	\$228,000	\$0
		100%	0%

Section III. Administrative/Indirect Costs

A. Corporation Fixed Percentage

- Corporation Fixed Amount
- Commission Fixed Amount

Total	\$2,654	\$2,654	\$0
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B. Federally Approved Indirect Cost Rate

Section III. Subtotal

Total	\$2,654	\$2,654	\$0
		100%	0%

Section III. Percentage

Section I + III. Funding Percentages

Budget Totals	\$403,453	\$255,448	\$148,005
Budget Total Percentage		63%	37%
Required Match		24%	
# of years Receiving CNCS Funds		1	