

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Tipitina's Foundation

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program Stabilization
  - Line Item Appropriation
  - Letter of Agreement

**Yes    No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

**Signatures:**

  
Contract Monitor

10/27/2011  
Date

  
Appointing Authority

10-27-11  
Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Tipitina's Foundation  
Address: 4040 Tulane Avenue Suite #6000  
City & State: New Orleans, LA 70119  
Contact Name: Todd J Souvignier  
Telephone Number: (-000) 000-7932  
Fax Number: (-000) 000-7926

Program Data:

Arts Grant #: FY12-051  
Amount to be Transferred: \$8,000  
Funding Source: State Funds/  
Beginning Date: July 01, 2011  
Ending Date: June 30, 2012

1. Proposed Plan with Detailed Goals and Objectives:

TIPITINA'S FOUNDATION PLANS TO SUPPORT LOUISIANA MUSIC, AND LOUISIANA CULTURAL WORKERS, THROUGH THE OPERATION OF THE FOUNDATION'S EXISTING PROGRAMS AND SERVICES. THE GOAL IS TO INCREASE THE PROFILE, VIABILITY, AND ECONOMIC UTILITY OF LOUISIANA MUSIC AS A CULTURAL, EDUCATIONAL AND ECONOMIC RESOURCE. OBJECTIVES INCLUDE THE CONTINUED OPERATION OF OUR STATEWIDE NETWORK OF MUSIC OFFICE CO-OP WORKFORCE DEVELOPMENT CENTERS, AND OUR YOUTH MUSIC EDUCATION PROGRAMS IN ORLEANS PARISH,

2. Proposed Performance Measures for the Project:

- CONTINUED OPERATION OF MUSIC CO-OP OFFICES IN NEW ORLEANS, BATON ROUGE, LAFAYETTE & SHREVEPORT  
- PRESENT 20 OR MORE BI-WEEKLY MUSIC WORKSHOPS FOR MUSIC STUDENTS AGES 6 THROUGH 19  
- CONDUCT A THREE-DAY-PER-WEEK AFTER-SCHOOL JAZZ PROGRAM FOR SELECTED STUDENTS AGES 12 THROUGH 19, DURING THE SEPTEMBER - MAY SCHOOL YEAR  
- PROVIDE NEW ORLEANS AREA SCHOOLS WITH NEEDED BAND/ORCHESTRA INSTRUMENTS

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.



Name and Title ROLAND VON KUENATOWSKI, CO-CHAIR

REVISED BUDGET for ATTACHMENT A

Grant: FY2012

Dates: July 1, 2011 - June 30, 2012

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

**INCOME**

1. Admissions, Memberships, Subscriptions	\$ 15,000
2. Contracted Services Revenues [workshops, presentations]	\$ 85,000
3. TOTAL EARNED REVENUE	\$ 100,000
4. Corporate Support [source] <u>VARIOUS</u>	\$ 100,000
5. Foundation Support [source] <u>VARIOUS</u>	\$ 100,000
6. Other Private Support, Fundraising [source] <u>INDIVIDUALS</u>	\$ 91,000
7. TOTAL CONTRIBUTED REVENUE	\$ 291,000
8. Federal Government Support [source]	\$ 0
9. Regional Gov't Support [source]	\$ 0
10. State Gov't Support [source] <u>LEGISLATIVE APPROPRIATION</u>	\$ 10,000
11. Local/Parish Government Support [source]	\$ 0
12. Local Arts Agency Support	\$ 0
13. TOTAL GOVERNMENT SUPPORT	\$ 10,000
14. Applicant Cash other than above [source] <u>MERCHANDISE SALES &amp; BENEFIT CONCERTS</u>	\$ 244,500
15. SUB-TOTAL	\$ 645,500
16. DOA Stabilization	\$ 8,000
17. Other DOA Program Grants (specify)	\$ 0
18. Total DOA GRANTS (add lines 16 through 18)	\$ 8,000
19. TOTAL CASH INCOME	\$ 653,500

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$ 8,000	\$ 67,000	\$ 75,000
21. Salaries/Wages/Benefits-Artistic	\$	\$	\$
22. Salaries/Wages/Benefits-Tech	\$	\$ 125,000	\$ 125,000
23. Payroll Taxes	\$	\$	\$
24. Professional Services-Artistic	\$	\$ 38,000	\$ 38,000
25. Professional Fees and Services	\$	\$ 30,000	\$ 30,000
26. Production	\$	\$ 31,800	\$ 31,800
27. Occupancy /Utilities	\$	\$ 9,500	\$ 9,500
28. Equipment Rental and Mainten.	\$	\$	\$
29. Technology and Communication	\$	\$ 6,000	\$ 6,000
30. Insurance	\$	\$	\$
31. Supplies	\$	\$ 2,000	\$ 2,000
32. Postage and Shipping	\$	\$ 2,500	\$ 2,500
33. Marketing	\$	\$ 5,000	\$ 5,000
34. Development	\$	\$ 15,000	\$ 15,000
35. Travel/Mileage	\$	\$	\$
36. Professional Development	\$	\$	\$
37. Other Expenses <u>PROGRAM COSTS</u>	\$	\$ 313,700	\$ 313,700
38. TOTAL EXPENSES	\$	\$	\$ 653,500
39. SURPLUS/DEFICIT	\$	\$	\$ 0
40. ACCUMULATED SURPLUS/DEFICIT	\$	\$	\$ 0
41. In-Kind Donations			\$ 85,800