

**Office of Lt. Governor/
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Louisiana Serve Commission/AmeriCorps

Recipient: Boys & Girls Club of Greater B.R.

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program 06AFHLA001-0015
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: Patrick L. Roque
Contract Monitor

9-16-10
Date

Appointing Authority

Date

September 16, 2010 2:52 PM

Boys & Girls Club
Boys & Girls Clubs of Greater Baton Rouge

Application ID: 10AC108257

Budget Dates:

	Total Amt	CNCS Share	Grantee Share
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Section I. Program Operating Costs

A. Personnel Expenses	97,350	27,000	70,350
B. Personnel Fringe Benefits	15,486	4,946	10,540
C. Travel			
Staff Travel	5,012	1,500	3,512
Member Travel			
Total	\$5,012	\$1,500	\$3,512
D. Equipment			
E. Supplies	8,350	3,550	4,800
F. Contractual and Consultant Services	2,400	0	2,400
G. Training			
Staff Training			
Member Training	3,570	3,570	0
Total	\$3,570	\$3,570	\$0
H. Evaluation	3,000	0	3,000
I. Other Program Operating Costs	750	750	0
Travel to CNCS-Sponsored Meetings	0	0	0
Total	\$750	\$750	\$0
Section I. Subtotal	\$135,918	\$41,316	\$94,602

Section I Percentage

	30%	70%
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Section II. Member Costs

A. Living Allowance			
Full Time (1700 hrs)	0	0	0
1-Year Half Time (900 hours)	126,000	95,760	30,240
Reduced Half Time (675 hrs)	0	0	0
Quarter Time (450 hrs)	40,500	0	40,500
Minimum Time (300 hrs)	0	0	0
2-Year Half Time (2nd Year)	0	0	0
2-Year Half Time (1st Year)	0	0	0
Total	\$166,500	\$95,760	\$70,740
B. Member Support Costs			
FICA for Members	12,737	6,438	6,299
Worker's Compensation	1,815	917	898
Health Care	0	0	0
Total	\$14,552	\$7,355	\$7,197
Section II. Subtotal	\$181,052	\$103,115	\$77,937

Section II. Percentages

	57%	43%
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Section III. Administrative/Indirect Costs

A. Corporation Fixed Percentage			
Corporation Fixed Amount	0	0	0
Commission Fixed Amount	1,517	1,517	0
Total	\$1,517	\$1,517	\$0
B. Federally Approved Indirect Cost Rate			
Section III. Subtotal	\$1,517	\$1,517	\$0

Section III Percentage

	100%	0%
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Section I + III. Funding Percentages

	31%	69%
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Budget Totals	\$318,487	\$145,948	\$172,539
Budget Total Percentage		46%	54%
Required Match		30%	
# of years Receiving CNCS Funds		5	