

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: M11-8-006

APPLICANT: Chez Hope, Inc.

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :

FUND: \$ 15,231 100.00%
MATCH: \$ 0 0.00%
TOTAL: \$ 15,231 100.00%

PROJECT DURATION: 12 months
START DATE: 04/01/2012
END DATE: 03/31/2013

Continuation of M95-8-003

PROJECT SUMMARY:

For the past 25 years, Chez Hope, Family Violence Program, has provided 24 hour program services, shelter, and advocacy to victims of domestic violence within the parishes of St. Mary, Lafourche, and Assumption. Services include advocacy, a 24 hour toll free crisis line, a 15-bed emergency shelter facility, emergency food and supplies, safety planning, lethality assessment, empowerment based option counseling, weekly support groups, a legal advocate program that provides legal advocacy in the judicial system and to law enforcement, a six-month transitional housing program, a public awareness program and a network to collaborate with other community services.

RECOMMENDATION : FUND X DENY

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) BY LCLE UNTIL APPLICANT RESPONSE TO LCLE LETTER OF 01/03/12 IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE**

**S.T.O.P. VIOLENCE AGAINST
WOMEN FORMULA GRANT
PROGRAM**

CFDA #16.588

FOR LCLE USE ONLY:

Project ID: M10-8-006

VAWA Purpose Area: 5

1. TITLE OF PROJECT: <u>Domestic</u> Domestic/Family Violence Program		2. <input type="checkbox"/> NEW PROJECT <input checked="" type="checkbox"/> CONTINUATION PROJECT OF: M10-8-006	
3. PROJECT DURATION Total Length: 12 Months (Not to exceed 12 Months) Desired Start Date: 4/1/2012 Desired End Date: 3/31/2013		4. PROJECT FUNDS Federal Funds: \$15,231 Cash Match In-Kind Match: Total Project: \$15,231	
5A. APPLICANT AGENCY INFORMATION Agency Name: Chez Hope, Inc. Physical Address: 801 Main Street City: Franklin Zip: 70538-80 Mailing Address: P.O. Box 98 City: Franklin Zip: 70538-098 Phone: (337) 828-4200 FAX: (337) 828-4202 Email: chezhope@cox-internet.com		5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY Authorized Official: Sami Riley Title: Executive Director Agency Name: Chez Hope, Inc. Address: P.O. Box 98 City: Franklin Zip: 70538- Phone: (337) 828-4200 FAX: (337) 828-4202 Email: chezhope@cox-internet.com	

Fed Employer Tax Id: 72 - 0986472 DUNS: 883411688 - CCR CAGE/NCAGE: 5EZW2 CCR Expiration Date: 1/25/2012

6. IMPLEMENTING AGENCY Name: Sami Riley Title: Executive Director Agency: Chez Hope, Inc. Address: P.O. Box 98 City: Franklin Zip: 70538-098 Phone: (337) 828-4200 FAX: (337) 828-4202 Email: chezhope@cox-internet.com		7. PROJECT DIRECTOR Name: Sami Riley Title: Executive Director Agency: Chez Hope, Inc. Address: P.O. Box 98 City: Franklin Zip: 70538-098 Phone: (337) 828-4200 FAX: (337) 828-4202 Email: chezhope@cox-internet.com		8. FINANCIAL OFFICER Name: Sherry Luke Title: Treasurer Agency: Chez Hope, Inc. Address: P.O. Box 98 City: Franklin Zip: 70538-098 Phone: (337) 828-4200 FAX: (337) 828-4202 Email: chezhope@cox-internet.com	
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9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)

For the past 28 years, Chez Hope, Family Violence Program, has provided 24 hour services and advocacy to victims of domestic violence within the parishes of St. Mary, Lafourche, and Assumption. Services and victim advocacy consist of a 24 hour toll free crisis line, crisis intervention, emergency food and supplies, safety planning, lethality assessment, a 15 bed emergency shelter program (for up to 6 weeks), 3 separate alternative shelter units (for families up to 3 months), empowerment based option counseling, weekly support groups, a legal advocate program that provides legal advocacy in the judicial system and with law enforcement, a children's program, two separate transitional housing units (for families up to one year), a public awareness program, a volunteer program, three separate age-appropriate violence awareness program for students, and collaboration with other community agencies/services.

2011 NOV 26 PM 5:52
LA COMMISSION
ON LAW ENFORCEMENT

VAWA - 1

Revised JULY 2010

VAWA PURPOSE AREAS

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

- 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.
- 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of sexual assault and domestic violence.
- 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.
- 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.
- 6. Developing, enlarging, or strengthening programs addressing stalking.
- 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.
- 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
- 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.
- 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
- 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.
- 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)
- 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

VAWA - 2

Revised JULY 2010

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, enter the percentage of STOP funds directed to each area that this project will address.

CHECKLIST:

Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	YES:	<input type="checkbox"/>	NO:
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>			
Are all line item computations correct?	<input checked="" type="checkbox"/>			
Do line items add to category totals?	<input checked="" type="checkbox"/>			
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>			

Each category amount listed in the table below must equal category totals in each budget section.

Person Completing Budget Section: Sami Riley Title: Executive Director
 Phone: (337) 828-4200 Fax: (337) 828-4202 E-Mail: chezhope@cox-internet.com

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	\$14,037	\$0	\$0	\$14,037
SECTION 200 FRINGE BENEFITS	\$1,073	\$0	N/A	\$1,073
SECTION 300 TRAVEL	\$0	\$0	\$0	\$0
SECTION 400 EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500 SUPPLIES	\$121	\$0	\$0	\$121
SECTION 600 CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 800 OTHER DIRECT COSTS	\$0	\$0	\$0	\$0
TOTAL:	\$15,231	\$0	\$0	\$15,231

Provide Source of Cash Match:

Provide Source of In-Kind Match:

USE OF STOP FUNDS IN PERCENTAGES

Type of Victimization Served:	Percentage of STOP Funds Used:
Sexual Assault	
Domestic Violence/Dating Violence	100%
Stalking	
Total (must equal 100 percent)	100%

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Legal Advocate	Cynthia Segura	FT	\$2,250.00	23.00%	12.00	\$6,210.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Program Coordinator/Advocate	Cherrise Picard	FT	\$2,836.00	23.00%	12.00	\$7,827.36	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$14,037.36	<input type="checkbox"/>	<input type="checkbox"/>

F = Fed Funds
C = Cash Match

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT	OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
									F	C
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>

F = Fed Funds
C = Cash Match

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			\$0.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$14,037
CASH MATCH	\$0
IN-KIND MATCH	\$0
PERSONNEL TOTAL	\$14,037

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN:

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

Both positions listed in the project are direct service positions. The positions are needed to assure continues services to the victims of domestic violence. Both positions are salaried positions with no inclusion of overtime wages.

B) The basis for determining the salary of each position:

The salary ranges for both positions were initially determined by surveying similar positions within the State Civil Service system as well as salary ranges of similar positions in sister domestic violence programs throughout the state while keeping into account the potential continued funding to provide stability in the positions. One project staff has been with the program for 9 years therefore reflects annual pay raises in accordance with the national average for both cost of living raises and merit raises.

C) Project duties of each position requested:

Both advocate position's duties include: answering the 24 hour toll free crisis line, crisis intervention, lethality assessments, safety planning, on-going support and services, emergency transportation, providing empowerment based option counseling, facilitation the weekly victim support group, providing legal options to victims and escort the victims through the court process as well as law enforcement coordination and coordinate other community resources.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee is moved must be filled. If employee is the same from the previous grant, indicate if the employee was originally hired for that position.]

One project advocate has been with the agency 9 years, the second position has been with the agency for 2.5 years. Both employees have been in the previous grant project.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: All Fringe Benefits Will Be Paid by Applicant Agency Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES NAMES					EMPLOYEES NAMES (Continued)					
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL	
1. Program Coordinator/Adv	.062		\$7,827	\$485	5.	.062			\$0	
2. Legal Advocate	.062		\$6,210	\$385	6.	.062			\$0	
3.	.062			\$0	7.	.062			\$0	
4.	.062			\$0	8.	.062			\$0	
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL	
1. Program Coordinatr/Adv	.0145		\$7,827	\$113	5.	.0145			\$0	
2. Legal Advocate	.0145		\$6,210	\$90	6.	.0145			\$0	
3.	.0145			\$0	7.	.0145			\$0	
4.	.0145			\$0	8.	.0145			\$0	
HEALTH LIFE INSURANCE	RATE	MONTHS	TRIDEVOTED TO PROJECT	TOTAL	HEALTH LIFE INSURANCE	RATE	MONTHS	TRIDEVOTED TO PROJECT	TOTAL	
1.				\$0	5.				\$0	
2.				\$0	6.				\$0	
3.				\$0	7.				\$0	
4.				\$0	8.				\$0	
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	
1.				\$0	5.				\$0	
2.				\$0	6.				\$0	
3.				\$0	7.				\$0	
4.				\$0	8.				\$0	
UNEMPLOYMENT TAX	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX	RATE	TYPE	SALARY	TOTAL	
1.		CHECK TYPE		\$0	5.		CHECK TYPE		\$0	
2.				\$0	6.				\$0	
3.		<input type="checkbox"/> FUTA		\$0	7.		<input type="checkbox"/> FUTA		\$0	
4.		<input type="checkbox"/> SUTA		\$0	8.		<input type="checkbox"/> SUTA		\$0	
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	
1.				\$0	5.				\$0	
2.				\$0	6.				\$0	
3.				\$0	7.				\$0	
4.				\$0	8.				\$0	
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL	
1.				\$0	5.				\$0	
2.				\$0	6.				\$0	
3.				\$0	7.				\$0	
4.				\$0	8.				\$0	
FRINGE BENEFITS TOTAL (A):				\$1,073	FRINGE BENEFITS TOTAL (B):				\$0	

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

FRINGE BENEFITS TOTAL (A+B): \$1,073

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$1,073
CASH MATCH	
TOTAL FRINGE BENEFITS	\$1,073

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data or state data, if local data is not available, to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Domestic violence continues to effect our communities throughout the nation. Domestic violence is the number one cause of injury to women in the nation. Every 16 seconds a woman is beaten by her intimate partner. The southern rural Louisiana parishes are not excluded from the problems of domestic violence nationwide. In fact, Louisiana ranks number one in the nation for female domestic violence deaths.

Chez Hope serves St. Mary, Lafourche, and Assumption parishes. The total square miles of Chez Hope's service are 3,373 with a combined population of 174,389. The parishes are rural in nature with little or no access to social and/or alternative resources for victims of domestic violence. Public transportation is non-existent within the parishes. Many times victims are forced to leave their homes for protection and seek services for safety.

In all of the rural communities, access to subsidized housing is yet another nightmare, with public housing authorities reporting lengthy waiting lists for the limited number of housing units. Additionally, within the Chez Hope service area, many houses were destroyed by Hurricane Rita in 2005 and then Hurricane Gustav in 2008. The majority of the units were never replaced and/or repaired.

For barriers such as these, there is Chez Hope. As a large rural domestic violence program within the state, Chez Hope provides a comprehensive program providing a 24 hour toll free crisis line, a 15 bed shelter facility (located in the city of Franklin in St. Mary parish), crisis intervention, safety planning and lethality assessment, legal advocacy, individual and group empowerment based counseling, a children's program with daily play groups and weekly activity groups, a full time outreach office/services in Lafourche and outreach services in Assumption parish, and a host of other services to provide for the safety and empowerment of victims and their children. Additionally, Chez Hope has a 3 month Alternative Shelter program for families out of immediate danger and a 12 month transitional housing program (located in St. Mary parish) for families after shelter. With the three types of shelter/housing (Emergency Shelter, Alternative Shelter, and Transitional Housing), Chez Hope provides a progression of independence.

Chez Hope is the only domestic violence program in the parishes served. Without Chez Hope providing services, many victims would not have a way out of an abusive relationship.

Continued funding for the legal advocate program is essential to continue the much needed services within the court systems.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

In 2008, Chez Hope identified the need for housing in-between emergency shelter and transitional housing. With this gap in mind, Chez Hope developed an Alternative Shelter Program. In 2009, Chez Hope was able to renovate two separate units for alternative shelter. The building located directly behind the emergency shelter program houses the alternative shelter units. Chez Hope now has a "progression of independence" with the three phases of housing. Families that have stayed in the emergency shelter (6 wks) and are out of immediate danger, but not yet ready to take on the financial responsibilities in transitional housing, can move to alternative shelter for up to three months. After alternative shelter, the families can then move to transitional housing for up to one year. This time frame of services provides the victim to establish financial independence much easier.

The most significant community "gap" is the continued need for victim services within the parishes the victim resides in. Relocating a family to a community outside of the victim's home creates a hardship on the families by isolating them from their communities resources, as well as their family support system. With Chez Hope providing emergency shelter, alternative shelter and transitional housing, victims can remain in their communities.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

GOAL #1:

During this grant period, the project advocates will increase the safety for victims of domestic violence.

GOAL #2:

During this grant period, the project advocates will provide legal options, information and court advocacy to the victims served.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

GOAL #1: During this grant period, the project advocates will increase the safety for victims of domestic violence.

Objective #1: Chez Hope will maintain the 24 hour toll free crisis line for victims to access immediate services when in crisis.

Objective #2: The project advocates will provide safety planning and lethality assessment to 375 new primary victims.

GOAL #2: During this grant period, the project advocates will provide legal options, information and court advocacy to the victims served.

Objective #1: During the grant period, the project staff will provide face to face individual session with 375 new primary victims, to review their legal options and provide information.

Objective #2: The project advocates will provide 375 new primary victims with the booklet "The Justice You Deserve" which is a handbook developed by Chez Hope explaining all legal options available to them, how the court systems operates, what to expect in any court proceedings and protocol for all proceedings.

Objective #3: The project advocates will also escort 375 new primary victims through the court process.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

GOAL #1: During this grant period, the project advocates will increase the safety for victims of domestic violence.

Objective #1: Chez Hope will maintain the 24 hour toll free crisis line for victims to access immediate services when in crisis.

Objective #2: The project advocates will provide safety planning and lethality assessment to 375 new primary victims.

Method: By maintaining the 24 hour toll free crisis line the victims have immediate access to services when in a crisis and be able to provide the victims with the options available to them. Additionally, the advocates will provide each victim with a written individual safety plan as well as a individual lethality assessment. This education process educates the victims and at the same time, provides the much needed safety measures for the victims.

GOAL #2: During this grant period, the project advocates will provide legal options, information and court advocacy to the victims served.

Objective #1: During the grant period, the project staff will provide face to face individual session with 375 new primary victims, to review their legal options and provide information.

Objective #2: The project advocates will provide 375 new primary victims with the booklet "The Justice You Deserve" which is a handbook developed by Chez Hope explaining all legal options available to them, how the court systems operates, what to expect in any court proceedings and protocol for all proceedings.

Objective #3: The project advocates will also escort 375 new primary victims through the court process.

Method: The project advocates are trained in providing legal options to victims. Both advocates have proven experience in the field of legal advocacy and will discuss all legal options with the victims as well as individually reviewing the booklet with each victim. Additionally, if the victims chooses, the advocates will assist in the filing of restraining orders and escort the victims through the court process.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

1 2 3 4 5 6 7 All (Statewide Project)

2. Type of Organizations:

Applicant Agency: Law Enforcement Prosecution Court Non-Profit Organization Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- | | |
|---|---|
| <input type="checkbox"/> Community-Based Organization | <input type="checkbox"/> Prosecution |
| <input type="checkbox"/> Court | <input type="checkbox"/> Sexual Assault Program |
| <input checked="" type="checkbox"/> Domestic Violence Program | <input type="checkbox"/> Sexual Assault State Coalition |
| <input type="checkbox"/> Domestic Violence State Coalition | <input type="checkbox"/> Tribal Coalition |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Government |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> University/School |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency | <input type="checkbox"/> Other (Specify): |

Yes No Is this a faith-based organization?

Yes No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Cherrise Picard PHONE: (337) 828-4200 EMAIL: chezhope@cox-internet.com

Yes No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/programs/lavns.asp>.

Yes No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

Yes No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6139. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>.

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

Each continuation year, Chez Hope has increased the number of new victims served. During the 2010-11 grant funding year, Chez Hope served 362 new primary victims and an additional 592 children compared to 322 new primary victims and 482 the previous year.

The Legal Advocate program also provided assistance in the filling of 215 temporary restraining orders.

A total of 297 new primary victims were served in the non-residential program, a total of 65 primary victims with 180 children were provided emergency shelter and alternative shelter with 6 families in the transitional housing program.

The above numbers demonstrates that Chez Hope has been successful in providing services to domestic violence victims in the rural parishes in southern Louisiana.

2. Did the project work as expected? Explain.

Yes, and exceeded the the number of victims served each year. The previos grant year, Chez Hope projected 300 new primary victims would be served. AT the close of the grant period, 362 new primary victims were served ny the project.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected -- what is the source?

All data information will be collected from the victims themselves.. Additoinally, all victims recieve an evaluation form to fill out giving them the opportunity to provide input on the effectiveness of the Chez Hope services and also allows them to provide receomendations on future services.

2. When will the data be collected?

The project advocates will maintain individual statistical reports on a monthly basis that includes what services were provided to the victims. The advocates will also document in the vitim's individual file all services that were provided and document any on-going services.

3. Who will collect and analyze the data?

The program coordinator collects the monthly statistical sheets and compiles the stats. The stats are then given to the Executive Director and in turn she provides the information to the Board of Directors, at each board meeting, along with other grant funders.

4. Who will be responsible for submitting the data for the VAWA Annual Report: State name and contact information.

Name: Sami Riley, Director

Phone: (337) 828-4200

Email: chezhope@cox-internet.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

The Executive Director and the program advocates meet on a regular basis to review the progress of the agency and the effectiveness of the services. If any revisions need to be made they will be adopted and implemented immediately to assure all information is being collected and reported.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Louisiana Commission on Law Enforcement will receive quarterly progress reports and expenditure reports monthly as specified.
The Chez Hope Board of Directors will receive monthly statistical reports.
The United Way of Southwest Louisiana will receive monthly reports.
The Department of Children and Family Support will receive monthly reports.
The Emergency Shelter Program report will receive an annual report.
The Louisiana Bar Foundation will receive quarterly reports.

J. CONTINUATION

Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Chez Hope actively seeks additional funding to maintain all programs. In the event this project is not funded, Chez Hope will seek private foundational grants to continue the project.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Chez Hope's primary location is in the city of Franklin in St. Mary parish and is referred to as the Manor House. The Manor House is a two story 6,000 square foot historical building. On the first floor the administration offices are housed along with the non-residential program and the volunteer program. There are two individual counseling rooms for the project advocates to privately consult with the victims. There is also a children's playroom for the children's advocate to provide care while the victims receive options from the advocates. The second floor of the Manor House is the emergency shelter facility. The facility consist of three separate units for families to reside in for up to six weeks. Each unit has a kitchen with a washer and dryer, a living room, an eating area, a bedroom with bunkbeds and a bathroom. Additional space on the second floor houses the 24 hour staffed crisis line office and a playroom for the children. The backyard area has a cement wall enclosing the playground and a private entrance for the victims to enter the building. Behind the Manor House is an additional building that houses a Children's Center for the children to access daily play groups, tutoring and snacks. The alternative shelter is also in the building that consist of two separate apartments. A third apartment will become available in the summer of 2012. Additional space includes a washateria and a donation center. Two transitional housing units are in the community

L. AUDIT REQUIREMENTS

All applications must check one:

- This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:
- | | |
|---|------------------------|
| 1. Date of last audit | 12/31/10 |
| 2. Dates covered by last audit: | 7/1/09 through 6/30/10 |
| 3. Date of next audit: | 12/31/11 |
| 4. Dates to be covered by next audit: | 7/1/10 through 6/30/11 |
| 5. Date next audit will be forwarded to LCLE: | Jan. 15, 2012 |
- This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

Yes No Are you using volunteers as match?
If yes, describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as match, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. CONSULTATION

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

Kathy Guidry

From: Kathy Guidry
Sent: Tuesday, January 03, 2012 6:44 AM
To: Sami Riley
Cc: 'Beth Meeks'
Subject: M11-8-006, Chez Hope, Inc., Domestic Violence Program

Ms. Sami Riley
Chez Hope, Inc.
PO Box 98
Franklin, LA 70538-0098

RE: M11-8-006, Domestic Violence Program

Dear Ms. Riley:

This office has received the above application. This application will be presented at the Victim Services Advisory Board and the Commission meetings, which are scheduled for February 29 and March 1, 2012, respectively. The information regarding the location of the meetings is yet to be determined. Since this application request is to continue the above project and is under \$20,000, you are only required to attend the Victim Services Advisory Board meeting.

Based on the preliminary review of the referenced application, the following issues must be addressed and resolved. Additional issues may arise between the agency review process and the Advisory Board/Commission meetings. If so, you will be given every opportunity and assistance to address and/or resolve any additional issues to avoid delaying the application to be presented.

1. Pg. 1, Please ensure that the zip code +4 is used. We must supply this to the Federal agency. Street address 70538-5455; PO Box 70538-0098. This has been inserted for you.
2. Pg. 15, C. Objectives – Goal 1 Objective 1 must be measurable (i.e., how many calls do you average). Also, page 19 #1 states that the number of victim has increased over the years. In #3 it states the goals and objectives were not revised. However, the number of victims was decreased from 400 to 375 stated in the previous subgrant, M10-8-006. Please clarify.
3. Pg. 16, D. Activities/Methods – Please do not repeat the goals and objectives, just state the activities. You can identify the activities as Goal 1, Objective 1 and then list the activities.
4. Pg. 19, H. Prior Results – Refer to #2 above and revise accordingly.
5. Pg. 20, I. Evaluation and Dissemination of Reporting – A copy of your evaluation forms were not included.
6. Pg. 22, N. Consultation – This needs to be completed. Since this project works in three parishes, it is suggested that a current letter of support from each parish is provided.
7. Subgrant Award Report – This report is only required when receiving VOCA funds.

Please email or mail ONLY the changes as directed on the appropriate application pages and return only those pages for which changes or additional information was requested. Please do not fax replies, as they are not always legible.

All pages resubmitted must be complete in all aspects, including signatures, initials, dates, and responses. This information is due to LCLE by Monday, January 16, 2012. Please contact Beth Meeks at the Louisiana Coalition Against Domestic Violence or me if you have any questions pertaining to this letter.

Sincerely,

Katherine C. Guidry
Federal Programs Section Manager
LA Commission on Law Enforcement
602 N. 5th St., 1st Floor
Mailing Address:
PO Box 3133
Baton Rouge, LA 70821-3133
P: (225) 342-1829
C: (225) 241-5978
F: (225) 342-1846
Email: kathy.guidry@lcle.la.gov