

<p>ATTACHMENT A - PLAN Act 19 of 2008 20-945</p>	<p>NAME OF CONTRACTING PARTY: Urban Restoration Enhancement Corporation (UREC)</p> <p>NAME AND BRIEF NARRATIVE OF PROGRAM: "UREC is a not-for-profit, community based development organization committed to the rebuilding of neighborhoods; focused on affordable housing; specializing in education and training; and dedicated to social and economic development."</p>
<p>Program Goals, Objectives, Expected Outcomes/Results Activities and Related Performance Measures (Duplicate pages as needed for each goal identified). What are the goals, objectives, expected outcomes/results for this program. Indicate the goals/objectives for each goal. Explain how each goal, objective, outcome/result is measured. Identify activities that will be implemented to achieve expected outcomes, the person(s) responsible for implementing the activity, and the expected completion date.</p>	
<p>1. Program Goal (Goals are the intended broad, long-term results. Goals are clear statements of the general end purposes toward which efforts are directed.) UREC will increase the availability of affordable housing units in East Baton Rouge Parish.</p>	
<p>2. Program Objective(s) (Objectives are intermediate outcomes--specific, measurable steps towards accomplishing the goal, that identify the expected outcomes and results. The program objective must include a percentage, a specific dollar amount or a number). UREC will offer rent subsidies to 38 low to moderate income families living at the UREC owned Urban Meadows Apartment Community through June 30, 2009.</p>	
<p>3. Relevant Activity (Activities) (An activity is a distinct subset of functions or services within a program to meet the Program Objective.) With funds provided by this agreement, during the 2008-09 fiscal year, UREC will lease 38 three bedroom units at the Urban Meadows Apt community to low to moderate income families. UREC utilizes the East Baton Rouge HUD income limits documentation system to qualify families. The income for each family falls within one of 3 Income Limit Categories in relation to the current median income for the area. The categories are Very Low (50%) Income Limits; Extremely Low 30% Income Limits; and Low (80%) Income Limits. Income amounts vary based upon the number of individuals per family.</p>	
<p>4. Performance Measure(s) (Measure the amount of products or services provided or number of customers served. Specific quantifiable measures of progress. results actually achieved and assess program impact and effectiveness. A Performance Measure must be designated as a percentage, a specific dollar amount or a number). The number of families receiving rent subsidies.</p>	

ATTACHMENT B

Page 1

Project Budget (2008-09)

Act 19 of 2008

20-945

Urban Restoration Enhancement Corporation (UREC)

Anticipated Income or Revenue

Sources (list all sources of revenue)

	<u>Amounts</u>
1. Act 19 of 2008 Schedule 20-945	\$ 500,000.00
2. LA Housing Finance Agency	\$ 1,050,000.00
3. Urban Meadows/Urban Villa (aka the Grandparents House)	\$ 528,860.00
4. SEEDCO	\$ 65,077.00
5. DSS/Freedom School	\$ 65,000.00
6. Department of Education	\$ 31,700.00
7. ExxonMobil	\$ 28,250.00
8. DSS/EITC Outreach	\$ 20,000.00
9. Office of Community Development	\$ 31,000.00
10. LA Department of Economic Development	\$ 15,000.00
11. Impact Conferences/Sponsors/Fees	\$ 18,600.00
12. Neighbor works	\$ 2,000.00
13. Annual Fundraising	\$ 25,000.00
Total all sources	\$ 2,380,487.00

Anticipated Expenses

Expense Categories

	<u>Total Amount</u>	<u>Amount Line Item</u>
	(see footnote 1 below)	<u>Appropriation</u>
		(see footnote 2 below)
Gross Salaries(See Attachment B, page 2)	\$ 416,483.00	\$ 152,500.00
Related Benefits (employer share)	\$ 104,575.00	\$ 41,375.00
Travel	\$ 23,000.00	\$
Operating Services:		
Advertising	\$ 30,600.00	\$ 7,050.00
Printing	\$ 15,500.00	\$ 7,000.00
Insurance	\$ 35,500.00	\$ 13,000.00
Maintenance of auto, movable property	\$ 0.00	\$ 0.00
Maintenance of building and grounds	\$ 46,000.00	\$ 2,000.00
Rentals	\$ 15,000.00	\$ 10,000.00
Software licensing	\$ 0.00	\$ 0.00
Dues and Subscriptions	\$ 8,000.00	\$ 2,022.00
Telephones and Internet Service	\$ 14,675.00	\$ 3,765.00
Postage	\$ 11,000.00	\$ 3,000.00
Utilities	\$ 28,500.00	\$ 6,000.00
Other	\$ 342,366.00	\$ 00.00
Office Supplies	\$ 26,000.00	\$ 9,000.00
Professional & Contract Services	\$ 9,900.00	\$ 9,900.00
(See Attachment B, page 3)		
Other Charges (See Attachment B, Page 4)	\$ 253,388.00	\$ 233,388.00
Acquisitions & Major Repairs	\$ 1,000,000.00	\$ 0.00
Total Use of the Appropriation	\$ 2,380,487.00	\$ 500,000.00

(Budget categories listed above reflect a typical budget and may be adjusted by the agency and recipient to reflect actual categories necessary for each individual program. Salaries and Professional & Other Contract Services and Other Charges shall be detailed using pages 2, 3 and 4 of Attachment B). All numbers must be rounded to the nearest dollar.

Footnote (1) This column represents expenditures by category and MUST equal total sources listed above.

Footnote (2) This column represents the portion of expenditures by category funded by the state appropriation provided by this Cooperative Endeavor Agreement.

ATTACHMENT B

Page 2

Staffing Chart

Act 19 of 2008

20-945

Name of Contracting Party: Urban Restoration Enhancement Corporation (UREC)

Name of Program: "UREC is a not-for-profit, community based development organization committed to the rebuilding of neighborhoods; focused on affordable housing; specializing in education and training; and dedicated to social and economic development.

Name	Title	Total Annual Salary Amount	Total Salary Paid by Appropriation		Related Benefits	Full time or Part Time # of months
			Amount	Percentage		
Ronnie Edwards	Executive Director	\$ 79,275	\$ 25,000	32%	\$ 7,447.50	Full Time
Emel Alexander	Deputy Director	\$ 63,000	\$ 30,000	48%	\$ 8,688.75	Full Time
Karla Collins	Fiscal Manager	\$ 53,025	\$ 25,000	47%	\$ 7,447.50	Full Time
Joyce James	Operations Manager	\$ 52,500	\$ 47,500	90%	\$ 13,653.75	Full Time
Marilyn Monteilh	Property Manager	\$ 45,000	\$ 3,000	07%	\$ 827.50	Full Time
Irish Hives	Housing Specialist	\$ 29,000	\$ 6,000	21%	\$ 1,655.00	Full Time
Luella Johnson	Resident Specialist	\$ 21,840	\$ 6,000	27%	\$ 1,655.00	Full Time
Simone Higginbotham	Delta Service Staff	\$ 5,000	\$ 5,000	100%	\$ 0.00	Full Time(11mth)
-TBD-	Delta Service Staff	\$ 5,000	\$ 5,000	100%	\$ 0.00	Full Time(10mth)
Carl Dillon Jr.	Asst. Property Manager	\$ 38,000	\$ 0.00	0.00%	\$ 0.00	Full Time
Stephanie Brown	Executive Asst.	\$ 24,843	\$ 0.00	0.00%	\$ 0.00	Part Time (6 mth)
Totals		\$ 416,483.00	\$ 152,500		\$ 41,375	

ATTACHMENT B

Page 3

Schedule of Professional and Other Contract Services

Act 19 of 2008

20-945

Name of Contracting Party: Urban Restoration Enhancement Corporation (UREC)
 Name of Program: "UREC is a not-for-profit, community based development organization committed to the rebuilding of neighborhoods; focused on affordable housing; specializing in education and training; and dedicated to social and economic development."

Name & Address of Individual or Firm	Nature of Work Performed & Justification for Services	Total Contract Amount	Total Paid by Appropriation
	<i>Remainder of page intentionally left blank</i>		

<p>Site Coordinators—TBD for Port Allen Middle School in West Baton Rouge Parish</p>	<p>The site coordinator will be responsible for program oversight Tutorial Services/Academic Enrichment Program for the 100 youth and 8 teachers participating in the Saturday Academy staff. The Academy will host 9 Saturday Academy sessions at each school for 4 hours between January and May of the regular school year. The Site Coordinators will have a rate of \$25.00 per hour for 6 hours for 9 Saturdays= \$1,350 x 2 = \$2,700</p>	<p>\$ 1,350</p>	<p>\$ 1,350</p>
<p>Site Coordinator for Glen Oaks Park Elementary in East Baton Rouge Parish</p>		<p>\$1,350</p>	<p>\$1,350</p>
<p>Teacher for Saturday Academy- TBD for Port Allen Middle Sch/WBR Parish</p>	<p>1 teacher at \$20.00 per hour for 5 hours for 9 Saturdays= \$900</p>	<p>\$900</p>	<p>\$900</p>
<p>Teacher/ Saturday Academy- TBD Port Allen Middle Sch/WBR Parish</p>	<p>1 teacher at \$20.00 per hour for 5 hours for 9 Saturdays= \$900</p>	<p>\$900</p>	<p>\$900</p>
<p>Teacher/Saturday Academy- TBD Port Allen Middle Sch/WBR Parish</p>	<p>1 teacher at \$20.00 per hour for 5 hours for 9 Saturdays= \$900</p>	<p>\$900</p>	<p>\$900</p>
<p>Teacher/Saturday Academy- TBD Port Allen Middle Sch/WBR Parish</p>	<p>1 teacher at \$20.00 per hour for 5 hours for 9 Saturdays= \$900</p>	<p>\$900</p>	<p>\$900</p>
<p>Teacher/Saturday Academy- TBD Glen Oaks Park Elem Sch/EBR Parish</p>	<p>1 teacher at \$20.00 per hour for 5 hours for 9 Saturdays= \$900</p>	<p>\$900</p>	<p>\$900</p>
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<p>Teacher/Saturday Academy- TBD Glen Oaks Park Elem Sch/EBR Parish</p>	<p>1 teacher at \$20.00 per hour for 5 hours for 9 Saturdays= \$900</p>	<p>\$900</p>	<p>\$900</p>

Totals

\$ 9,900

\$ 9,900

ATTACHMENT B

Page 4

Schedule of Other Charges

Act 19 of 2008

20-945

Name of Contracting Party: Urban Restoration Enhancement Corporation (UREC)

Name of Program: "UREC is a not-for-profit, community based development organization committed to the rebuilding of neighborhoods; focused on affordable housing; specializing in education and training; and dedicated to social and economic development."

Provide a description of the intended use of the funds listed in Other Charges and the dollar amount. Each use should be listed separately. <i>Do not budget funds in Other Charges that can be placed in another expenditure category.</i>	List dollar Amount for each use
<p>1. Stipends for NBR Youth Participants—20 youth participants will be assigned for a period of 6 weeks during the summer at approximately 20 or more host worksites for on the job training. Youth participants are provided with a stipend to defray costs of transportation, meals and incidentals. Stipends are in the amount of \$100 per week for 20 participants for the 6 week program equating to \$12,000.</p>	\$ 12,000.00
<p>2. The funding is for rent for 38 low to moderate income families needing rental assistance at the Urban Meadows Apartment Community's. Funds will go toward maintaining the property at the current discounted rate and help defray the costs of recent Hurricane damages to the property not covered by Insurance.</p>	\$221,388.00
Total – Should agree with Attachment B, page 1	\$233,388.00

ATTACHMENT B-SUPPLEMENT

Business Plan

Narrative Justification for Plan B or Plan C

Act 19 of 2008

20-945

Urban Restoration Enhancement Corporation (UREC)

Urban Restoration Enhancement Corporation (UREC) is requesting Plan B or 25% of the line item appropriation in the amount of \$125,000 be made payable to UREC in accordance with Plan B payment terms. The Plan B payment term will allow UREC to satisfy the goals and objectives as stated in the attached Cooperative Endeavor Agreement.

UREC is a not-for-profit, community based development organization commitment to rebuilding of neighborhoods; focused on affordable housing; specializing in education and training; and dedicated to social and economic development. As a certified Community Housing Development Organization (CHDO), UREC is mandated by congressional status to engage in the retention, production, sponsoring and/or development of increased availability of Affordable Housing across units across the state of Louisiana. Our organization is one of 40 Seedco affiliates and an equal number of HUD Housing counseling agencies offering comprehensive services to persons seeking homeownership preparation, pre and post purchase assistance, homelessness and foreclosure prevention and intervention and fair housing education.

UREC is the proud sponsor of Louisiana's first official "Grandparents Raising Grandchildren House," in partnership with the Grandparents Information Center of LA and a number of other partners. It is the only program in our State offering housing and supportive services in concert to this special needs population which ranks as the 4th largest in the United States. Immediately following Hurricane's Katrina and Rita, UREC served over 1200 victims through direct services, information and referrals, case management and provided technical assistance in navigating the barriers to access and other associated bottlenecks in the system of relief. The organization is designated by the Louisiana Association of Nonprofit Organizations (LANO) as a "Standards for Excellence" Agency. In addition, UREC has also earned distinction by the NAACP for its "Outstanding Community Services."

Besides housing related services, UREC is engaged in providing technical assistance and capacity building to a network of faith and community based organization based organization across the Region. Those services include, but are not limited to Neighborhood Improvement, youth Programs, Small Business Development and Adult Education and Training Program.

UREC greatly relies upon the line item appropriation from the department of Treasury in offering the vast services previously described. The State line item appropriation accounts for nearly 100 percent of our organization's general operating revenue. UREC has been operating without this revenue for nearly 120 days since the start of our fiscal year beginning on July 01, 2008. This has resulted in dire constraints upon our fiscal vitality and has forced UREC to alter our programs at a reduced scope of service.

In addition, UREC's financial operations were further constrained by implications associated with Hurricane Gustav. The organization sustained significant damage to our two affordable housing communities, resulting in a lost income. UREC incurred additional costs associated with hurricane repairs, debris removal and other related storm expenses.

The importance of our financial stability and the deliverables we are to produce cannot be underestimated.

This allocation is paramount to the ability of UREC to contribute fully to vital programs and services that will impact our communities statewide. UREC services impact so many lives and our level of public investment will enable the community to make contributions toward our mission of “Building Today’s Community for Tomorrow.”