

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Arts Council of Central Louisiana

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Stabilization
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**

  
\_\_\_\_\_  
**Contract Monitor**

11-20-14  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Appointing Authority**

11-20-14  
\_\_\_\_\_  
**Date**

DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 15 - Information

OFFICE: Cultural Development – Division of the Arts

**Recipient:**

Name: Arts Council of Central Louisiana  
Address: 1101 4<sup>th</sup> Street  
City & State: Alexandria, LA 71301  
Contact Name: **Matthew Henry**  
Telephone Number: (318.443.4718)  
Fax Number: (225.848.4499)

**Program Data:**

Arts Grant #: FY15-013  
**Amount to be**  
Transferred: \$11,200.00  
Funding Source: State Funds & Federal Funds  
Beginning Date: July 1, 2014  
Ending Date: September 1, 2015

**1. Proposed Plan with Detailed Goals and Objectives:**

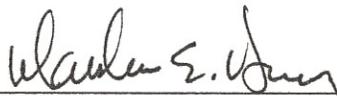
The Arts Council will re-grant Stabilization funds from the Louisiana Division of the Arts to 2 sub-grantees within Region 6: the Alexandria Museum of Art and the River Oaks Square Arts Center (both of which are located in Rapides Parish). We will maintain regular contact with the 2 sub-grantees to make sure we address any questions they have about executing their proposed projects during their programming. We will also follow up with them to make sure they are aware of their final report due dates, and answer any questions they may have regarding the final report guidelines.

**Proposed Performance Measures for the Project:**

The Arts Council will conduct regular site visits and offer any technical/ administrative assistance that is needed by the sub-grantees. We will also collect statistical, financial, and anecdotal data, filing accurate and timely reports with the Division of the Arts as stipulated by the grant contract.

**A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**

**2. This project is viable in accordance with the grant agreement and this form will serve as the interim report, as required by Act 15.**



\_\_\_\_\_  
Signature of Grantee's Authorized Official

**EXECUTIVE DIRECTOR**

\_\_\_\_\_  
Title

Grant #FY15-013  
Grantee: Arts Council of Central Louisiana – STABILIZATION

Dates: July 1, 2014 – September 1, 2015  
Amount: \$11,200.00

## ATTACHMENT C

### Stabilization Allocation

ACCL - Region 6

<b>ADVANCEMENT</b>					
<b>App Number</b>	<b>Organization</b>	<b>City</b>	<b>RDA</b>	<b>Award</b>	<b>Grant Administration</b>
ST0018	Alexandria Museum of Art	Alexandria	ACCL	\$ 3,600.00	\$ 300.00
ST0033	River Oaks Square Arts Center	Alexandria	ACCL	\$ 7,000.00	\$ 300.00

**Total**                    \$ 10,600.00    \$ 600.00