

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Red River Revel, Inc.

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program Stabilization
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:



Contract Monitor

10/28/11

Date



Appointing Authority

10-31-11

Date

REVISED BUDGET for ATTACHMENT A

Grant: FY12-025 ST

Dates: July 1, 2011 - June 30, 2012

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions,Memberships,Subscriptions _____	\$ <u>190,000</u>
2. Contracted Services Revenues[workshops,presentations] _____	\$ <u>738,910</u>
3. TOTAL EARNED REVENUE _____	\$ <u>928,910</u>
4. Corporate Support[source] <u>See List</u> _____	\$ <u>272,500</u>
5. Foundation Support[source] <u>See List</u> _____	\$ <u>35,000</u>
6. Other Private Support, Fundraising[source] <u>CORK, BREW, Annual Fundraiser</u> _____	\$ <u>273,000</u>
7. TOTAL CONTRIBUTED REVENUE _____	\$ <u>580,500</u>
8. Federal Government Support[source] _____	\$ <u>-0-</u>
9. Regional Gov't Support[source] <u>South Arts</u> _____	\$ <u>3,240</u>
10. State Gov't Support[source] <u>Office of Tourism</u> _____	\$ <u>7,500</u>
11. Local/Parish Government Support[source] _____	\$ <u>-0-</u>
12. Local Arts Agency Support <u>SRAC/City of Shreveport</u> _____	\$ <u>10,880</u>
13. TOTAL GOVERNMENT SUPPORT _____	\$ <u>21,620</u>
14. Applicant Cash other than above[source] <u>Reserve Fund</u> _____	\$ <u>39,220</u>
15. SUB-TOTAL _____	\$ <u>1,570,250</u>
16. DOA Stabilization _____	\$ <u>18,000</u>
17. Other DOA Program Grants (specify) <u>DAF</u> _____	\$ <u>5,900</u>
18. Total DOA GRANTS (add lines 16 through 18) _____	\$ <u>23,900</u>
19. TOTAL CASH INCOME _____	\$ <u>1,594,150</u>

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm \$ _____	\$ _____	\$ <u>278,530</u>	\$ <u>278,530</u>
21. Salaries/Wages/Benefits-Artistic \$ _____	\$ _____	\$ <u>-0-</u>	\$ <u>-0-</u>
22. Salaries/Wages/Benefits-Tech \$ _____	\$ _____	\$ <u>24,500</u>	\$ <u>24,500</u>
23. Payroll Taxes \$ _____	\$ _____	\$ <u>19,500</u>	\$ <u>19,500</u>
24. Professional Services-Artistic \$ <u>18,000</u>	\$ <u>18,000</u>	\$ <u>154,750</u>	\$ <u>172,750</u>
25. Professional Fees and Services \$ _____	\$ _____	\$ <u>188,140</u>	\$ <u>188,140</u>
26. Production \$ _____	\$ _____	\$ <u>47,960</u>	\$ <u>47,960</u>
27. Occupancy /Utilities \$ _____	\$ _____	\$ <u>5,650</u>	\$ <u>5,650</u>
28. Equipment Rental and Mainten. \$ _____	\$ _____	\$ <u>61,800</u>	\$ <u>61,800</u>
29. Technology and Communication \$ _____	\$ _____	\$ <u>16,500</u>	\$ <u>16,500</u>
30. Insurance \$ _____	\$ _____	\$ <u>28,500</u>	\$ <u>28,500</u>
31. Supplies \$ _____	\$ _____	\$ <u>44,400</u>	\$ <u>44,400</u>
32. Postage and Shipping \$ _____	\$ _____	\$ <u>4,000</u>	\$ <u>4,000</u>
33. Marketing \$ _____	\$ _____	\$ <u>94,000</u>	\$ <u>94,000</u>
34. Development \$ _____	\$ _____	\$ <u>1,400</u>	\$ <u>1,400</u>
35. Travel/Mileage \$ _____	\$ _____	\$ <u>12,500</u>	\$ <u>12,500</u>
36. Professional Development \$ _____	\$ _____	\$ <u>3,250</u>	\$ <u>3,250</u>
37. Other Expenses \$ _____	\$ _____	\$ _____	\$ <u>590,770</u>
38. TOTAL EXPENSES	\$ <u>18,000</u>	\$ <u>985,380</u>	\$ <u>1,594,150</u>
39. SURPLUS/DEFICIT \$ _____	\$ _____	\$ _____	\$ <u>-0-</u>
40. ACCUMULATED SURPLUS/DEFICIT \$ _____	\$ _____	\$ _____	\$ <u>100,000</u>
41. In-Kind Donations			\$ <u>146,700</u>

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

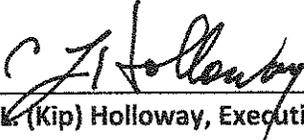
Recipient:

Name: Red River Revel Arts Festival
Address: 101 Crockett Street, Suite C
City & State: Shreveport, LA 71101
Contact Name: C. L. (Kip) Holloway
Telephone Number: 318.424.4000
Fax Number: 318.226.9559

Program Data:

Arts Grant #: FY12 – 025 ST
Amount to be Transferred: \$ 18,000
Funding Source: State Funds
Beginning Date: July 1, 2011
Ending Date: June 30, 2012

1. **Proposed Plan with Detailed Goals and Objectives:** Produce the Red River Revel Arts Festival within the Board-approved budget. Include Arts Education activities for all 4th grade students in Caddo and Bossier Parishes. Utilize a five-state marketing plan to encourage and attract tourism from a 150-mile radius. Provide Arts Education opportunities for elementary students from the northwest region of Louisiana. Provide an Arts Market for sales opportunities for visual artists and cultural entrepreneurs.
2. **Proposed Performance Measures for the Project:** Attain a 160,000 visitor count; provide Arts Education to 6,000 4th grade students; provide Arts Education programs in the afternoons and weekend days to 30,000 children; attract approximately 15 – 20% of our audience from a five-state region including the Ark-La-Tex, Oklahoma, and Mississippi.
3. **A COMPREHENSIVE BUDGET** showing all anticipated uses of the appropriation **MUST BE ATTACHED** to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.



C. L. (Kip) Holloway, Executive Director