LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW SUMMARY

APPLICATION NUMBER: C10-3-007

APPLICANT: Family Counseling Agency, Inc.

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :

FUND:	$ 150,362	80.00%	PROJECT DURATION:	12 months
MATCH:	$ 37,591	20.00%	START DATE:	08/01/2010
TOTAL:	$ 187,953	100.00%	END DATE:	07/31/2011

Continuation of C88-3-001

PROJECT SUMMARY:

We are requesting pre-award costs starting August 1, 2010. Turning Point is requesting to continue funding to victims of domestic violence. Comprehensive services will assist victims in Turning Point's emergency safety shelter (including Rapides Parish Non-Residentials) and the six outreach Parishes: Grant, Catahoula, Concordia, LaSalle, Winn and Avoyelles.

RECOMMENDATION : FUND X **DENY** ___

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE ADMINISTRATION OF CRIMINAL JUSTICE

CRIME VICTIM ASSISTANCE FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY: Project ID: C10-3-007 CVA Purpose Area: 2, 3, 4, 8

1. TITLE OF PROJECT
Domestic Violence Program

2. ☐ NEW PROJECT
☒ CONTINUATION PROJECT OF: C08-3-003

3. PROJECT DURATION
Total Length: 12 Months (*Not to exceed 12 Months*)
Desired Start Date: 8/1/2010
Desired End Date: 7/31/2011

4. PROJECT FUNDS

Federal Funds:	$150,362
Cash Match	
In-Kind Match:	$37,591
Total Project:	**$187,953**

5A. APPLICANT AGENCY INFORMATION
Agency Name: Family Counseling Agency
Physical Address: 1404 Murray Street
City: Alexandria Zip: 71301-
Mailing Address: P.O.Box 1908
City: Louisiana Zip: 71309-
Phone: (318) 448-0284 FAX: (318) 448-0280
Email: jfranklin@fca4cenla.com

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY
Authorized Official: Joseph W. Franklin
Title: Executive Director
Agency Name: Family Counseling Agency
Address: 1404 Murray Street
City: Alexandria Zip: 71301-
Phone: (318) 448-0284 FAX: (318) 448-0280
Email: jfranklin@fca4cenla.com

Fed Employer Tax Id: 72 - 0677893 DUNS: 039181698 - CCR CAGE/NCAGE: 4MQ92 CCR Expiration Date: 1/12/2011

6. IMPLEMENTING AGENCY
Name: Joseph W. Franklin
Title: Executive Director
Agency: Family Counseling Agency
Address: 1404 Family Counseling Agency
City: Alexandria Zip: 71301-
Phone: (318) 448-0284 FAX: (318) 448-0280
Email: jfranklin@fca4cenla.com

7. PROJECT DIRECTOR
Name: Annie S. Brown
Title: Program Director
Agency: Turning Point
Address: P. O. Box 1908
City: Alexandria Zip: 71309-
Phone: (318) 442-7196 FAX: (318) 442-3801
Email: abrown@fca4cenla.com

8. FINANCIAL OFFICER
Name: Cynthia Valentine
Title: Finance Director
Agency: Family Counseling Agency
Address: 1404 Family Counseling Agency
City: Alexandria Zip: 71301-
Phone: (318) 448-0284 FAX: (318) 448-0280
Email: cvalentine@fca4cenla.com

9. BRIEF PROJECT DESCRIPTION: ***(Please do not exceed space provided below.)***

We are requesting pre-award costs starting August 2010. Turning is requesting a continuation of funding to victims of domestic violence. Comprehensive services will assist victims in Turning Point's emergency safer shelter.(including Rapides Parish Non-Residentials) and in the six outreach parishes (Grant, Catahoula, Concordia, LaSalle, Winn, and Avoyelles)

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):

☐	Sexual Assault
☒	Domestic Abuse
☒	Child Abuse
☒	Previously Underserved

State Type of Previously Underserved:

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:

	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	☒	☐
Were instructions followed to determine allowable personnel/contractual costs?	☒	☐
Are all line item computations correct?	☒	☐
Do line items add to category totals?	☒	☐
Have category totals been rounded to nearest dollar?	☒	☐

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Cynthia Valentine Title: Financial Director
Phone: (318) 448-0284 Fax: (318) 448-0280 E-Mail: cvalentine@fca4cenla.com

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	$117,082	$0	$35,091	**$152,173**
SECTION 200. FRINGE BENEFITS	$22,011	$0	N/A	**$22,011**
SECTION 300. TRAVEL	$6,381	$0	$0	**$6,381**
SECTION 400. EQUIPMENT	$0	$0	$0	**$0**
SECTION 500. SUPPLIES	$2,088	$0	$0	**$2,088**
SECTION 600. CONTRACTUAL	$0	$0	N/A	**$0**
SECTION 700. RENOVATION COSTS	$0	$0	$0	**$0**
SECTION 800. OTHER DIRECT COSTS	$2,800	$0	$2,500	**$5,300**
TOTAL:	**$150,362**	**$0**	**$37,591**	**$187,953**

Provide Source of *Cash* Match:

Provide Source of *In-Kind* Match: Volunters to Program and PSA advertisiing to reach victims

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
Outreach Advocate	Melba Hodges	FT	$2,000.00	100.00%	12.00	$24,000.00	☒	☐
Empowerment Advocat	Angel Scallan	FT	$2,061.00	100.00%	12.00	$24,732.00	☒	☐
Legal Advocate	Kimberly Howell	FT	$2,042.00	85.00%	12.00	$20,828.40	☒	☐
Outreach Advocate	Tiney Dunbar	FT	$2,000.00	50.00%	12.00	$12,000.00	☒	☐
Outreach Advocate	Lasandra Augustine	FT	$2,000.00	68.00%	12.00	$16,320.00	☒	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						$97,880.40	F = Fed Funds C = Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
Community Liason	Tarazon, Melissa	PT	$11.54	32.00	100.00%	52.00	$19,202.56	☒	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							$19,202.56	F = Fed Funds C = Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
Answer crisis calls, volunteer court escort and direct services. Booths at festivals, health fairs, community presentations, assist with shelter activities (sort donations, meet and advocate for victimm's emergency) Answer crisis calls, Volunteer court escort and directs services	3,436.25	$8.00	$27,490.00
Professional Volunter services (attorneys, teachers, nurses, etc.)	190.00	$40.00	$7,600.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			$35,090.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	$117,082
CASH MATCH	
IN-KIND MATCH	$35,091
PERSONNEL TOTAL	**$152,173**

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN

☒ Yes ☐ No Are job descriptions for each position attached? If not, explain:

☒ Yes ☐ No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

All position are needed to provide advocacy, legal advocacy and volunteer services for victims of domestic violence locally and throughout Region VI . No overtime.

B) The basis for determining the salary of each position:

Salaries vary within stated range for each position based on education and experience.

C) Project duties of each position requested:

Duties for advocates and legal advocate include providing advocacy for victims, handling crisis calls during working hours, training direct service volunteers, providing consultation and back up to volunteers after hours, facilitating groups and traveling to outreach offices to network and provice direct services.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

Tiney Dunbar, Existing personnel, Outreach Advocate, covered at 50% funding level.
Melba Hodge: Existing personnel, Outreach Advocate, covered at a 100% funding level
Lasandra Augustine, Existing personnel, Outreach Advocate, covered at a 68% funding level.
Kimberly Howell, Existing personnel,Legal Advocate, covered at a 85% funding level.
Angel Scallon, Existing personnel, Empowerment Advocate, covered at a 100% funding level.
Melissa Tarazon, New hire,Community Liason, covered at a100% funding level.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: ☐ **All Fringe Benefits Will Be Paid by Applicant Agency** ☐ **Additional Fringe Benefits Will Be Paid by Applicant Agency**

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Tiney Dunbar	.062		$12,000	$744	5. Kimberly Howell	.062		$20,828	$1,291
2. Melba Hodge	.062		$24,000	$1,488	6. Melissa Tarazon	.062		$19,203	$1,190
3. Lasandra Augustine	.062		$16,320	$1,011	7.	.062			$0
4. Angel Scallon	.062		$24,732	$1,533	8.	.062			$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Tiney Dunbar	.0145		$12,000	$174	5. Kimberly Howell	.0145		$20,828	$302
2. Melba Hodge	.0145		$24,000	$348	6. Melissa Tarazon	.0145		$19,203	$278
3. Lasandra Augustine	.0145		$16,320	$236	7.	.0145			$0
4. Angel Scallon	.0145		$24,732	$358	8.	.0145			$0
HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1. Tiney Dunbar	24.00	12.00	50.00%	$144	5. Kimberly Howell	333.81	12.00	85.00%	$3,404
2. Melba Hodge	24.00	12.00	100.00%	$288	6. Melissa Tarazon	24.00	12.00	100.00%	$288
3. Lasandra Augustine	24.00	12.00	68.00%	$195	7.				$0
4. Angel Scallon	334.04	12.00	100.00%	$4,008	8.				$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1. Tiney Dunbar	0.028		$12,000	$336	5. Kimberly Howell	0.028		$20,828	$583
2. Melba Hodge	0.028		$24,000	$672	6. Melissa Tarazon	0.028		$19,203	$537
3. Lasandra Augustine	0.028		$16,320	$456	7.				$0
4. Angel Scallon	0.028		$24,732	$692	8.				$0
UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL
1. Tiney Dunbar	0.023	CHECK TYPE:	$3,500	$80	5. Kimberly Howell	0.023	CHECK TYPE:	$5,950	$136
2. Melba Hodge	0.023		$7,000	$161	6. Melissa Tarazon	0.023		$7,000	$161
3. Lasandra Augustine	0.023	☐ FUTA	$4,760	$109	7.		☐ FUTA		$0
4. Angel Scallon	0.023	☒ SUTA	$7,000	$161	8.		☒ SUTA		$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
OTHER: DENTAL	RATE		SALARY	TOTAL	OTHER: DENTAL	RATE		SALARY	TOTAL
1. Angel Scallon	1.00		$350	$350	5. Kimberly Howell	0.85		$350	$297
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
FRINGE BENEFITS TOTAL (A):				$13,544	FRINGE BENEFITS TOTAL (B):				$8,467

PLEASE NOTE. IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

Fringe Benefits Total (A+B): $22,011

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	$22,011
CASH MATCH	
TOTAL FRINGE BENEFITS	$22,011

SECTION 300. TRAVEL

Itemize travel expenses of project personnel. Mileage is unallowable in agency owned vehicles. Charges are not to exceed established agency travel rates, but in no case can this exceed current Louisiana Travel Guideline rates. ***Only 50% of out-of-state travel reimbursement and requires prior approval from LCLE.***

LOCAL TRAVEL: NAME/POSITION TITLE/PURPOSE OF TRAVEL	MILEAGE RATE	TOTAL MILES	TOTAL COST	PAID WITH F	C	IK
NAME: Melba Hodges TITLE: Outreach Advote PURPOSE: To provide support to victims of domestic violence who are	$0.48	2,294.00	$1,101.12	☒	☐	☐
NAME: Tiney Dunbar TITLE: Outreach Advocate PURPOSE: To provide support to victims of domestic violence who are	$0.48	4,500.00	$2,160.00	☒	☐	☐
NAME: Kimberly Howell TITLE: Legal Advocate PURPOSE: To provide support to victims of domestic violence who are	$0.48	2,000.00	$960.00	☒	☐	☐
NAME: Lasandra Augustine TITLE: Outreach Advote PURPOSE: To provide support to victims of domestic violence who are	$0.48	4,500.00	$2,160.00	☒	☐	☐
SUBTOTAL FOR LOCAL TRAVEL:			$6,381.12			

F = Federal Funds
C = Cash Match
IK = In-Kind Match

NON-LOCAL IN-STATE/OUT-OF-STATE TRAVEL (OUT-OF-STATE TRAVEL REQUIRES PRIOR APPROVAL FROM LCLE) NAME/POSITION TITLE/PURPOSE OF TRAVEL	TRAVEL DESTINATION	TRAVEL DATES: FROM	TO	PAID WITH F	C	IK
NAME: TITLE: PURPOSE:				☐	☐	☐
NAME: TITLE: PURPOSE:				☐	☐	☐
NAME: TITLE: PURPOSE:				☐	☐	☐

CONTINUED FROM ABOVE TABLE	MILEAGE RATE	TOTAL MILES	MILES COST	NO. OF DAYS	NO. OF MEALS	MEAL COSTS	AIRFARE COSTS	LODGING COSTS (Include Tax)	OTHER TRAVEL COSTS	TOTAL COSTS	PAID WITH F	C	IK
NAME:			$0.00							$0.00	☐	☐	☐
NAME:			$0.00							$0.00	☐	☐	☐
NAME:			$0.00							$0.00	☐	☐	☐
SUBTOTAL FOR NON LOCAL IN-STATE AND OUT-OF-STATE TRAVEL COST:										$0.00			

F = Federal Funds
C = Cash Match
IK = In-Kind Match

SECTION 300. TRAVEL SUMMARY	
FEDERAL FUNDS	$6,381
CASH MATCH	
IN-KIND MATCH	
TRAVEL TOTAL	$6,381

SECTION 500. SUPPLIES

SECTION A: List items within this category by major type; e.g., office supplies (pens, pencils, paper, etc.), postage, blank cassette tapes, etc. Include tax and shipping costs in Unit Price. If office supplies average $50 per month or less, i.e., $600 for a 12-month grant period, do not itemize items. List as "Basic Supply Allowance" under "Type" and the dollar amount under "Total Cost". Please refer to application instructions for direction.

TYPE OF SUPPLIES	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
Pens, Pencils (per dozen)	8.00	$9.99	$79.92	☒	☐	☐
Tape (per roll)	5.00	$1.49	$7.45	☒	☐	☐
Paper Clips (per box)	8.00	$1.44	$11.52	☒	☐	☐
Binder Clips (per box)	8.00	$2.49	$19.92	☒	☐	☐
Liquid Paper (per bottle)	12.00	$0.99	$11.88	☒	☐	☐
Message Pads (each)	12.00	$1.99	$23.88	☒	☐	☐
Printer Ink Cartridges (each)	22.00	$35.00	$770.00	☒	☐	☐
Staples (per box)	10.00	$0.70	$7.00	☒	☐	☐
Copy Paper (per case)	20.00	$44.90	$898.00	☒	☐	☐
Manilla Folders (per box)	19.00	$9.99	$189.81	☒	☐	☐
Legal Pads (per dozen)	2.00	$4.49	$8.98	☒	☐	☐
Postage (varies based on weight)	136.00	$0.44	$59.84	☒	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
SUBTOTAL OF SECTION A SUPPLIES:			$2,088.20	F = Federal Funds C = Cash Match IK = In-Kind Match		

BRIEFLY EXPLAIN:

A) Need for and use of each major supply type requested:

Supplies are needed for formulation of case files, handouts to victims, and routine documentation of services. Postage is needed to mail correspondence to victims and volunteers and to mail case information to assist in prosecution of crimes.

B) Its relationship to this project.

Supplies are needed for formulation of case files, handouts to victims, and routine documentation of services. Postage is needed to mail correspondence to victim and volunteers and to mail case information to assist in prosecution of crimes.

SECTION 500. SUPPLIES (Continued)

SECTION B: Use this section only for Publications, workbooks, curriculum guides, videotapes, etc. Under type choose: **P** – Publications; **W** – Workbooks; **CG** – Curriculum Guides; **V** – Videotapes; **O** – Other. Itemize each item separately. Include tax and shipping costs in Unit Price, when applicable.

TYPE	TITLE OF PUBLICATIONS/FILMS	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
SUBTOTAL OF SECTION B SUPPLIES:				$0.00	F = Federal Funds C = Cash Match IK = In-Kind Match		

BRIEFLY EXPLAIN:

A) The use of each request and its relationship to the project. Also explain the choice of materials, e.g. based on previous experiences or research showing its effectiveness, etc.:

SECTION 500. SUPPLIES SUMMARY	
FEDERAL FUNDS	$2,088
CASH MATCH	
IN-KIND MATCH	
SUPPLIES TOTAL	$2,088

SECTION 800. OTHER DIRECT COSTS

Itemize each type: e.g., audit, rent (show square footage and cost per square foot), phone charges, utilities, printing, duplicating, registration fees for conferences/workshops, etc. Prorate telephone and utility bills. Show method of determining cost. Please refer to application instructions for direction.

TYPE OF OTHER DIRECT COST	METHOD OF DETERMINING COST	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
Telephone Local/Long Distance	2,778 per month x 12 x 6%	12.00	$166.67	$2,000.04	☒	☐	☐
Audit	($8,000 x10%)	10.00	$80.00	$800.00	☒	☐	☐
Public Service Announcements,	$10/30 seconds	250.00	$10.00	$2,500.00	☐	☐	☒
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
	SUBTOTAL OF OTHER DIRECT COSTS:			$5,300.04	F = Federal Funds C = Cash Match IK = In-Kind Match		

BRIEFLY EXPLAIN:

A) Need for each type listed; and

Telephone is necessary to maintain 24 hour crisis line for services area, enabling victims to contact staff and/or volunteers

Audit. An annual audit is required per agency by- lows and by all funding sources.

PSA advertising: PSA advertising is necessary to reach victims throughout grant period who may not read ads in newspapers.

B) Its relationship to project.

Telephone: To provide crisis intervention, information and referral, arrange for counseling and advocacy needs, maintain contact with volunteers and staff in outlying parishes.

Audit: To maintain fiscal accountability to funding sources and board of directors.

PSA advertising: Public Service Announcements should increase utilization of services and increase public awareness of domestic

SECTION 800. OTHER DIRECT COSTS SUMMARY	
FEDERAL FUNDS	$2,800
CASH MATCH	
IN-KIND MATCH	$2,500
OTHER DIRECT COSTS TOTAL	**$5,300**

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current **valid local data** to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Domestic Violence crosses ethnic, racial, age national origin, sexual orientation, religious and socioeconomic lines. domestic Violence is defined as a pattern of behavior used to establish power and control over another person through fear and intimidation, often including the threat or use of violence. Each year U.S. women experience about 4.8 million intimate partner related physical assaults and rapes.Family Violence Prevention Fund (FPFV) during 2009 15.5 million U.S. children live in families in which partner violence occurred at least once in the past year and 7 million children in families in which severe partner violence occurred. each year, Louisiana women experience about 90,079 intimate partner related physical assaults. Louisiana was ranked first in the nation, with a homicide rate of 2.53 per 100,000 females murdered by males nearly double the national average of 1.30 per 100,000 females vast majority of victims were female (70%) and the vast majority of perpetrators were male (80%) age wise the majority victim (63%) and perpetrators (66%) were 18-40 yrs. of age. The cost of intimate partner violence still exceeds $5.8 billion including $4.1 billion direct healthcare expenses, with more than $900 million in lost productivity and $900 million in lifetime earnings. Ranking in Louisiana leading the nation for homicide which the homicide rate of 2.53 per 100,000 for females murdered by males in 2007 and nearly double the national average 1.30 per 100,000 female .(VPC 2009) Preliminary Finds of Louisiana Domestic Violence Fatility Review (June 3, 2010) DVFR Project defines a domestic violence fatality as a fatality that arises from an abuser's efforts to seek power and control over their intimate partner. Since 1997 Louisiana has consistently ranked within the top five states among female victims killed by male offenders in single victim/single offender incidents.

Turning Point continue to be committed to advocacy, education and counseling as principle strategies to assure the safety of women and children. Turning Point continue find ways to address restoration autonomy, and justice. Residential and Non-residential services provide counseling, advocacy (individual and systemic) and education. Training are conducted by the domestic violence program an are administered to law enforcement, judicial agencies, voluteers, professional agencies and the community at large to increase the awarness of Domestic Violence. Turning Point participates in networking with coalitions, individuals, agencies and organizations committed to the shared mission of eliminating personal and societal violence against women and children. From July 2009 to 2010 we have served 1202 victims and numbers are likely to rise not only due to the economic but any time disaster occur. Domestic Violence is a serious and on going problem and leading the nation in homicide. We expect even greater numbers in the future through efforts of Turning Points outreach staff's efforts to increase awareness and education in the rural underserved parishes of Region VI.An on going problem of domestic violence is unmet requests for services. Unmet services occur because of critical shortage of funds and staff to assist victims in need of services such as emergency shelter, housing, transportaation, childcare, and legal representation. The two main unmet services is emergency shelter and transitional housing .

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Community awareness needed in more community town halls, in rural areas shchools, health care, college campus and young adults from the ages to 18-25 yoa. Gap identified through population that was served through the program that gradually started coming through for services and then getting referrals from health care, OCS, law enforcement, court system. Nee created by this gap in services is more referrals, more need to educate on Domestic Violence, more need to reach rural population court system, and the continue need to inform the community on the staatistics of domestic violence and homicide to let them know that domestic violence has an alarming societal problem but to also realize that domestic violence is a silent killer.Unmet services due to staff shortage or lack of funding sources or transportation has been an ongoing problem for domestic violence.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal1: Assist victims of domestic violence to educate about domestic violence and safety plan once leaving the relationship.

Goal2: Increase community and professional awareness regarding domestic violence targeting under serve including Hispanci race.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. **Use absolute numbers, not percentages and be sure to include a baseline number.**

Goal 1:
1. Provide referral, individual sessions, shelter services, direct services, safety planning.
2. Provide minimum of 3,000 individual counseling session for women and children, and minmum 400 group sessions

Goal 2:
1. Increase awareness with media presentation, PBS, 100 community education.
2. Provide a minimum 400 professional train, schools, rural area town halls, legal services, teachers, attorneys, educating at least 1200 people.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Goal 1: Assist 600 victims of domestic violence to educate about domestic violence and safety plan once leaving the relationship.

1. Objective: Provide individual counseling which will include warning signs of domestic violence, crisis call, confidential advocacy, Safety Planning when leaving (keep importnant numbers, pertinent documentation, safe numbers, and codes). Provide adequate staff to provide the services to the victim so that all their needs are met on a 24-hour bases hour bases that will address their domestic violence issues while in the program.
2. Maintain full time residential advocate, and outreach advocate, to provide counseling safety planning to direct services and under serve hispanic population. Case management available to set goals address the emotional financial needs, and empower. To have legal advocate to advocate on behalf survivor in court system, referral to legal services, assist with legal matters residential and non-residential.

Goal 2:
1. Maintain employment of outreach advocate that will recruit volunteer coordinator. Facilitate community awareness regarding domestic violence targeting under serve population. Staff still continue to provide direct services, training, crisis line coverage, provide support group, adult and children services activities for children.
2. Outreach advocates will work with staff volunteer, program coordinator to facilitate training to different agencies to provide training on domestic violence will provide 400 professional training reaching agencies such as social services, health care, school teachers, judiciary members, attorneys and other agency personnel which will train at least 1500 people.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D – Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

1. Domestic Violence 101 (covers crisis calls, counseling, advocacy, warnings signs, pertinent information)
2. Referral and Resources of Legal System (how to file Temporary Restraining Order, where to go file, referral sources in community)
3. Safety Planning once leaving(safe haven, safe number, safe address, and confidentially

2. Type of personnel to be trained:

Attorneys, school teachers, healthcare, personell agencies, social services

3. Number of personnel to be trained: At least 1500 people

4. Geographical locations of trainees (who will be invited):

People out of Region VI area

5. Dates and hours of training: 2 monthly/1hr

6. Location of training: Schools, Town hall, Community Center

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

Training will identify the severity of domestic violence, the dynamic of how it effect women and children. Training will inform the public about the power and control will of domestic violence and how it effect everyone in that environment. Will show warning signs and show how to safety plan with victim. Services offered at program and referrals and resources available to victims.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 6 ☐ 7 ☐ All (Statewide Project)

2. Type of Organizations:

Applicant Agency: ☐ Law Enforcement ☐ Prosecution ☐ Court ☒ Non-Profit Organization ☐ Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- ☐ Community-Based Organization
- ☐ Court
- ☒ Domestic Violence Program
- ☐ Domestic Violence State Coalition
- ☐ Dual Program (Sexual Assault and Domestic Violence)
- ☐ Dual State Coalition (Sexual Assault and Domestic Violence)
- ☐ Government Agency (Department of Human Services, Bureau of Health)
- ☐ Law Enforcement
- ☐ Probation, Parole, or Other Correctional Agency
- ☐ Prosecution
- ☐ Sexual Assault Program
- ☐ Sexual Assault State Coalition
- ☐ Tribal Coalition
- ☐ Tribal Government
- ☐ Tribal Sexual Assault and/or Domestic Violence Program
- ☐ Unit of Local Government
- ☐ University/School
- ☐ Other (Specify):

☐ Yes ☒ No Is this a faith-based organization?

☐ Yes ☒ No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Carol VanMol PHONE: (318) 473-6650 EMAIL:

☒ Yes ☐ No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: http://lcle.la.gov/programs/lavns.asp.

☒ Yes ☐ No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

☒ Yes ☐ No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: Earlene Piazza PHONE: (318) 449-5467 EMAIL:

☒ Yes ☐ No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

☒ Yes ☐ No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: http://lcle.la.gov/programs/cvr.asp

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

Crisis Sheet has been implemented into call received on the shelter crisis line. Survivor Intake are done upon survivor admission to safe shelter. Documentation in case files and referral information on the referral log.
Objective 2. Exiting of survivors from the program they do develop safety plan for themselves and children. They also have the resource to excess in the community to maintain once transitioning out into the community. Exit interview are place in departure packet to measure outcomes.
Objective 3. Outcome of Legal Advocate is persistent with helping survivor with legal by utilize all legal program to advocate for survivor. All documentation are is placed in survivor's file.

Objective 4. Presentation are being presented in the community on education of domestic violence , safety planning, and advocacy. Survey are done once presentation is done and is documented.

2. Did the project work as expected? Explain.

Yes, the project did work as expect and it allow the program to reach the community to educate and bring awareness about domestic violence to community. Documentation was put in place which was good for stats purpose and feedback as to assistance of victims effectiveness.

3. Have the original goals and objectives been revised? ☐ Yes ☒ No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

Data will come from recipents of sources, training and community awarness inadmittly throughout enrollment of the program. Source will be through surveys from training and feedback from recipents in program.

2. When will the data be collected?

Data will be collected pn a daily basis.

3. Who will collect and analyze the data?

The advocate will collect and analyze the data.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Annie S. Brown Phone: (318) 442-7196 Email: asampson@fca4cenla.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Annie S. Brown will update goals or add goals if needed to meet outcome and accomplish project.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Project results will be reported to the board of directors, general public, and other funding sources, through an annual report provided by Family Counseling Agency. Also, quarterly statistics are presented to the Turning Point Committee. The Office Of Community Servics receives monthly reports; Violence Against Women, and Interest on Lawyer's Trust Account (IOLTA) are provided quarterly reports. The Office of violence against Women receives semi annual reports. The Louisiana Commission on Law Enforcement receives financial quarterly and annual reports through Red River Delta Law Enforcement Planning Council. The United Way of Central Louisiana receives an Annual Report, as well as an annual proposal for funding that reports program statistics and outcome measurements.

J. CONTINUATION

☒ Yes ☐ No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

The United Way of Central Louisiana, Office of Community Services, and contributing organizations and individuals will be utilized for continued funding for this project at the conclusion of the project. support will also be provided by the Emergency shelter Grant Program, Louisiana Coalition Against Domestic Violence, federal Emergency Management Agency, The Child Adult Food Care Program, and agency fundraisers. In addition, we continue to seek/review other local, state, and federal resources on an on-going basis.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Turning Point Program for battered women and their minor children is housed in a former nursing home and is located in Alexandria, LA. It is a single story brick building with a security system, privacy fence, and room for growth. Residents have private two-or-three bedrooms. there is a half bathroom shared between two bedrooms, and a large shower room, with three private shower stalls. There is a handicapped accessible bathroom. Non-residentail offices are available in Avoyelles, Grant, Winn, Lasalle, Catahoula and concordia parishes through partnership with local collaborative agencies.

L. AUDIT REQUIREMENTS

All applications **must** check one:

☒ This organization/agency expends $500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**

1.	Date of last audit	10/31/09
2.	Dates covered by last audit:	07/01/2008 to 06/30/2009
3.	Date of next audit:	10/31/10
4.	Dates to be covered by next audit:	07/01/09 to 06/30/2010
5.	Date next audit will be forwarded to LCLE:	11/15/2010

☐ This organization/agency expends less than $500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

☐ Yes ☒ No Are you using volunteers as match?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

☒ Yes ☐ No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

Legal Advocate assist victim with the procedure of victim compensation by referral to victims reparation person, walking them through the process as for getting documentation that may be needed, help assist with filling out of forms, referral to contatc person at law enforcement to assist with reports that may be needed and the same is done for medical documentation needed.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

Allowed to sit in on Criminal Bond Hearing. Assist victims with Temporary Restraining Orders. Courts has allowed advocates to sit in Domestic Violence Court that has been established in 2009 to offer the victims services . Courts allow court escort and see advocates as friends of the court. Referral are made from other providers in the community to our program. Are call upon to speak on domestic violence in the community.Law enforcement will allow legal advocate to call get keep watch on victim's home is victim is in fear of safety.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

Making sure that the victim first understand the procedure and how important it is to show a history of abuse by reporting to law enforcement that will support their case in court. Also walking them through the process explaining in detail what steps need to be taken and safety planning with the victim. Continue to do court escort and walk them through the process.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, **NOT** reporting instances of child abuse.

Applicant will comply with the Louisiana Child Protection Act (LRS 15:587)