

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Arts Council of Central Louisiana

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** RDA Plan Review
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:** Paula White  
**Contract Monitor**

10/16/14  
**Date**

Pam Breau  
**Appointing Authority**

10/16/14  
**Date**

DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 15 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Arts Council of Central Louisiana  
Address: 1101 4<sup>th</sup> Street  
City & State: Alexandria, LA 71301  
Contact Name: **Matt Henry**  
Telephone Number: (318.443.4718)  
Fax Number: (318.848.4499)

Program Data:

Arts Grant #: FY15-021  
**Amount to be**  
Transferred: \$12,000.00  
Funding Source: State Funds & Federal Funds  
Beginning Date: July 1, 2014  
Ending Date: June 30, 2015

1. **Proposed Plan with Detailed Goals and Objectives:**

The Arts Council of Central Louisiana will work to execute initiatives for the benefit of the artists, cultural organizations, and cultural economy of Region 6 (Avoyelles, Catahoula, Concordia, Grant, La Salle, Rapides, Vernon, and Winn). Programs include grant programs, technical assistance, and special initiatives as described in the Arts Council's Regional Development Agency performance plan Interim Report.

2. **Proposed Performance Measures for the Project:**

The Arts Council will collect statistical, financial, and anecdotal data, filing accurate and timely reports with the Division of the Arts as stipulated by the grant contract. The Division of the Arts will also conduct site visits and provide direct regulatory feedback as to the Arts Council's performance.

3. **A COMPREHENSIVE BUDGET** showing all anticipated uses of the appropriation **MUST BE ATTACHED** to this proposal.
4. **This project is viable in accordance with the grant agreement and this form will serve as the interim report, as required by Act 15.**

  
\_\_\_\_\_  
Signature of Grantee's Authorized Official  
**EXECUTIVE DIRECTOR**  
\_\_\_\_\_  
Title

**REVISED BUDGET**

Organization:

Grant: FY2015

Dates: July 1, 2014 - June 30 - 2015

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

**INCOME**

1	Admissions, Memberships, Subscriptions	-
2	Contracted Services Revenues [workshops, presentations]	127,336
<b>3</b>	<b>TOTAL EARNED REVENUE</b>	<b>127,336</b>
4	Corporate Support [source]	15,000
5	Foundation Support [source]	50,527
6	Other Private Support, Fundraising [source]	10,000
<b>7</b>	<b>TOTAL CONTRIBUTED REVENUE</b>	<b>75,527</b>
8	Federal Gov'n't Support [source]	-
9	Regional Gov't Support [source]	-
10	State Gov't Support [source]	-
11	Local/Parish Gov'n't Support [source]	-
12	Local Arts Agency Support	-
<b>13</b>	<b>TOTAL GOVERNMENT SUPPORT</b>	<b>-</b>
14	Applicant Cash other than above [source]	5,000
<b>15</b>	<b>SUB-TOTAL</b>	<b>207,863</b>
16	DOA Stabilization	-
17	Other DOA program grants (specify)	12,000 RDA PPR
<b>18</b>	<b>Total DOA GRANTS</b>	<b>12,000</b>
<b>19</b>	<b>TOTAL CASH INCOME</b>	<b>219,863</b>

<b>EXPENSES (this grant only)</b>	<b>DOA Grant</b>	<b>Cash Match</b>	<b>TOTAL</b>
20 Salaries/Wages/Benefits - Adm		108,310	108,310
21 Salaries/Wages/Benefits - Artistic			-
22 Salaries/Wages/Benefits - Tech		5,000	5,000
23 Payroll Taxes		7,215	7,215
24 Professional Services - Artistic		20,600	20,600
25 Professional Fees and Services		32,300	32,300
26 Production		4,750	4,750
27 Occupancy/Utilities		50,527	50,527
28 Equipment Rental and Maintenance		8,500	8,500
29 Technology and Communications		12,750	12,750
30 Insurance		3,000	3,000
31 Supplies		2,000	2,000
32 Postage and Shipping		1,900	1,900
33 Marketing		2,500	2,500
34 Development		1,750	1,750

35	Travel/Mileage		1,250	1,250
36	Professional Development			-
37	Other Expenses			-
<b>38</b>	<b>TOTAL EXPENSES</b>	<u>-</u>	<u><b>262,352</b></u>	<u><b>262,352</b></u>
39	SURPLUS/DEFICIT			(42,489)
40	ACCUMULATED SURPLUS/DEFICIT			
41	In-kind Donations			