

**Office of Lt. Governor  
 Department of Culture, Recreation & Tourism  
 Funding Agreement Checklist**

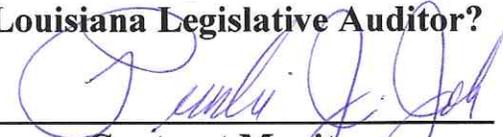
**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Baton Rouge Little Theatre

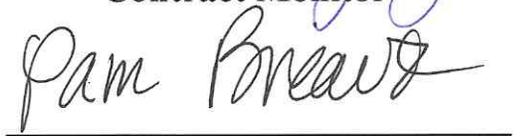
- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Stabilization
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**

  
 \_\_\_\_\_  
 Contract Monitor

10/27/2011  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Appointing Authority

10-27-2011  
 \_\_\_\_\_  
 Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Baton Rouge Little Theater, Inc.  
Address: PO Box 64967  
City & State: Baton Rouge, LA 70806  
Contact Name: Keith Dixon  
Telephone Number: (225) 924-6496  
Fax Number: (225) 924-9972

Program Data:

Arts Grant #: FY12-044  
Amount to be Transferred: \$10,000  
Funding Source: State Funds/  
Beginning Date: July 01, 2011  
Ending Date: June 30, 2012

1. Proposed Plan with Detailed Goals and Objectives:

BRLT will produce its 2011-2012 season of Love and Laughter mounting *Crazy for You*; *A Streetcar Named Desire*; *Almost, Maine*; *A Funny Thing Happened On The Way To The Forum*; and *The 39 Steps*. We will also produce *Speed-The-Plow* and *The Underpants* on our 2nd Stage as well as a special holiday production of *A Christmas Carol*. BRLT's education component will offer classes, workshops and camps throughout the year for children, teens and adults.

2. Proposed Performance Measures for the Project:

We will measure our productions artistically on reviews, word-of-mouth and volunteer experiences. Financial review comes in the way of sales dollars vs. the budget. Our education programming is measured by interest and surveys of attendees.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.

Keith Dixon, Managing Artistic Dir.  
Name and Title

REVISED BUDGET for ATTACHMENT A

Grant: FY2012

Dates: July 1, 2011 - June 30, 2012

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

**INCOME**

1. Admissions, Memberships, Subscriptions	\$ 465,000
2. Contracted Services Revenues [workshops, presentations]	\$ 40,000
3. <b>TOTAL EARNED REVENUE</b>	\$ 505,000
4. Corporate Support [source] <u>Dow, AFCU, Postlethwaite Nodenville</u>	\$ 29,250
5. Foundation Support [source] <u>CEA/Exxonmobil</u>	\$ 30,000
6. Other Private Support, Fundraising [source]	\$ 45,000
7. <b>TOTAL CONTRIBUTED REVENUE</b>	\$ 104,250
8. Federal Government Support [source]	\$
9. Regional Gov't Support [source] <u>E</u>	\$
10. State Gov't Support [source]	\$
11. Local/Parish Government Support [source] <u>Arts Council/EBR PAGs</u>	\$ 4,000
12. Local Arts Agency Support	\$
13. <b>TOTAL GOVERNMENT SUPPORT</b>	\$ 4,000
14. Applicant Cash other than above [source] <u>Concessions/Advert. Income/Handing/Rental Fees</u>	\$ 42,500
15. <b>SUB-TOTAL</b>	\$ 655,750
16. DOA Stabilization	\$ 10,000
17. Other DOA Program Grants (specify)	\$
18. Total DOA GRANTS (add lines 16 through 18)	\$ 10,000
19. <b>TOTAL CASH INCOME</b>	\$ 665,750

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$	\$ 98,720	\$ 98,720
21. Salaries/Wages/Benefits-Artistic	\$	\$ 67,560	\$ 67,560
22. Salaries/Wages/Benefits-Tech	\$	\$ 76,160	\$ 76,160
23. Payroll Taxes	\$	\$ 17,300	\$ 17,300
24. Professional Services-Artistic	\$	\$ 52,500	\$ 52,500
25. Professional Fees and Services	\$	\$ 11,250	\$ 11,250
26. Production	\$ 10,000	\$ 109,500	\$ 119,500
27. Occupancy /Utilities	\$	\$ 48,000	\$ 53,000
28. Equipment Rental and Mainten.	\$	\$	\$ 2,500
29. Technology and Communication	\$	\$	\$ 6,900
30. Insurance	\$	\$	\$ 26,510
31. Supplies	\$	\$	\$ 15,500
32. Postage and Shipping	\$	\$ 9,750	\$ 9,750
33. Marketing	\$	\$ 56,000	\$ 56,000
34. Development	\$	\$	\$ 5,500
35. Travel/Mileage	\$	\$ 1,500	\$ 1,500
36. Professional Development	\$	\$	\$ 1,750
37. Other Expenses	\$	\$	\$ 36,600
38. <b>TOTAL EXPENSES</b>	\$ 10,000	\$ 648,500	\$ 658,500
39. SURPLUS/DEFICIT	\$	\$	\$ 7,250
40. ACCUMULATED SURPLUS/DEFICIT	\$	\$	\$ -22,500
41. In-Kind Donations			\$ 315,000