

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Arts Council of Central Louisiana Grant #FY11-0396

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Decentralized -
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? (to be transmitted at a later date) |

Signatures: _____
Contract Monitor

Date

Appointing Authority

Date

Grant #FY11-396

Dates: 7/1/2010 - 12/31/2011

Program: Decentralized Arts Funding

Amount: \$154,980

**STATE OF LOUISIANA
DEPARTMENT OF CULTURE, RECREATION AND TOURISM
OFFICE OF CULTURAL DEVELOPMENT
DIVISION OF THE ARTS
GRANT AGREEMENT**

Be it known, that on this July 1, 2010, the Department of Culture, Recreation and Tourism, Office of Cultural Development, Division of the Arts (hereinafter sometimes referred to as "State") and Arts Council of Central Louisiana, 1101 4th Street, Suite 201, Alexandria, LA, 71309, (hereafter sometimes referred to as "Grantee") do hereby enter into agreement under the following terms and conditions.

1. SERVICES

Grantee hereby agrees to furnish the following services: to be designated and function as a Regional Development Agency by developing and implementing a regional arts grants process for the parishes shown on Attachment P, within the grant period of July 1, 2010 to December 31, 2011, with regrant activity occurring between October 1, 2010 and September 30, 2011. This process must include a peer review panel system, appeals process, appropriate financial audits and reporting documents; employment of a community development coordinator to assist in implementing the Decentralized Arts Funding Program. The Grantee may invite the appropriate local arts agencies to be designated as a Local Regranting Agency for one or more parishes. The above services will be carried out in accordance with the manual for Decentralized Arts Funding Programs.

2. GRANT AWARD

In consideration of the services described above, State hereby agrees to pay Grantee a maximum sum of \$154,980.00 conditioned upon the availability of funds appropriated to the Division by the State Legislature or accruing to it from other sources being \$116,983 regrants, \$12,997 for administrative costs and \$25,000 subsidy to defray the professional services and expenses of a Community Development Coordinator (CDC). This sum being 100% of allowable costs as shown on the budget, as per Attachment P, shall be paid in accordance with the following requirements:

Three payments. First payment of 75% upon receipt of this executed agreement; a second payment for entire CDC subsidies and expenses (\$25,000) and 10% administrative fees upon receipt of an invoice by November 15, 2010 detailing services and the final