

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

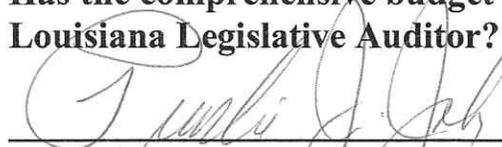
Recipient: Tipitina's Foundation Grant #FY11-0240

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Stabilization - Institution
 - Line Item Appropriation
 - Letter of Agreement

Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?
(to be transmitted at a later date) 11/3/10

Signatures:



Contract Monitor

9-15-2010

Date



Appointing Authority

9-2-10

Date



The Tipitina's Foundation's mission is to support Louisiana and New Orleans' irreplaceable music community and preserve their unique musical cultures.

TIPITINA'S FOUNDATION

EXECUTIVE BOARD

Roland von Kurnatowski
Founder/Chair

Mary von Kurnatowski
Founder/Chair

Dean Dupuy
Governmental Affairs Director

Douglas J. Thornton

Jeffrey Goldring

EXECUTIVE STAFF

Todd Souvignier
Director

Jill Ensley
Coordinator

Donald Harrison, Jr.
Artistic Director

DEVELOPMENT COUNCIL

Carol G. Asher

Bill Bender

Alexa Georges

Robert Goldstein

Mara Kupperman

Walker Stapleton

Patsy Zollars

www.tipsfoundation.org

www.tipitinas.com

TO: VANESSA LEDBETTER
OF: DIVISION OF THE ARTS
FR: TODD SOUVIGNIER
OF: TIPITINA'S FOUNDATION
RE: STABILIZATION GRANT FY11

9/17/10

Dear Vanessa:

Thank you as ever for your emails, and your time on the phone today. As per your instructions, please find our revised budget, Act 11 info, and the request for first payment, on the four (4) pages following this letter.

Tipitina's Foundation will be expending the \$13,500 Stabilization grant on line item #29, Salaries/Wages/Benefits – Education.

Best regards,

Todd Souvignier

Program Director

Tipitina's Foundation, Inc.

STABILIZATION

Applicant Name: Tipitina's Foundation, Inc.

Organization Budget Summary

- A. Use this form to submit a budget for your last completed fiscal year. (Government Units, Universities, and Schools, please contact program staff for assistance with completing this form.)
- B. Submit a budget detail explaining line items including "List sources" or "Itemized". If your organization has emergency, endowment or capital funds, provide a brief overview and indicate the amount(s) as an addendum to this budget. If your organization has a deficit or accumulated deficit, please outline your organizations plans to address this shortfall.
- C. Round all dollar amounts to the nearest \$1.

1 Date of Last Completed Fiscal Year: 12/ 31/ 2009

INCOME		LAST COMPLETED FISCAL YEAR
2	Admissions/Ticket Sales (Itemize)	
3	Memberships & Subscriptions (Itemize)	\$11,248.00
4	Contracted Services	
5	Concessions	
6	Investment Income	
7	Other Earned Income (Itemize)	\$21,094.00
8	TOTAL EARNED REVENUE	\$32,342.00
9	Corporate Support (List sources)	\$20,000.00
10	Foundation Support (List sources)	\$168,891.00
11	Individuals	\$442,479.00
12	Board Members	
13	Other Private Support, Fundraising	\$47,476.00
14	TOTAL CONTRIBUTED REVENUE	\$678,846.00
15	Federal Government Support (List sources)	
16	Regional/Multi-State Support (List sources)	
17	State, not LDOA (List sources)	\$300,109.00
18	Local/Parish Government Support (List sources)	
19	Local Arts Agency Support (List sources)	
20	TOTAL GOVERNMENT SUPPORT	\$300,109.00
21	Other Applicant Cash (Itemize)	
22	Funds Released from Restriction	
23	SUBTOTAL	\$1,011,297.00
24	State, Louisiana Division of the Arts Grants (Itemize)	\$13,500.00
25	Decentralized Arts Funding [DAF] (Itemize)	
26	TOTAL INCOME	\$1,024,797.00
EXPENSES		
27	Salaries/Wages/Benefits – Administrative	\$46,944.00
28	Salaries/Wages/Benefits – Artistic	\$109,000.00
29	Salaries/Wages/Benefits – Education	\$227,444.00
30	Salaries/Wages/Benefits – Technical/Production	\$47,983.00
31	Payroll Taxes	\$21,803.00
32	Other Personnel Expenses (Itemize)	
33	TOTAL PERSONNEL EXPENSES	\$453,174.00
34	Contracted Services – Administrative	\$500.00
35	Contracted Services – Artistic	\$5,620.00
36	Contracted Services – Education	
37	Contracted Services – Technical/Production	\$44,924.00
38	Other Contracted Services or Fees (Itemize)	\$5,152.00
39	TOTAL CONTRACTED EXPENSES	\$56,196.00
40	Production – Transportation/Shipping	
41	Production – Printing	
42	Production – Travel	
43	Other Production Expenses (Itemize)	\$34,420.00
44	TOTAL PRODUCTION EXPENSES	\$34,420.00

STABILIZATION

45	Marketing/Publicity – Advertising	\$7,321.00
46	Marketing/Publicity – Design	
47	Marketing/Publicity – Printing	\$7,173.00
48	Marketing/Publicity – Mailing/Postage	
49	TOTAL MARKETING/PUBLICITY EXPENSES	\$14,494.00
50	Space – Office <input checked="" type="checkbox"/> Rent <input type="checkbox"/> Own	\$58,200.00
51	Space – Theatre, Hall, Gallery, etc.	\$80,350.00
52	Other Space Expenses (Itemize)	\$11,601.00
53	TOTAL SPACE EXPENSES	\$150,151.00
54	Office Supplies	\$14,530.00
55	Sales/Concessions	\$45,504.00
56	Fundraising/Development	
57	Interest	
58	Utilities	\$22,357.00
59	Phone, Technology and Communications	\$54,510.00
60	Postage and Shipping	\$21,470.00
61	Insurance	\$6,907.00
62	Accessibility	
63	Equipment Rental and Maintenance	\$38,018.00
64	Travel/Mileage	\$13,670.00
65	Professional Development	\$7,600.00
66	Other Expenses (Itemize)	\$91,792.00
67	TOTAL OTHER EXPENSES	\$316,358.00
68	TOTAL EXPENSES	\$1,024,793.00
69	SURPLUS/DEFICIT	\$ 4.00
70	ACCUMULATED SURPLUS/DEFICIT	
71	In-kind Donations (Itemize)	\$250,000.00
72	Emergency, Endowment, or Capital Funds (If Applicable)	