LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW SUMMARY

APPLICATION NUMBER: M09-8-032

APPLICANT: Metropolitan Center for Women and Children, Inc.

PROJECT TITLE: Culturally Specific

PROJECT FUNDS :

FUND:	$ 51,109	100.00%	
MATCH:	$ 0	0.00%	
TOTAL:	$ 51,109	100.00%	

PROJECT DURATION: 8 months

START DATE: 09/01/2010

END DATE: 04/30/2011

Continuation of NEW

PROJECT SUMMARY:

Metro has conducted extensive outreach to underserved populations, has two Spanish speaking staff members,and recognizes that many of the Hispanic victims who contact Metro for assistance are victims of domestic violence and/or sexual assault and are not human-trafficking victims. These victims are also often undocumented. The requests for assistance from these victims have created a gap in services that Metro currently provides to culturally-specific groups who are seeking help with immigration issues, specifically the U-visa process. Metro has also identified a need for finding more resources and for concentrating on medical, mental health, housing, food, etc. for victims with immigration issues.

RECOMMENDATION : **FUND** X **DENY** ___

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.
2. NO DRAWDOWN (AWARD) OF FUTURE V.A.W.A. FUNDING UNTIL THE V.A.W.A. PREVIOUSLY REQUIRED FEDERAL ANNUAL REPORT IS SUBMITTED AND APPROVED BY LCLE.

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE ADMINISTRATION OF CRIMINAL JUSTICE

S.T.O.P. VIOLENCE AGAINST WOMEN FORMULA GRANT PROGRAM

CFDA #16.588

FOR LCLE USE ONLY: | **Project ID:** M09-8-032 | **VAWA Purpose Area:** 11

1. TITLE OF PROJECT

Immigration Assistance to Victims -Culturally Specific

2. ☒ **NEW PROJECT**

CONTINUATION PROJECT OF:

3. PROJECT DURATION

Total Length: 12 8 Months (*Not to exceed 12 Months*)

Desired Start Date: 9/1/2010

Desired End Date: ~~8/31/2011~~ 4/30/2011

4. PROJECT FUNDS

Federal Funds: $51,109

Cash Match

In-Kind Match:

Total Project: **$51,109**

5A. APPLICANT AGENCY INFORMATION

Agency Name: Metropolitan Center for Women and Children

Physical Address: 3929 Jefferson Hwy.

City: Jefferson Zip: 70121-

Mailing Address: P.O. Box 10775

City: Jefferson Zip: 70181-0775

Phone: (504) 837-5400 FAX: (504) 828-2893

Email: metro@mcwcgno.org

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY

Authorized Official: Dale E. Standifer

Title: Executive Director

Agency Name: Metropolitan Center for Women and Children

Address: P.O. Box 10775

City: Jefferson Zip: 70181-0775

Phone: (504) 837-5400 FAX: (504) 828-2893

Email: metro@mcwcgno.org

Fed Employer Tax Id: 72 - 1062244 DUNS: 932694417 - 0000 CCR CAGE/NCAGE: 5DG31 CCR Expiration Date: 1/29/2011

6. IMPLEMENTING AGENCY

Name: Dale E. Standifer

Title: Executive Director

Agency: Metropolitan Ctr for Women & Chil

Address: P.O. Box 10775

City: Jefferson Zip: 70181-0775

Phone: (504) 837-5400 FAX: (504) 828-2893

Email: metro@mcwcgno.org

7. PROJECT DIRECTOR

Name: Dale E. Standifer

Title: Executive Director

Agency: Metropolitan Ctr for Women & C

Address: P.O. Box 10775

City: Jefferson Zip: 70181-0775

Phone: (504) 837-5400 FAX: (504) 828-2893

Email: metro@mcwcgno.org

8. FINANCIAL OFFICER

Name: William Anderson

Title: Accountant

Agency: Metropolitan Ctr for Women & Chil

Address: P.O. Box 10775

City: Jefferson Zip: 70181-0775

Phone: (504) 837-5400 FAX: (504) 828-2893

Email: metro@mcwcgno.org

9. BRIEF PROJECT DESCRIPTION: (*Please do not exceed space provided below.*)

Metro has conducted extensive outreach to underserved populations and has two Spanish speaking staff members and recognizes that many of the Hispanic victims who contact Metro for assistance are victims of domestic violence and/or sexual assault and not human trafficking victims. These domestic violence and/or sexual assault victims are often undocumented. The requests for assistance from these victims who are not human trafficked have created a gap in services that Metro currently provides to culturally-specific groups who are seeking help with immigration issues, specifically the U-visa process. Many of the Hispanic victims are still in the process of attaining U-visas. Because of the length of and time consuming nature of the U-visa process, additional funding is necessary to provide a contract immigration liaison to assist in completing the U-visa application and other legal forms and direct legal assistance from a contract immigration attorney who is well-versed in immigration matters to complete the legal process of obtaining a U-visa. Advocates, then, could spend their time in counseling and assisting victims to attain financial, emotional and physical empowerment.

Metro has also identified aneed for finding more resources and for concentrating on medical, mental health, housing, food, etc. for victims with immigration issues. To accomplish this, Metro will contract with a Resources Advocate to identify these resources for victims.

2010 MAR -5 AM 8:14
LA COMMISSION
LAW ENF ORGEMENT

VAWA PURPOSE AREAS

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

☐ 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

☐ 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.

☐ 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.

☐ 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.

☐ 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.

☐ 6. Developing, enlarging, or strengthening programs addressing stalking.

☐ 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.

☐ 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

☐ 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.

☐ 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.

☒ 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.

☐ 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.

☐ 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)

☐ 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, enter the percentage of STOP funds directed to each area that this project will address.

CHECKLIST:	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	☒	☐
Were instructions followed to determine allowable personnel/contractual costs?	☒	☐
Are all line item computations correct?	☒	☐
Do line items add to category totals?	☒	☐
Have category totals been rounded to nearest dollar?	☒	☐

Each category amount listed in the table below must equal category totals in each budget section.

Person Completing Budget Section: Marilee Waguespack Title: Office/Grants Manager

Phone: (504) 837-5400 Fax: (504) 828-2893 E-Mail: metro@mcwcgno.org

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	$4,656	$0	$0	$4,656
SECTION 200 FRINGE BENEFITS	$443	$0	N/A	$443
SECTION 300 TRAVEL	$0	$0	$0	$0
SECTION 400 EQUIPMENT	$0	$0	$0	$0
SECTION 500 SUPPLIES	$0	$0	$0	$0
SECTION 600 CONTRACTUAL	$46,010	$0	N/A	$46,010
SECTION 800 OTHER DIRECT COSTS	$0	$0	$0	$0
TOTAL:	$51,109	$0	$0	$51,109

Provide Source of *Cash* Match:

Provide Source of *In-Kind* Match:

USE OF STOP FUNDS IN PERCENTAGES

Type of Victimization Served:	Percentage of STOP Funds Used:
Sexual Assault	
Domestic Violence/Dating Violence	
Stalking	
Total (*must equal 100 percent*)	0%

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
Advocate	Mauricio Aguilar	FT	$2,985.00	13.00%	12.00	$4,656.60	☒	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						$4,656.60	F = Fed Funds C = Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							$0.00	F = Fed Funds C = Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			$0.00
			$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	$4,656
CASH MATCH	
IN-KIND MATCH	
PERSONNEL TOTAL	$4,656

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN:

☒ Yes ☐ No Are job descriptions for each position attached? If not, explain:

☒ Yes ☐ No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

An advocate is needed to provide counseling and case management for victims. The advocate will direct the activities of the Immigration Liaison and the Resources Developer to ensure that the victims' needs are met. The advocate will also refer victims to the Immigration Attorney for legal assistance.

B) The basis for determining the salary of each position:

The advocate's salary falls in the accepted range of salaries.

C) Project duties of each position requested:

A job description is attached.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee is moved must be filled. If employee is the same from the previous grant, indicate if the employee was originally hired for that position.]

This position is new to the subgrant. The position has not been backfilled. This position would not have been able to be contiued without funding through this subgrant.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: ☐ **All Fringe Benefits Will Be Paid by Applicant Agency** ☒ **Additional Fringe Benefits Will Be Paid by Applicant Agency**

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Advocate	.062		$4,656	$288	5.	.062			$0
2.	.062			$0	6.	.062			$0
3.	.062			$0	7.	.062			$0
4.	.062			$0	8.	.062			$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Advocate	.0145		$4,656	$67	5.	.0145			$0
2.	.0145			$0	6.	.0145			$0
3.	.0145			$0	7.	.0145			$0
4.	.0145			$0	8.	.0145			$0
HEALTH-LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH-LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1. Not in group health plan				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1. Advocate	0.019		$4,656	$88	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL
1. Paid through other funds		CHECK TYPE:		$0	5.		CHECK TYPE:		$0
2.				$0	6.				$0
3.		☐ FUTA		$0	7.		☐ FUTA		$0
4.		☐ SUTA		$0	8.		☐ SUTA		$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1. N/A				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
			FRINGE BENEFITS TOTAL (A):	$443				FRINGE BENEFITS TOTAL (B):	$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

FRINGE BENEFITS TOTAL (A+B): $443

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	$443
CASH MATCH	
TOTAL FRINGE BENEFITS	$443

SECTION 600. CONTRACTUAL

Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. Travel, lodging, and meals, if applicable, should be figured in addition to compensation. All expenses must be included in the contract. Must use approved LCLE contract.

INDIVIDUAL CONSULTANT	TYPE OF SERVICE OR TASK	HOURS DEVOTED	RATE PER HOUR	TOTAL COST	PAID WITH F	PAID WITH C
Name: Marina Toledo Title: Immigration Attorney Agency: Toledo Law Firm, LLC	Legal assistance with U-visas	400.20	$50.00	$20,010.00	☒	☐
Name: Anita Calagna Title: Resources Advocate Agency:	Identification of resources for victims	240.00	$25.00	$6,000.00	☒	☐
Name: Berenice Gravolet Title: Immigration Liaison Agency:	Victim assistance in obtaining U-visas	800.00	$25.00	$20,000.00	☒	☐
Name: Title: Agency:				$0.00	☐	☐
			SUBTOTAL OF CONTRACTUAL COSTS:	$46,010.00	F = Federal Funds C = Cash Match	

CONTINUED FROM ABOVE TABLE	MILEAGE RATE	TOTAL MILES	MILES COST	NO. OF DAYS	NO. OF MEALS	MEAL COSTS	AIRFARE COSTS	LODGING COSTS (Include Tax)	OTHER TRAVEL COSTS	TOTAL COSTS	PAID WITH F	PAID WITH C
NAME:			$0.00							$0.00	☐	☐
NAME:			$0.00							$0.00	☐	☐
NAME:			$0.00							$0.00	☐	☐
									SUBTOTAL FOR NON-LOCAL IN-STATE AND OUT-OF-STATE TRAVEL COST:	$0.00	F = Federal Funds C = Cash Match	

BRIEFLY EXPLAIN:

A) Purpose of each consultant or other contractual service requested:

The immigration liaison will assist in completing the U-visa application and other legal forms for undocumented victims of domestic violence and/or sexual assault. The resources advocate will identify resources in the area to assist the victims. The immigrant attorney will then complete the legal process of obtaining the U-visa for the victim.

B) Why the service requested is necessary and cost effective:

There is a gap in the services that Metro can provide to undocumented victims of domestic violence and/or sexual assault who are not trafficking victims. This gap is the application for a U-visa which is time consuming and lengthy. The hiring of contract workers is cost effective because it allows Metro to pay only for the services it needs, with no employee benefits and other costs.

C) Method of procurement and basis for determining rate of pay:

The contract immigration attorney will be paid $50 an hour; the contract immigration liaison and resources advocate will be paid $25 and hour. These figures are below the rate identified by state guidelines. The contractors will sign contracts and will be paid as invoiced during the life of the grant.

SECTION 600. CONTRACTUAL SUMMARY	
FEDERAL FUNDS	$46,010
CASH MATCH	
CONTRACTUAL TOTAL	$46,010

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current **valid local data or state data, if local data is not available,** to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Metropolitan Center for Women and Children's mission statement is to break the cycle of domestic violence and aid survivors of sexual assault through advocacy, intervention, empowerment, and transformation. The issue of dealing with undocumented victims of crime, however, poses a unique set of challenges to any agency. Metro is currently funded through the US Department of Justice to provide direct victim services to human trafficking victims, many of whom are Hispanic. Metro has conducted extensive outreach to underserved populations and has two Spanish speaking staff members and recognizes that many of the Hispanic victims who contact Metro for assistance are victims of domestic violence and/or sexual assault and not human trafficking victims. These domestic violence and/or sexual assault victims are often undocumented. The requests for assistance from these victims who are not human trafficked have created a gap in services that Metro currently provides to culturally-specific groups who are seeking help with immigration issues.

Immigrant victims of domestic violence and/or sexual assault are particularly vulnerable to further abuse because they are reluctant to seek to seek help from authorities for fear of deportation. Although Metro has developed a rapport with the local Hispanic community, immigration assistance continues to be an issue. While the Spanish-speaking staff at Metro is able to provide counseling and advocacy for these victims, additional legal assistance is needed.

The U.S. Census Bureau reports that there were approximately 60,000 Hispanic residents in Metro's domestic violence service area (Jefferson Parish, St. Charles Parish, St. John Parish, and St. James Parish). The Associated Press (www.msnbc.ms.com) indicates that the undocumented immigrants in the United States are approximately 11 million. A recent study conducted by Tulane University Department of Public Health on Hispanic workers in the greater New Orleans area indicated that in October 2007 64.8% of the workers participating in the study did not speak English at all and 51.3% did not understand English at all. Statistics of Hispanic domestic violence and/or sexual assault victims seeking assistance (counseling, shelter, legal advocacy, etc.) from Metro show a 113% increase from 2007 to 2008.

Federal legal assistance is available through the Victims of Trafficking and Violence Protection Act (VTVPA) of 2000 created the U-visa to encourage undocumented crime victims to come forward and cooperate with law enforcement. The process of obtaining a U-visa is detailed, however, and daunting to the victims as well as time consuming. The U visa application does not grant citizenship or residence to those victims but simply informs law enforcement that the victim is collaborating with them and assisting in the investigation. Metro staff currently assists these victims by screening them to ensure that their claims are legitimate and that there is no fraud. Additionally, victims are informed that they may be required to speak to law enforcement in case the crime has not been reported or is a crime Metro is mandated to report. The victim's reluctance to speak to law enforcement is because of the fear that she may be deported or may be separated from her children. Metro's staff educates those victims that law enforcement is there to

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Since Katrina and now with the Gulf spill, it has been difficult to identify community resources which are still open, still operating with reduced or no fees, and with multi-language capability to provide the comprehensive services needed by victims with immigration issues. This gap has been identified by Metro's staff as they seek help through referrals for victims and resulted in an on-going effort to find those community resources.

Exacerbating the issue of locating appropriate resources is the care that must be taken in connecting victims to resources because the victims themselves are fearful of reporting needs to outsiders and need the reassurance of Metro advocates to accept the help that community resources can provide. The staff at Metro, therefore, has a two-fold task: identifying appropriate resources and serving as a bridge to those resources (if available) to provide victims with a comprehensive services model that addresses all their needs, emotional, medical, mental health, legal, housing, and financial. Advocates need additional help in accomplishing this task which is a difficult one.

Because of this need and the gap it creates, Metro has identified a Resources Advocate who will find the resources, make contact with them, and aid in forming the bridge between the resources and the victims. The Spanish speaking advocate at Metro will provide the counseling, the immigration liaison will assist in completion of the U-visa applications, and the immigration attorney will help with the legal issues. The Resources Advocate will concentrate on medical, financial, mental health, housing, and other needs. This advocate will also work to raise awareness within community of the needs of immigrant victims, to build a network within the community with the shared value of creating a natural support network for and within ethnic and culturally diverse communities.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal 1: Undocumented victims of domestic violence and/or sexual assault will receive counseling and assistance from Metro to attain U-visas and assistance in immigration matters.

Goal 2: A contract immigration attorney will be hired to assist undocumented victims attain U-visas.

Goal 3: A contract resources advocate will be hired to identify resources for victims and to cordinate community efforts to provide comprehensive services.

C. OBJECTIVES

OBJECTIVES: **Provide at least TWO (2) measurable objectives for EACH goal.** Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. **Use absolute numbers, not percentages and be sure to include a baseline number.**

Goal 1: Undocumented victims of domestic violence and/or sexual assault will receive counseling and assistance from Metro to attain U-visas and assistance in immigration matters.

Objective 1: An advocate will provide counseling and assistance to at least 20 undocumented domestic violence and/or sexual assault victims in obtaining U-visas.
Objective 2: An immigration liaison will be hired to assist at least 20 undocumented victims in completing the U-visa applications and other legal forms.

Goal 2: A contract attorney will be hired to assist undocumented victims obtain U-visas.

Objective 1: A contract attorney who is familiar with immigration laws will be hired.
Objective 2: At least 20 victims will be assisted by the contract attorney in obtaining U-visas.

Goal 3: A contract resources advocate will be hired to identify resources for victims and to cordinate community efforts to provide comprehensive services.

Objective 1: A contract resources advocate will identify local area resources for victims.
Objective 2: At least 20 victims will be assisted by the resources advocate.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Goal 1: Undocumented victims of domestic violence and/or sexual assault will receive assistance from Metro to attain U-visas and assistance in immigration matters.

Objective 1: An advocate will be hired to provide counseling and assistance to at least 20 undocumented domestic violence and/or sexual assault victims.
Objective 2: An immigration liaison will be hired to assist at least 20 undocumented victims in completing the U-visa applications and other legal forms.

METHODS:
1. An immigration liaison will be rehired to provide services to undocumented victims of domestic violence and/or sexual assault.
2. The advocate will refer of possible U-visa recipients to the immigration liaison.
3. The advocate and the immigration liaison will screen potential U-visa applicants.
4. The immigration liaison will work directly with the victim, the advocate, the legal system and the immigration attorney to ensure that the U-visa process is timely.
5. The immigration liaison will provide services for at least 20 undocumented victims of domestic violence and/or sexual assault.

TIMELINE:
September 2010: Rehire Immigration Liaison
September 2010 – August 2011: Provide services for U-visa applications.

Goal 2: A contract attorney will be hired to assist undocumented victims attain U-visas.

Objective 1: A contract attorney who is familiar with immigration laws will be hired.
Objective 2: At least 20 victims will be assisted by the contract attorney in obtaining U-visas.

METHODS:
1. An immigration attorney will be rehired to provide legal assistance to U-visa applicants who are victims of domestic violence and/or sexual assault.
2. Referrals to the immigration attorney will be made after the victims have met with both the advocate and the immigration liaison.
2. The immigration attorney will provide legal immigration services for at least 20 undocumented victims who are U-visa applicants.

TIMELINE:
September 2010: Rehire contract immigration attorney.
September 2010 – August 2011: Provide legal assistance to U-visa applicants.

Goal 3: A contract resources advocate will be hired to identify resources for victims.

Objective 1: A contract resources advocate will identify local area resources for victims.
Objective 2: At least 20 victims will be assisted by the resources advocate.

METHODS:
1. A contract resources advocate will be hired to work directly with the advocate and immigration liaison to identify resources for victims.
2. The resources advocate will provide a list of resources to all victims who receive services through this subgrant.

TIMELINE:
September 2010: Hire resources advocate.
September 2010 - August 2011: Provide resources for undocumented victims.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D – Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

2. Type of personnel to be trained:

3. Number of personnel to be trained:

4. Geographical locations of trainees (who will be invited):

5. Dates and hours of training:

6. Location of training:

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

☒ 1 ☒ 2 ☒ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ All (Statewide Project)

2. Type of Organizations:

Applicant Agency: ☐ Law Enforcement ☐ Prosecution ☐ Court ☒ Non-Profit Organization ☐ Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- ☐ Community-Based Organization
- ☐ Court
- ☐ Domestic Violence Program
- ☐ Domestic Violence State Coalition
- ☒ Dual Program (Sexual Assault and Domestic Violence)
- ☐ Dual State Coalition (Sexual Assault and Domestic Violence)
- ☐ Government Agency (Department of Human Services, Bureau of Health)
- ☐ Law Enforcement
- ☐ Probation, Parole, or Other Correctional Agency
- ☐ Prosecution
- ☐ Sexual Assault Program
- ☐ Sexual Assault State Coalition
- ☐ Tribal Coalition
- ☐ Tribal Government
- ☐ Tribal Sexual Assault and/or Domestic Violence Program
- ☐ Unit of Local Government
- ☐ University/School
- ☐ Other (Specify):

☐ Yes ☒ No Is this a faith-based organization?

☐ Yes ☒ No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Darlene Santana PHONE: (504) 837-5400 EMAIL: metro@mcwcgno.org

☒ Yes ☐ No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: http://lcle.la.gov/programs/lavns.asp.

☒ Yes ☐ No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

☒ Yes ☐ No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

☒ Yes ☐ No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: http://lcle.la.gov/programs/cvr.asp

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

The following activities were conducted in the previous application:
1. Contractors were hired in September 2009. A subgrant adjustment for personnel change (Immigration Liaison) was approved in April 2010.
2. A total of 20 undocumented victims of domestic violence and/or sexual assault received services. These services included assistance with completing the U-visa application.
3. Of the 20 victims assisted, 100% received U-visas.

2. Did the project work as expected? Explain.

The process for obtaining the U-visas as outlined in the grant proved to be successful. Metro's advocate established protocols for working with undocumented victims in obtaining U-visas. Victims were screened to determine their qualifications for obtaining U-visas. A major requirement is the willingness of the victims to work with law enforcement in reporting their abusers. The working relationship of Metro's advocate, the immigration liaison and the immigration attorney enabled the victims to receive optimum services. The immigration liaison and the immigration attorney were able to follow the protocol and ensure a successful application for U-visas for victims. 100% of the victims who were served during the life of the subgrant received U-visas.

3. Have the original goals and objectives been revised? ☒ Yes ☐ No

If Yes, explain what changes will be made in the continuation of this project and why?

After working with undocumented victims in obtaining U-visas, it was determined that the number of victims served should be adjusted to a more realistic number because the U-visa process is difficult and time-consuming. Several factors impacting the amount of time required include screening of victims to ensure that there is no fraud, the completion of paperwork by law enforcement and the judicial system timeline.

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

Data will be provided by the advocate, the immigration liaison and the immigration attorney. Data is collected on Metro's Daily Stats Log form.

2. When will the data be collected?

Data will be collected monthly and compiled for the Quarterly Progress Report.

3. Who will collect and analyze the data?

Metro's Grants Manager will collect and analyze the data.

4. Who will be responsible for submitting the data for the VAWA Annual Report: State name and contact information.

Name: Marilee Waguespack Phone: (504) 837-5400 Email: metro@mcwcgno.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Metro's Grants Manager will update or revise the project's strategy by ensuring that the measurable outcomes are met.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

The Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. The project's results will also be shared with Metro's Board of Directors.

J. CONTINUATION

☒ Yes ☐ No Do you plan to continue this project at the conclusion of federal support?
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Metro will continue to seek funds to support this project after it has ended. Funding from private foundations such as Baptist Community Ministries and the Brown Foundation will be sought.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Metro will provide adequate office space, office supplies, telephone access, and computer usage for the advocate, immigration liaison, and the resources advocate.

L. AUDIT REQUIREMENTS

All applications must check one:

☒ This organization/agency expends $500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**

1. Date of last audit: November 2009
2. Dates covered by last audit: July 1, 2008 - June 30, 2009
3. Date of next audit: July 1, 2010
4. Dates to be covered by next audit: July 1, 2009 - June 30, 2010
5. Date next audit will be forwarded to LCLE: November 2010

☐ This organization/agency expends less than $500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

☐ Yes ☒ No Are you using volunteers as match?
If yes, describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as match, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

☐ Yes ☐ No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. CONSULTATION

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

MCWC interacts with other criminal justice systems and the private/public service providers through the following:
1. Membership and attendance at interagency collaborative meetings with criminal justice and private/public service providers such as the St. John Interagency Council and St. Charles Coordinating Council of Service Organizations.
2. Regular contact with all local police and sheriff's departments (attending meetings and providing training).
3. Regular contact with the District Attorney and DA Victim Advocates in all four (4) parishes (provide expert witness on DV, attending meetings, etc.)