

**Office of Lt. Governor/
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Louisiana Serve Commission/AmeriCorps

Recipient: LA Delta Service Corps

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program** 09ACHLA001-0006
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: Patrick L. Roque
Contract Monitor

9-16-10
Date

Appointing Authority

Date

Louisiana Delta Service Corps AmeriCorps

Louisiana Delta Service Corps

Application ID: 10AC108246

Budget Dates: 09/01/2010 - 08/31/2011

	Total Amt	CNCS Share	Grantee Share
Section I. Program Operating Costs			
A. Personnel Expenses	233,300	74,200	159,100
B. Personnel Fringe Benefits	51,022	14,500	36,522
C. Travel			
Staff Travel	20,560	6,000	14,560
Member Travel	18,313	0	18,313
Total	\$38,873	\$6,000	\$32,873
D. Equipment			
E. Supplies	20,775	500	20,275
F. Contractual and Consultant Services	16,800	6,000	10,800
G. Training			
Staff Training	3,700	0	3,700
Member Training	15,405	0	15,405
Total	\$19,105	\$0	\$19,105
H. Evaluation	1,500	0	1,500
I. Other Program Operating Costs	56,490	4,000	52,490
Travel to CNCS-Sponsored Meetings	0	0	0
Total	\$56,490	\$4,000	\$52,490
Section I. Subtotal	\$437,865	\$105,200	\$332,665
Section I Percentage		24%	76%
Section II. Member Costs			
A. Living Allowance			
Full Time (1700 hrs)	531,000	402,750	128,250
1-Year Half Time (900 hours)	0	0	0
Reduced Half Time (675 hrs)	0	0	0
Quarter Time (450 hrs)	0	0	0
Minimum Time (300 hrs)	0	0	0
2-Year Half Time (2nd Year)	0	0	0
2-Year Half Time (1st Year)	0	0	0
Total	\$531,000	\$402,750	\$128,250
B. Member Support Costs			
FICA for Members	40,622	30,033	10,589
Worker's Compensation	22,500	0	22,500
Health Care	47,025	25,000	22,025
Total	\$110,147	\$55,033	\$55,114
Section II. Subtotal	\$641,147	\$457,783	\$183,364
Section II. Percentages		71%	29%
Section III. Administrative/Indirect Costs			
A. Corporation Fixed Percentage			
Corporation Fixed Amount	39,080	16,110	22,970
Commission Fixed Amount	5,911	5,911	0
Total	\$44,991	\$22,021	\$22,970
B. Federally Approved Indirect Cost Rate			
Section III. Subtotal	\$44,991	\$22,021	\$22,970
Section III Percentage		49%	51%
Section I + III. Funding Percentages		26%	74%
Budget Totals	\$1,124,003	\$585,004	\$538,999
Budget Total Percentage		52%	48%
Required Match		38%	
# of years Receiving CNCS Funds		7	