

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Baton Rouge Little Theater, Inc.

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:



Contract Monitor

11-30-12

Date



Appointing Authority

11-30-12

Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Baton Rouge Little Theater, Inc.
Address: PO Box 64967
City & State: Baton Rouge, LA 70806
Contact Name: Mr. Dixon
Telephone Number: 2259246496
Fax Number: 2259249972

Program Data:

Arts Grant #: FY13-046
Amount to be Transferred: \$9,000.00
Funding Source: State Funds | 5301 & Federal Funds | 5204
Beginning Date: July 1, 2012
Ending Date: June 30, 2013

1. Proposed Plan with Detailed Goals and Objectives:

- To produce our 2012-2013 season.

The Importance of Being Earnest	Assassins
Always... Patsy Cline	South Pacific
A Christmas Carol	Les Miserables
Who's Afraid of Virginia Woolf?	
City of Angels	
Move Over, Mrs. Markham	

2. Proposed Performance Measures for the Project:

Reviews, Revenues (ticket sales, fundraising efforts), internal review of each production, community responses.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.


Keith Dixon, Managing Artistic Director

Name and Title

REVISED BUDGET for ATTACHMENT A

Grant: FY2013

Dates: July 1, 2012 – June 30, 2013

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions,Memberships,Subscriptions	\$ 450,000
2. Contracted Services Revenues[workshops,presentations]	\$ 42,000
3. TOTAL EARNED REVENUE	\$ 502,000
4. Corporate Support[source] <u>DLECU, Kean Miller, LA Lottery, LCCI</u>	\$ 25,000
5. Foundation Support[source] <u>CFA</u>	\$ 21,600
6. Other Private Support, Fundraising[source] <u>Annual Fund/Fundraising Events/Ord. Donation</u>	\$ 78,500
7. TOTAL CONTRIBUTED REVENUE	\$ 124,500
8. Federal Government Support[source] <u>NEA</u>	\$ 5,000
9. Regional Gov't Support[source]	\$
10. State Gov't Support[source] <u>LSOA</u>	\$
11. Local/Parish Government Support[source] <u>City/Parish PAG</u>	\$ 2,000
12. Local Arts Agency Support <u>ACBR PAG</u>	\$ 2,000
13. TOTAL GOVERNMENT SUPPORT	\$ 9,000
14. Applicant Cash other than above[source] <u>Concessions, Inv. Income, Rental, Ads, Fees</u>	\$ 57,100
15. SUB-TOTAL	\$ 692,600
16. DOA Stabilization	\$ 9,000
17. Other DOA Program Grants (specify)	\$ -
18. Total DOA GRANTS (add lines 16 through 18)	\$ 9,000
19. TOTAL CASH INCOME	\$ 701,600

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$	\$	\$ 115,000
21. Salaries/Wages/Benefits-Artistic	\$	\$	\$ 73,000
22. Salaries/Wages/Benefits-Tech	\$	\$	\$ 86,000
23. Payroll Taxes	\$	\$	\$ 16,500
24. Professional Services-Artistic	\$	\$	\$ 97,500
25. Professional Fees and Services	\$	\$	\$
26. Production	\$	\$	\$ 106,500
27. Occupancy /Utilities	\$ 9,000	\$ 40,000	\$ 49,000
28. Equipment Rental and Mainten.	\$	\$	\$
29. Technology and Communication	\$	\$	\$ 6,600
30. Insurance	\$	\$	\$ 26,000
31. Supplies	\$	\$	\$ 7,750
32. Postage and Shipping	\$	\$	\$ 6,500
33. Marketing	\$	\$	\$ 62,500
34. Development	\$	\$	\$ 6,000
35. Travel/Mileage	\$	\$	\$
36. Professional Development	\$	\$	\$
37. Other Expenses	\$	\$	\$ 42,250
38. TOTAL EXPENSES	\$ 9,000	\$	\$ 701,100
39. SURPLUS/DEFICIT	\$	\$	\$ 500
40. ACCUMULATED SURPLUS/DEFICIT	\$	\$	\$ + 500
41. In-Kind Donations			\$ 411,500