

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Efforts of Grace, Inc.

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Stabilization
  - Line Item Appropriation
  - Letter of Agreement

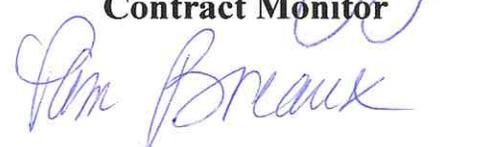
**Yes    No**

- Does the agreement include budget worksheet?**
- Does the agreement include anticipated uses?**
- Does the agreement include estimated duration of the project?**
- Does the agreement include goals, objectives, and measures of performance?**
- Does the agreement indicate requirement of written progress report every six (6) months?**
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)**
- Has the comprehensive budget been approved by the appointing authority?**
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?**

**Signatures:**

  
\_\_\_\_\_  
**Contract Monitor**

12-6-11  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Appointing Authority**

12-29-11  
\_\_\_\_\_  
**Date**

REVISED BUDGET for ATTACHMENT A

Grant: FY2012

Dates: July 1, 2011 - June 30, 2012

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

**INCOME**

1. Admissions,Memberships,Subscriptions	\$ 32,000
2. Contracted Services Revenues[workshops,presentations]	\$ 270,000
<b>3. TOTAL EARNED REVENUE</b>	<b>\$ 302,000</b>
4. Corporate Support[source]	\$ 50,000
5. Foundation Support[source]	\$ 950,000
6. Other Private Support, Fundraising[source]	\$ 33,000
<b>7. TOTAL CONTRIBUTED REVENUE</b>	<b>\$ 983,000</b>
8. Federal Government Support[source]	\$ 0
9. Regional Gov't Support[source]	\$ 0
10. State Gov't Support[source]	\$ 0
11. Local/Parish Government Support[source]	\$ 0
12. Local Arts Agency Support	\$ 14,000
<b>13. TOTAL GOVERNMENT SUPPORT</b>	<b>\$ 14,000</b>
14. Applicant Cash other than above[source]	\$ 0
<b>15. SUB-TOTAL</b>	<b>\$ 1,299,000</b>
16. DOA Stabilization	\$ 18,000
17. Other DOA Program Grants (specify)	\$ 0
18. Total DOA GRANTS (add lines 16 through 18)	\$ 18,000
<b>19. TOTAL CASH INCOME</b>	<b>\$ 1,317,000</b>

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$ 18,000	\$ 307,000	\$ 325,000
21. Salaries/Wages/Benefits-Artistic	\$	\$	\$
22. Salaries/Wages/Benefits-Tech	\$	\$	\$
23. Payroll Taxes	\$	\$ 26,000	\$ 26,000
24. Professional Services-Artistic	\$	\$ 400,000	\$ 400,000
25. Professional Fees and Services	\$	\$ 50,000	\$ 50,000
26. Production	\$	\$ 22,500	\$ 22,500
27. Occupancy /Utilities	\$	\$ 65,000	\$ 65,000
28. Equipment Rental and Mainten.	\$	\$ 35,000	\$ 35,000
29. Technology and Communication	\$	\$ 50,000	\$ 50,000
30. Insurance	\$	\$ 55,000	\$ 55,000
31. Supplies	\$	\$ 40,000	\$ 40,000
32. Postage and Shipping	\$	\$	\$
33. Marketing	\$	\$ 36,000	\$ 36,000
34. Development	\$	\$ 10,000	\$ 10,000
35. Travel/Mileage	\$	\$ 10,000	\$ 10,000
36. Professional Development	\$	\$ 10,000	\$ 10,000
37. Other Expenses	\$	\$ 180,000	\$ 180,000
<b>38. TOTAL EXPENSES</b>	<b>\$ 18,000</b>	<b>\$ 1,296,500</b>	<b>\$ 1,314,500</b>
39. SURPLUS/DEFICIT	\$	\$	\$ 2,500
40. ACCUMULATED SURPLUS/DEFICIT	\$	\$	\$ 2,500
41. In-Kind Donations			\$

**Request for First Payment**

TO: Division of the Arts  
P.O. Box 44247  
Baton Rouge, LA 70804

FROM: Efforts of Grace Inc.  
1712 OC Haley Blvd.  
New Orleans, LA 70113

RE: Grant FY12-042  
Efforts of Grace Inc.

This is to request my first payment for the above-mentioned grant in the amount of \$13,500 for the 2011 - 2012 grant year.

It is understood that this is the first of two payments to be paid by the Division of the Arts.

The check is to be sent to the above address.

It is also understood that these funds will be expended between July 1, 2011 and June 30, 2012 and conditioned upon the availability of funds appropriated to the Division by the State Legislature and awarded by the NEA.

I hereby agree to submit to the Division a written Final Report no later than the close of business on June 1, 2012.

Efforts of Grace Inc.

Signature Carol Bebelle Signature \_\_\_\_\_

Printed Name Carol Bebelle Printed Name \_\_\_\_\_

Title Co-Founder Executive Director Title \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

Division of the Arts

Signature \_\_\_\_\_ Signature Pearlie J. Johnson

Printed Name \_\_\_\_\_ Pearlle J. Johnson

Title \_\_\_\_\_ Grants Manager

Date \_\_\_\_\_ Date 12/28/2011