LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW SUMMARY

APPLICATION NUMBER: C11-4-003

APPLICANT: Chez Hope, Inc.

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :

FUND:	$ 58,000	80.00%	PROJECT DURATION:	12 months
MATCH:	$ 14,500	20.00%	START DATE:	10/01/2011
TOTAL:	$ 72,500	100.00%	END DATE:	09/30/2012

Continuation of C88-4-001

PROJECT SUMMARY:

To provide emergency services and advocacy for victims of family/domestic violence within the rural parishes of St. Mary, Lafourche and Assumption. Through 24-hour hotline/crisis line, victims are able to receive direct assess to immediate services including 12-hour crisis line, a 15-bed emergency shelter facility for up to six weeks (located in St. Mary Parish), alternative housing for up to three months, emergency transportation, crisis intervention, option counseling, safety planning and lethality assessment, emergency food and supplies, legal advocacy, a children's program, weekly support groups, transitional housing for up to 6 months and coordination and assistance with mobilizing ocmmunity resources.

RECOMMENDATION : FUND X **DENY** ___

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE ADMINISTRATION OF CRIMINAL JUSTICE

CRIME VICTIM ASSISTANCE FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY: Project ID: C1-4-003 CVA Purpose Area: 2

1. TITLE OF PROJECT
Family Violence Program

2. ☐ NEW PROJECT
☒ CONTINUATION PROJECT OF: C104004

3. PROJECT DURATION
Total Length: Months (*Not to exceed 12 Months*)
Desired Start Date: 10/1/2011
Desired End Date: 9/30/2012

4. PROJECT FUNDS

Federal Funds:	$58,000
Cash Match	$14,500
In-Kind Match:	
Total Project:	$72,500

2011 SEP 26 PM 3:30 LA COMMISSION LAW ENFORCEMENT

5A. APPLICANT AGENCY INFORMATION
Agency Name: Chez Hope, Inc.
Physical Address: 801 Main Street
City: Franklin Zip: 70538-5440
Mailing Address: P.O. Box 98
City: Franklin Zip: 70538-0058
Phone: (337) 828-4200 FAX: (337) 828-4202
Email: chezhope@cox-internet.com

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY
Authorized Official: Sami Riley
Title: Director
Agency Name: Chez Hope, Inc.
Address: P.O. Box 98
City: Franklin Zip: 70538-
Phone: (337) 828-4200 FAX: (337) 828-4202
Email: chezhope@cox-internet.com

Fed Employer Tax Id: 72 - 0986472 DUNS: 88341 - 688 CCR CAGE/NCAGE: 5EZ2W2 CCR Expiration Date: 1/25/2012

6. IMPLEMENTING AGENCY
Name: Theresa Gordon
Title: President
Agency: Chez Hope, Inc
Address: P.O. Box 98
City: franklin Zip: 70538-
Phone: (337) 828-4200 FAX: (337) 828-4202
Email: chezhope@cox-internet.com

7. PROJECT DIRECTOR
Name: Sami Riley
Title: Director
Agency: Chez Hope, Inc.
Address: P.O. Box 98
City: Franklin Zip: 70538-
Phone: (337) 828-4200 FAX: (337) 828-4202
Email: chezhope@cox-internet.com

8. FINANCIAL OFFICER
Name: Sherry Luke
Title: Treasurer
Agency: Chez Hope, Inc
Address: P.O. Box 98
City: Franklin Zip: 70538-
Phone: (337) 828-4200 FAX: (337) 828-4202
Email: chezhope@cox-internet.com

9. BRIEF PROJECT DESCRIPTION: *(Please do not exceed space provided below.)*

Chez Hope, Family Violence Crisis Center provides emergency services and advocacy for victims of family/domestic violence within the rural parishes of St. Mary, Lafourche and Assumption.
Through the 24 hour hotline/crisis line, victims are able to receive direct assess to immediate services. Services include: 24 hour crisis line, a 15 bed emergency shelter facility for up to 6 weeks (located in St. Mary Parish), followed by alternative shelter for up to 3 months, emergency transportation, crisis intervention, option counseling, safety planning and lethality assessment, emergency food and supplies, a legal advocacy program, a children's program, weekly support groups, transitional housing for up to 6 months, and coordination/ assistance with mobiilizing community resources. Chez Hope also has a volunteer program with 50+ active volunteers and a public awareness/social change program offering presentations to the communities at large surrounding the issues of family/domestic violence.

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):	
☐	Sexual Assault
☒	Domestic Abuse
☐	Child Abuse
☐	Previously Underserved
State Type of Previously Underserved:	

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:

	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	☒	☐
Were instructions followed to determine allowable personnel/contractual costs?	☒	☐
Are all line item computations correct?	☒	☐
Do line items add to category totals?	☒	☐
Have category totals been rounded to nearest dollar?	☒	☐

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Sami Riley Title: Director
Phone: (337) 828-4200 Fax: (337) 828-4202 E-Mail: chezhope@cox-internet.com

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	$44,276	$0	$0	$44,276
SECTION 200. FRINGE BENEFITS	$7,708	$0	N/A	$7,708
SECTION 300. TRAVEL	$0	$0	$0	$0
SECTION 400. EQUIPMENT	$0	$0	$0	$0
SECTION 500. SUPPLIES	$0	$0	$14,500	$14,500
SECTION 600. CONTRACTUAL	$0	$0	N/A	$0
SECTION 700. RENOVATION COSTS	$0	$0	$0	$0
SECTION 800. OTHER DIRECT COSTS	$6,016	$0	$0	$6,016
TOTAL:	$58,000	$0	$14,500	$72,500

Provide Source of *Cash* Match:

Provide Source of *In-Kind* Match: Donated items/supplies from community supporters - items include household items, clothing, personal itrems, furniture, children's supplies etc.

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
Program Coordinator	Cherrise Picard	FT	$2,836.00	80.00%	12.00	$27,225.60	☒	☐
Legal Advocate	Cynthia Segura	FT	$2,250.00	15.00%	12.00	$4,050.00	☒	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						$31,275.60	F = Fed Funds C = Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
Resource Advocate	Vanetta Thomas	PT	$10.00	25.00	100.00%	52.00	$13,000.00	☒	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							$13,000.00	F = Fed Funds C = Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			$0.00
			$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	44276.00
CASH MATCH	
IN-KIND MATCH	
PERSONNEL TOTAL	$44,276

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN

☒ Yes ☐ No Are job descriptions for each position attached? If not, explain:

☒ Yes ☐ No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

Program Coordinator/ Advocate - Victim advocacy and direct service personnel are essential in delivery of service.

Legal Advocate - Legal advocacy is essential for victim safety. To assure safety, victims require legal options and advocacy from a trained and experiences legal advocate, be escorted through the judicial system with the filing of protective orders and assistance with filing of any criminal charges.

Resource Advocate - Chez Hope depends heavily on the community for community resources for victims. The Resource Advocate identifies and coordinates community resources. The Advocate will also provide programs to the community that are designed to identify crime victims to provide education and offer services to victims as well as identify and coordinate community resources for victims. The position is an essential position to stay in contact with the community, coordinate resources and to identify crime victims.

B) The basis for determining the salary of each position:

All funded positions are comparable with the positions in the family/domestic violence field.

C) Project duties of each position requested:

The Program Coordinator/ Advocate position is a full time positionn dedicated in answering the 24 hour crisis line, providing and assessing the victim's needs, crisis intervention, safety planning, lethality assessment, providing option counseling, completion of victim intakes, placement in the emergency shelter and on-going case management/support which includes assistance with goal planning, maintaining all documentation in the victim's file and coordination of all agency services.

The Legal Advocate position is a full time position dedicated to providing legal advocacy for all victims receiving services from the program. Duties include assistance with the filing of protective orders, education in the court process, providing legal options, escorting the victims through the judicial system, assisting and escorting the victim through the criminal justice system.

The Resource Advocate is a part time position dedicated to identifying and coordinating community resources which includes the recruitment, traning, and scheduling of volunteers, maintaining all documentation related to the volunteers, public relations and community education to identify possible crime victims. The position is the link between the agency and the community to serve victims.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

The Program Coordinator and the Legal Advocate under this project are exsisting personnel and were orginally hired for these positions.
The Resource Advocate is a new position for this project.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: ☐ All Fringe Benefits Will Be Paid by Applicant Agency ☐ Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Cherrise Picard	.062		$27,226	$1,688	5.	.062			$0
2. Cynthis Segura	.062		$4,050	$251	6.	.062			$0
3. Vanetta Thomas	.062		$13,000	$806	7.	.062			$0
4.	.062			$0	8.	.062			$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Cherrise Picard	.0145		$27,226	$394	5.	.0145			$0
2. Cynthia Segura	.0145		$4,050	$58	6.	.0145			$0
3. Vanetta Thomas	.0145		$13,000	$188	7.	.0145			$0
4.	.0145			$0	8.	.0145			$0
HEALTH/LIFE INSURANCE Provide monthly insurance rate	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH/LIFE INSURANCE Provide monthly insurance rate	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1. Cherrise Picard	450.36	12.00	80.00%	$4,323	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL
1.		CHECK TYPE:		$0	5.		CHECK TYPE:		$0
2.				$0	6.				$0
3.		☐ FUTA		$0	7.		☐ FUTA		$0
4.		☐ SUTA		$0	8.		☐ SUTA		$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
			FRINGE BENEFITS TOTAL (A):	$7,708				FRINGE BENEFITS TOTAL (B):	$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

Fringe Benefits Total (A+B): $7,708

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	$7,708
CASH MATCH	
TOTAL FRINGE BENEFITS	$7,708

SECTION 500. SUPPLIES

SECTION A: List items within this category by major type; e.g., office supplies (pens, pencils, paper, etc.), postage, blank cassette tapes, etc. Include tax and shipping costs in Unit Price. If office supplies average $50 per month or less, i.e., $600 for a 12-month grant period, do not itemize items. List as "Basic Supply Allowance" under "Type" and the dollar amount under "Total Cost". Please refer to application instructions for direction.

TYPE OF SUPPLIES	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
Donated items from community supporters $1208permthX12	1	$14,500.00	$14,500.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
SUBTOTAL OF SECTION A SUPPLIES:			$14,500.00			

F = Federal Funds
C = Cash Match
IK = In-Kind Match

BRIEFLY EXPLAIN:

A) Need for and use of each major supply type requested:

Donated items for victims such as clothes, personal hygiene items are esstential in providing the needs of the victims. Household items such as food, paper products, supplies are essential in prviding the needs of the victims.

B) Its relationship to this project.

All items are used in providing direct service to victims.

SECTION 500. SUPPLIES (Continued)

SECTION B: Use this section only for Publications, workbooks, curriculum guides, videotapes, etc. Under type choose: P – Publications; W – Workbooks; CG – Curriculum Guides; V – Videotapes; O – Other. Itemize each item separately. Include tax and shipping costs in Unit Price, when applicable.

TYPE	TITLE OF PUBLICATIONS/FILMS	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
	SUBTOTAL OF SECTION B SUPPLIES:			$0.00	F = Federal Funds C = Cash Match IK = In-Kind Match		

BRIEFLY EXPLAIN:

A) The use of each request and its relationship to the project. Also explain the choice of materials, e.g. based on previous experiences or research showing its effectiveness, etc.:

SECTION 500. SUPPLIES SUMMARY	
FEDERAL FUNDS	
CASH MATCH	
IN-KIND MATCH	14500.00
SUPPLIES TOTAL	$14,500

SECTION 800. OTHER DIRECT COSTS

Itemize each type: e.g., audit, rent (show square footage and cost per square foot), phone charges, utilities, printing, duplicating, registration fees for conferences/workshops, etc. Prorate telephone and utility bills. Show method of determining cost. Please refer to application instructions for direction.

TYPE OF OTHER DIRECT COST	METHOD OF DETERMINING COST	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
Office Space rental	334.25 sq feet X 12 mths	4,011.00	$1.50	$6,016.50	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
	SUBTOTAL OF OTHER DIRECT COSTS:			$6,016.50	F = Federal Funds C = Cash Match IK = In-Kind Match		

BRIEFLY EXPLAIN:

A) Need for each type listed; and

Office Space for the positions listed in this project is isted as fair market value.

B) Its relationship to project.

All positions are in this project are directly related to the above expense,.

SECTION 800. OTHER DIRECT COSTS SUMMARY	
FEDERAL FUNDS	$6,016
CASH MATCH	
IN-KIND MATCH	
OTHER DIRECT COSTS TOTAL	$6,016

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

The U.S. Department of Justice along with the FBI report (2010) domestic violence is the number one cause of injury to women in the U.S. creating a critical social issue that exsist in one out of three families. Additionally, thousands of women are murdered annual by their intimate partner and sadly Louisiana is number two in the nation for domestic violence murders. The most alarming statistic released last month, identified the State of Louisiana as number one in the nation for female homicides related to domestic violence.

Chez Hope was established in 1983 to address the needs of family/domestic violence victims. For almost three decades, Chez Hope has enmeshed into the community as a viable and comprehensive program. Services include a 24 hour crisis line, a 15 bed shelter with emergency crisis intervention, lethality assessment, emergency food and supplies, intense case management, an alternative shelter progtram for victims leaving the emergency shelter program but still needing shelter, a legal advocate program, weekly support groups, a non-residential program for victims not needing housing, a comprehensive children's program, a 6 month transitional housing program, a volunteer program and a social change program.

Chez Hope's primary service area is St. Mary Parish and is the only family/domestic violence program in the parish. St. Mary Parish reports a high number of domestic violence incidences. Law enforcement agencies report domestic violence is the single most prevelant calls on one given day. In 2010, a combined total of over 5,000 domestic violence related calls were received by law enforcment (Franklin Police Department, Baldwin Police Department, Patterson Police Department, Bayou Vista Police Department, Morgan City Police Department, St. Mary Parish Sheriff's Department and St. Martin Sheriff's Department.). The parish also has a high poverty rate combined with a high unemployment rate and limited resources. In fact St. Mary parish has the highest unemployment rate in the "Acadiana" Area at 10%.

Access to social service agencies and alternative resources for vctims are limited with public transportation non-exsistent. For the victims who have been forced to leave their abusive partners, access to subsidized housing is yeat another problem. The past decade St. Mary parish's many housing units have been damaged by hurricanes with very little renovations. Housing authorities are reporting waiting lists for up to two years. With the 2010, the BP Gulf Oil Spill, St. Mary parish has been faced with yet another crisis that has esculate unemploymentand as well as the poverty rate.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

The identified gap in community resources is the fact that Chez Hope is the only domestic violence program in St. Mary parish. Without Chez Hope providing the much needed services, many pimary and secondary victims of family/domestic violence would not have a way out of a violent relationship and no alternative safe place to flee to. Additionally, Chez Hope coordinates services to victims to assure no duplicatin of services are provided. Once a victim enters Chez Hope, the advoates provide intense case management to achieve the goals the victims have identified for themselves.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal #1:
During this grant period, it is Chez Hope will increase safety to domestic violence victims.

Goal #2:
During the grant period, it is Chez Hope will provide an increase in community support for victims of domestic violence and educate the victims of services available.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Goal #1:
During this grant period, it is Chez Hope will increase safety to domestic violence victims.
Objective #1:
Provide emergency services to 300 new primary victims of domestic violence
Objective #2:
Provide legal options to 300 new primary victims of domestic violence

Goal #2:
During the grant period, it is Chez Hope will provide an increase in community support for victims of domestic violence and educate the victims of services available.
Objective #1:
Provide 25 domestic violence awareness programs to the general public to identify possible victims.
Objective #2:
Provide information to social service providers that may be in contact with domestic violence victims.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Goal #1:
During this grant period, it is Chez Hope will increase safety to domestic violence victims.
Objective #1:
Provide emergency services to 300 new primary victims of domestic violence
Objective #2:
Provide legal options to 300 new primary victims of domestic violence

METHOD: Provide all victims entering program the Chez Hope Survivor Handbook that incudes a general domestic voilence safety plan as well as an individual safety plan that the advocates customize during the intake process. Saftey planning is continuosy addressed as long as the victims is receiving services from Chez Hope.
Also included in the Handbook are legal options and safety measures to implement if the victim has chosen to pursue legal relief through the protective order statues.

Goal #2:
During the grant period, it is Chez Hope will provide an increase in community support for victims of domestic violence and educate the victims of services available.
Objective #1:
Provide 25 domestic violence awareness programs to the general public to identify possible victims.
Objective #2:
Provide information to social service providers that may be in contact with domestic violence victims.

METHODS: Each quarter Chez Hope will identify two specific community groups to contact to offer presentations to their members and will also distribute literature and posters to the identified group.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ All (Statewide Project)

2. Type of Organizations:

Applicant Agency: ☐ Law Enforcement ☐ Prosecution ☐ Court ☒ Non-Profit Organization ☐ Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- ☐ Community-Based Organization
- ☐ Court
- ☒ Domestic Violence Program
- ☐ Domestic Violence State Coalition
- ☐ Dual Program (Sexual Assault and Domestic Violence)
- ☐ Dual State Coalition (Sexual Assault and Domestic Violence)
- ☐ Government Agency (Department of Human Services, Bureau of Health)
- ☐ Law Enforcement
- ☐ Probation, Parole, or Other Correctional Agency
- ☐ Prosecution
- ☐ Sexual Assault Program
- ☐ Sexual Assault State Coalition
- ☐ Tribal Coalition
- ☐ Tribal Government
- ☐ Tribal Sexual Assault and/or Domestic Violence Program
- ☐ Unit of Local Government
- ☐ University/School
- ☐ Other (Specify):

☐ Yes ☒ No Is this a faith-based organization?

☐ Yes ☒ No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Cherrise Picard, Program Coord PHONE: (337) 828-4200 EMAIL: chezhope@cox-internet.com

☐ Yes ☐ No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: http://lcle.la.gov/programs/lavns.asp.

☒ Yes ☐ No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

☒ Yes ☐ No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

☒ Yes ☐ No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: http://lcle.la.gov/programs/cvr.asp

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

In 2010, Chez Hope provided services to 350 new adult victims of domestic violence accompanied by an additional 592 children. The Legal Advocate Program provided assistance in the filling of 142 temporary restraining orders. A total of 65 victims were provided emergency and alternaive shelter with 8 families residing in the transitional housing program after their crisis situation was stabilized.

Chez Hope's public awareness/Social change program also provides education to local law enforcement agencies, other social service agencies, the school system and civic groups. Victims were identified and given options for services.

2. Did the project work as expected? Explain.

Yes. Chez Hope exceeded the primary goal by 15%.

3. Have the original goals and objectives been revised? ☐ Yes ☒ No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

All advocates maintain a stat sheet at all times that lists the survivor name and all services that survivor received during a one month period.

2. When will the data be collected?

Data is collected daily by all advocates

3. Who will collect and analyze the data?

Individual advocates submit the completed stat form at the end of each month to the administrative office. The Program Coordinator combines all data into one master stat sheet for the month. .

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Sami Riley, Director Phone: (337) 828-4200 Email: chezhope@cox-internet.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

The Program Coordinator with the assistance of the Executive Director.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Louisiana Commission on Law enforcement, the Chez Hope Board of Directors, the Louisiana Department of Children and Family Services, The Louisiana Bar Foundation, the United Way of Southwest Louisiana. All agencies listed receive monthly, quarterly and annual reports.

J. CONTINUATION

☒ Yes ☐ No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Deptartmnent of Children and Famnily Services, private foundations grants, United Way.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

n July 2007, Chez Hope purchased a 6500 square foot building located on Main Street in the city of Franklin. The first floor of the building houses the non-residential program, the legal advocate program, the volunteer program and the administrative offices. The second floor of the building houses the 15 bed emergency shelter program. The emergency shelter consists of three separate apartments for three separate families. The shelter is staffed 24 hours a day and maintains a sophisticated alarm system. Included in the 2007 purchase, directly behind the main building, is also a two stroy building that houses the children's program and donation center of the lower level and the alternative shelter units on the second floor. The alternative shelter is two separate housing units for two individual families. A third unit is to be renovated and available in 2012.. Additionally, Chez Hope has two transitional hosuing units located in a quiet neighborhood in Franklin.

L. AUDIT REQUIREMENTS

All applications must check one:

☐ This organization/agency expends $500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

1. Date of last audit
2. Dates covered by last audit:
3. Date of next audit:
4. Dates to be covered by next audit:
5. Date next audit will be forwarded to LCLE:

☒ This organization/agency expends less than $500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

☐ Yes ☒ No Are you using volunteers as match?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

☒ Yes ☐ No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

Chez Hope historically has had a good working relationship with the Crime Victims Reparation person assigned to St. Mary Parish. Chez Hope offers applications to victims that qualify for the funds and assists in escorting them through the process. Chez Hope also maintains LAVINS brochures in all office areas as well as posters. In 2009, a computer was placed in the shelter of the program for victims to access the LAVINS website. The computer remains in a area that is readily available to all victims.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

Chez Hope participates in the St. Mary Parish Domestic Violence Task Force. The 16th JDC Victim Advocate holds a position on the Chez Hope Board of Directors to assure both agancies coordinate services to all victims.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

All victims entering Chez Hope are all encouraged to report any crime to law enforcement. Asementioned previously, all victims receive a Chez Hope Suvivor Handbook which includes options and provides a full explanation how to access the legal/court system and protocol for all proceedings.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

Chez Hope complies with the Louisiana Child Protection Act (LRS 15:587.1) and trains all staff to adhere to the statue.