

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: C12-4-003

APPLICANT: Chez Hope, Inc.

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :

FUND: \$ 51,500 80.00%
MATCH: \$ 12,875 20.00%
TOTAL: \$ 64,375 100.00%

PROJECT DURATION: 12 months

START DATE: 10/01/2012

END DATE: 09/30/2013

Continuation of C88-4-001

PROJECT SUMMARY:

Chez Hope, Family Violence Program, provides emergency services and advocacy for victims of family/domestic violence within the rural parishes of St. Mary, Lafourche and Assumption. Through the 24-hour hotline/crisis line, victims are able to receive direct assess to immediate services. Services include: 12-hour crisis line, a 15-bed emergency shelter facility located in St. Mary Parish for up to six weeks, followed by alternative housing for up to three months, emergency transportation, crisis intervention, option counseling, safety planning and lethality assessment, emergency food and supplies, legal advocacy, a children's program, weekly support groups, transitional housing for up to 6 months and coordination and assistance with mobilizing community resources. Chez Hope also has a volunteer program with 50+ active volunteers and a public awareness/social change program offering presentation to the communities at large surrounding the issues of family-domestic violence.

RECOMMENDATION : FUND X DENY

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE

CRIME VICTIM ASSISTANCE
FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY:

Project ID: C12-4-003

CVA Purpose Area: 2

1. TITLE OF PROJECT

Domestic Violence Program

2. NEW PROJECT

CONTINUATION PROJECT OF: C11-4-003

3. PROJECT DURATION

Total Length: 12 Months (Not to exceed 12 Months)

Desired Start Date: 10/1/2012

Desired End Date: 9/30/2013

4. PROJECT FUNDS

Federal Funds: \$51,500

Cash Match: \$12,875

In-Kind Match:

Total Project: \$64,375

5A. APPLICANT AGENCY INFORMATION

Agency Name: Chez Hope, Inc.

Physical Address: 801 Main Street

City: Franklin

Zip: 70538-5455

Mailing Address: P.O. Box 98

City: Franklin

Zip: 70538-0098

Phone: (337) 828-4200

FAX: (337) 828-4202

Email: chezhope@cox-internet.com

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY

Authorized Official: Sami Riley

Title: Director

Agency Name: Chez Hope, Inc

Address: P.O. Box 98

City: Franklin

Zip: 70538-0098

Phone: (337) 828-4200

FAX: (337) 828-4202

Email: chezhope@cox-internet.com

Fed Employer Tax Id: 72 - 0986472

DUNS: 883411 - 688

CCR CAGE/NCAGE: 5EZW2

CCR Expiration Date: 1/24/2013

6. IMPLEMENTING AGENCY

Name: Robelyn Pitre

Title: President

Agency: Chez Hope, Inc.

Address: P.O. Box 98

City: Franklin

Zip: 70538-0098

Phone: (33) 828-4200

FAX: (337) 828-4202

Email: chezhope@cox-internet.com

7. PROJECT DIRECTOR

Name: Sami Riley

Title: Director

Agency: Chez Hope, Inc.

Address: P.O. Box 98

City: Franklin

Zip: 70538-0098

Phone: (337) 828-4200

FAX: (337) 828-4202

Email: chezhope@cox-internet.com

8. FINANCIAL OFFICER

Name: Sherry Luke

Title: Treasurer

Agency: Chez Hope, Inc

Address: P.O.Box 98

City: Franklin

Zip: 70538-0098

Phone: (337) 828-4200

FAX: (337) 828-4202

Email: chezhope@cox-internet.com

9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)

Chez Hope, Family Violence Program provides emergency services and advocacy for victims of family/domestic violence within the rural parishes of St. Mary, Lafourche and Assumption.

Through the 24 hour hotline/crisis line, victims are able to receive direct assess to immediate services. Services include: 24 hour crisis line, a 15 bed emergency shelter facility located in St. Mary parish for up to 6 weeks, followed by alternative shelter for up to 3 months, emergency transportation, crisis intervention, option counseling, safety planning and lethality assessment, emergency food and supplies, legal advocacy, a children's program, weekly support groups, and coordination/ assistance with mobilizing community resources.

Chez Hope also has a volunteer program with 50+ active volunteers and a public awareness/social change program offering presentations to the communities at large surrounding the issues of family/domestic violence.

2012 SEP 12 PM 5:56

LA COMMISSION
LAW ENFORCEMENT

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):	
<input type="checkbox"/>	Sexual Assault
<input checked="" type="checkbox"/>	Domestic Abuse
<input type="checkbox"/>	Child Abuse
<input type="checkbox"/>	Previously Underserved
State Type of Previously Underserved:	

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:

	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Sami Riley

Title: Director

Phone: (337) 828-4200

Fax: (337) 828-4202

E-Mail: chezhope@cox-internet.com

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$45,976	\$12,875	\$0	\$58,851
SECTION 200. FRINGE BENEFITS	\$3,514	\$0	N/A	\$3,514
SECTION 300. TRAVEL	\$0	\$0	\$0	\$0
SECTION 400. EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500. SUPPLIES	\$0	\$0	\$0	\$0
SECTION 600. CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$2,010	\$0	\$0	\$2,010
TOTAL:	\$51,500	\$12,875	\$0	\$64,375

Provide Source of Cash Match: United Way funds donated to program annually received on a monthly basis.

Provide Source of In-Kind Match:

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Dir. of Services/Advocate	Cherrise Picard	FT	\$3,350.00	70.00%	12.00	\$28,140.00	<input type="checkbox"/>	<input type="checkbox"/>
Legal Advocate	Cindy Segura	FT	\$2,326.00	15.00%	12.00	\$4,186.80	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$32,326.80	F = Fed Funds C = Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
Resource Advocate	Vanetta Thomas	PT	\$10.50	25.00	100.00%	52.00	\$13,650.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$13,650.00	F = Fed Funds C = Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			\$0.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$45,976
CASH MATCH	\$12,875
IN-KIND MATCH	
PERSONNEL TOTAL	\$58,851

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

Director of Services/ Advocate - Victim advocacy and direct service personnel are essential in delivery of service.

Legal Advocate - Legal advocacy is essential for victim safety. To assure safety, victims require legal options and advocacy from a trained and experienced legal advocate. The legal advocate also escorted the victim through the judicial system with the filing of protective orders and assistance with filing of any criminal charges and also accompanies the victim to any court hearings.

Resource Advocate - Chez Hope strongly relies on community volunteers and the community resources for victims. The Resource Advocate will provide programs to the community that are designed to identify crime victims and provide services and education about violence. The Advocate also identifies community resources for the victim.. This position is an essential position to stay in contact with the community to identify victims and coordinate victim services.

The Director of Services and the Legal Advocate are salaried positions and require no overtime pay.

B) The basis for determining the salary of each position:

All positions are comparable with the positions in the family/domestic violence field.

C) Project duties of each position requested:

The Director of Services/ Advocate position is a full time position dedicated to answering the 24 hour crisis line, providing and assessing the victim's needs, crisis intervention, safety planning, lethality assessment, providing option counseling, completion of victim intakes, placement in the emergency shelter and on-going case management/support which includes assistance with goal planning, maintaining all documentation in the victim's file and coordination of all agency services.

The Legal Advocate position is a full time position dedicated to providing legal advocacy for all victims receiving services from the program. Duties include assistance with the filing of protective orders, education in the court process, providing legal options, escorting the victims through the judicial system, assisting and escorting the victim through the criminal justice system.

The Resource Advocate is a part time position dedicated to identifying and coordinating community resources which includes recruiting, training, and scheduling volunteers to assist crime victims and maintaining all documentation related to the volunteer program. Additional duties include: public relations and community education on Chez Hope's available services for victims.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

All three positions are existing personnel that were originally hired for the positions

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: All Fringe Benefits Will Be Paid by Applicant Agency

Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Cherise Picard	.062		\$28,140	\$1,744	5.	.062			\$0
2. Cindy Segura	.062		\$4,186	\$259	6.	.062			\$0
3. Vanetta Thomas	.062		\$13,650	\$846	7.	.062			\$0
4.	.062			\$0	8.	.062			\$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Cherise Picard	.0145		\$28,140	\$408	5.	.0145			\$0
2. Cindy Segura	.0145		\$4,186	\$60	6.	.0145			\$0
3. Vanetta Thomas	.0145		\$13,650	\$197	7.	.0145			\$0
4.	.0145			\$0	8.	.0145			\$0
HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
UNEMPLOYMENT TAX Based on first \$7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first \$7,000 or Less	RATE	TYPE	SALARY	TOTAL
1.		CHECK TYPE:		\$0	5.		CHECK TYPE:		\$0
2.				\$0	6.				\$0
3.		<input type="checkbox"/> FUTA		\$0	7.		<input type="checkbox"/> FUTA		\$0
4.		<input type="checkbox"/> SUTA		\$0	8.		<input type="checkbox"/> SUTA		\$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
FRINGE BENEFITS TOTAL (A):				\$3,514	FRINGE BENEFITS TOTAL (B):				\$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

Fringe Benefits Total (A+B): \$3,514

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	3514.00
CASH MATCH	\$0
TOTAL FRINGE BENEFITS	\$3,514

SECTION 800. OTHER DIRECT COSTS

Itemize each type: e.g., audit, rent (show square footage and cost per square foot), phone charges, utilities, printing, duplicating, registration fees for conferences/workshops, etc. Prorate telephone and utility bills. Show method of determining cost. Please refer to application instructions for direction.

TYPE OF OTHER DIRECT COST	METHOD OF DETERMINING COST	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH		
					F	C	IK
Office Space Rental	167.50 sq feet X 12 mths	2,010.00	\$1.00	\$2,010.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL OF OTHER DIRECT COSTS:				\$2,010.00			

F = Federal Funds
C = Cash Match
IK = In-Kind Match

BRIEFLY EXPLAIN:

A) Need for each type listed; and
Office space for legal advocate listed in the project is below fair market value

B) Its relationship to project.
The legal advocate positions is directly related to the above expenses and essential for victim services.

SECTION 800. OTHER DIRECT COSTS SUMMARY	
FEDERAL FUNDS	\$2,010
CASH MATCH	
IN-KIND MATCH	
OTHER DIRECT COSTS TOTAL	\$2,010

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

The U.S. Department of Justice along with the FBI report (2011) domestic violence is the number one cause of injury to women in the U.S. creating a critical social issue that exist in one out of three families. Additionally, thousands of women are murdered annual by their intimate partner and sadly Louisiana is number two in the nation for domestic violence murders. The most alarming statistic released last month, identified the State of Louisiana as number one in the nation for female homicides related to domestic violence.

Chez Hope was established in 1983 to address the needs of family/domestic violence victims in southern Louisiana. For almost three decades, Chez Hope has enmeshed into the community as a viable and comprehensive program. Services include a 24 hour crisis line, a 15 bed shelter with emergency crisis intervention, lethality assessment, emergency food and supplies, intense case management, an alternative shelter program for victims leaving the emergency shelter program but still needing shelter, a legal advocate program, weekly support groups, a non-residential program for victims not needing housing, a comprehensive children's program, a volunteer program and a social change program.

Chez Hope's primary service area is St. Mary Parish and is the only family/domestic violence program in the parish. St. Mary Parish reports a high number of domestic violence incidences. Law enforcement agencies report domestic violence is the single most prevalent calls on one given day. In 2011, a combined total of over 5,000 domestic violence related calls were received by law enforcement (Franklin Police Department, Baldwin Police Department, Patterson Police Department, Bayou Vista Police Department, Morgan City Police Department, St. Mary Parish Sheriff's Department and St. Martin Sheriff's Department.).

The parish also has a high poverty rate combined with a high unemployment rate and limited resources. In fact St. Mary parish has the highest unemployment rate in the "Acadiana" Area at 10%.

Access to social service agencies and alternative resources for victims are limited with no public transportation. For the victims who have been forced to leave their abusive partners, access to subsidized housing is yet another problem. The past decade St. Mary parish's many housing units have been damaged by hurricanes with very little renovations. Housing authorities are reporting waiting lists for up to two years. With the 2010, the BP Gulf Oil Spill, St. Mary parish was faced with yet another crisis that continues to escalate unemployment and as well as the poverty rate.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

The identified gap in community resources is the fact that Chez Hope is the only domestic violence program in St. Mary parish. Without Chez Hope providing the much needed services, many primary and secondary victims of family/domestic violence would not have a way out of a violent relationship and no alternative safe place to flee to. Additionally, Chez Hope coordinates services to victims to assure no duplication of services are provided. Once a victim enters Chez Hope, the advocates provide intense case management to achieve the goals the victims have identified for themselves.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal #1:

To increase the safety of primary victims of domestic violence by providing emergency services, legal options and supportive services.

Goal #2:

To facilitate an increase in community support for victims of domestic violence. Additionally, victims will receive information/education on all services available to them to live a violent free life.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Goal #1:

To increase the safety of primary victims of domestic violence by providing emergency services, legal options and supportive services.

Objective #1:

During the grant period, Chez Hope will provide emergency services to 300 new primary victims of domestic violence

Objective #2:

During the grant period, Chez Hope will provide legal options to 300 new primary victims of domestic violence

Objective #3

During the grant period, Chez Hope will provide supportive services to 300 new primary victims of domestic violence

Goal #2:

To facilitate an increase in community support for victims of domestic violence. Additionally, victims will receive information/education on all services available to them to live a violent free life.

Objective #1:

During the grant period, Chez Hope will provide 25 domestic violence awareness programs to the general public to identify possible victims to provide information/education on all services available to them to live a violent free life.

Objective #2:

During the Grant period, Chez Hope will provide information to social service providers that may be in contact with domestic violence victims to provide them with services available to them.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Goal #1

To increase the safety of primary victims of domestic violence by providing emergency services, legal options and supportive services. It is estimated that each quarter, during the grant period, a minimum of 75 new primary victims will be served by the project personnel.

Objective #1

During the grant period, Chez Hope will provide emergency services to 300 new primary victims of domestic violence.

Objective #2

During the grant period, Chez Hope will provide legal options to 300 primary victims of domestic violence.

Objective #3

During the grant period, Chez Hope will provide supportive services to 300 new primary victims of domestic violence.

METHOD: Provide all victims entering the program the "Chez Hope Survivor Handbook" which includes a general domestic violence safety plan as well as an individual safety plan that the advocates customize during the intake process. Safety planning is continuously addressed as long as the victims are receiving services from Chez Hope.

Also included in the Handbook are legal options and safety measures to implement if the victim has chosen to pursue legal relief through the protective order statutes.

Additionally, the advocates listed in the project will review individually with the victims all services available to them 24 hours a day.

Goal #2

To facilitate an increase in community support for victims of domestic violence. Additionally, victims will receive information/education on all services available to them to live a life free from violence. It is estimated that each quarter, during the grant period, a minimum of 25 awareness programs will be presented to the general public as well as community groups and/or social service providers.

Objective #1

During the grant period, Chez Hope will provide 25 domestic violence awareness programs to the general public to identify possible victims to provide information/education on all services available to them to live a violent free life.

Objective #2

During the grant period, Chez Hope will provide information to social service providers that may be in contact with domestic violence victims to provide them with services available to them.

METHOD: Each quarter chez Hope will identify two specific community groups to contact to offer presentations to their members and will also distribute literature and posters to the identified groups to educate the victims they may come into contact with. Chez Hope will also respond to all requests from the public to present information/education on all services available to victims of domestic violence.

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

In 2011, Chez Hope provided services to 356 new adult victims of domestic violence accompanied by an additional 592 children. The Legal Advocate Program provided assistance in the filling of 162 temporary restraining orders. A total of 75 victims were provided emergency and alternative shelter after their crisis was stabilized.

Chez Hope's public awareness/Social change program also provided a total of 30 sessions/education sessions to local law enforcement agencies, other social service agencies, the school system and civic groups. Victims were identified and given options for services.

2. Did the project work as expected? Explain.

Yes. Chez Hope exceeded the primary goal by 16%. The projected goal, stated in the initial proposal, was to serve 300 new adult victims of domestic violence. At the end of the project, Chez Hope served 356 new adult victims of domestic violence.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

All advocates maintain a stat sheet at all times that lists the name of the survivor and all services that the survivor has received during a one month period. At the end of each month the stat sheet is submitted to the office and all stats are combined for the month.

2. When will the data be collected?

Data is collected daily by all advocates.

3. Who will collect and analyze the data?

Individual advocates submit the completed stat sheet at the end of each month to the administrative office The Director of Services/ Advocate combines all data into one master sheet for the month.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Sami Riley

Phone: (337) 828-4200

Email: chezhope@cox-internet.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

The Director of Services/ Advocate with the assistance of the Executive Director.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Louisiana Commission on Law enforcement, the Chez Hope Board of Directors, the Louisiana Department of Children and Family Services, The Louisiana Bar Foundation, the United Way of Southwest Louisiana. All agencies listed receive monthly, quarterly and annual reports.

Chez Hope will submit the necessary Quarterly Progress Reports and Expenditure Reports/Request for Funds monthly for the specified award to the Louisiana Commission on Law Enforcement.

J. CONTINUATION

Yes No

Do you plan to continue this project at the conclusion of federal support?

Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Department of Children and Family Services, private foundations grants, United Way.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

In July 2007, Chez Hope purchased a 6500 square foot building located on Main Street in the city of Franklin. The first floor of the building houses the non-residential program, the legal advocate program, the volunteer program and the administrative offices. The second floor of the building houses the 15 bed emergency shelter program. The emergency shelter consists of three separate apartments for three separate families. The shelter is staffed 24 hours a day and maintains a sophisticated alarm system. Included in the 2007 purchase, directly behind the main building, is also a two story building that houses the children's program and donation center of the lower level and the alternative shelter units on the second floor. The alternative shelter is two separate housing units for two individual families. A third unit will be renovated as funds become available.

L. AUDIT REQUIREMENTS

All applications **must** check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**

1. Date of last audit
2. Dates covered by last audit:
3. Date of next audit:
4. Dates to be covered by next audit:
5. Date next audit will be forwarded to LCLE:

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

Yes No

Are you using volunteers as match?

If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No

Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

Chez Hope historically has had a good working relationship with the Crime Victims Reparation person assigned to St. Mary Parish. Chez Hope offers applications to victims that qualify for the funds and assists in escorting them through the process. Chez Hope also maintains LAVINS brochures in all office areas as well as posters. In 2009, a computer was placed in the shelter of the program for victims to access the LAVINS website. The computer remains in a area that is readily available to all victims.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

Chez Hope participates in the St. Mary Parish Domestic Violence Task Force. The 16th JDC Victim Advocate holds a position on the Chez Hope Board of Directors to assure both agancies coordinate services to all victims.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

All victims entering Chez Hope are all encouraged to report any crime to law enforcement. Asementioned previously, all victims receive a Chez Hope Suvivor Handbook which includes options and provides a full explanation how to access the legal/court system and protocol for all proceedings.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

Chez Hope complies with the Louisiana Child Protection Act (LRS 15:587.1) and trains all staff to adhere to the statue.