

**LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE**

**APPLICATION AND REVIEW
SUMMARY**

APPLICATION NUMBER: C10-9-010

APPLICANT: Kingsley House & N.O. Day Nursery Association

PROJECT TITLE: Child Abuse Counseling Program

PROJECT FUNDS :

FUND: \$ 40,000 80.00%

MATCH: \$ 10,000 20.00%

TOTAL: \$ 50,000 100.00%

PROJECT DURATION: 12 months

START DATE: 04/01/2011

END DATE: 03/31/2012

Continuation of C88-9-002

PROJECT SUMMARY:

This project will continue to provide child abuse therapeutic services such as education and counseling for 200 participants (25 survivors of child abuse and 175 previously underserved) between the ages of 5 - 17 years of age.

RECOMMENDATION : FUND X DENY

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE**

**CRIME VICTIM ASSISTANCE
FORMULA GRANT PROGRAM**

CFDA #16.575

FOR LCLE USE ONLY: Project ID: C10-9-010 CVA Purpose Area: 3,4

1. TITLE OF PROJECT
Child Abuse Counseling Program

2. NEW PROJECT
 CONTINUATION PROJECT OF: C09-9-009

3. PROJECT DURATION
Total Length: 12 Months (Not to exceed 12 Months)
Desired Start Date: 4/1/2011
Desired End Date: 3/31/2012

4. PROJECT FUNDS
Federal Funds: \$40,000
Cash Match
In-Kind Match: \$10,000
Total Project: \$50,000

5A. APPLICANT AGENCY INFORMATION
Agency Name: Kingsley House, Inc.
Physical Address: 1600 Constance Street
City: New Orleans Zip: 70130-4641
Mailing Address: Same
City: Zip: -
Phone: (504) 523-6221 FAX: (504) 523-4450
Email: www.kingsleyhouse.org

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY
Authorized Official: Keith Liederman, PhD
Title: Executive Director
Agency Name: Kingsley House, Inc.
Address: 1600 Constance Street
City: New Orleans Zip: 70131-4641
Phone: (504) 523-6221 FAX: (504) 523-4450
Email: kliederman@kingsleyhouse.org

Fed Employer Tax Id: 72-04089894 DUNS: 07790-9943 CCR CAGE/NCAGE: CCR Expiration Date:

6. IMPLEMENTING AGENCY
Name: Keith Liederman, PhD
Title: Executive Director
Agency: Kingsley House, Inc.
Address: 1600 Constance Street
City: New Orleans Zip: 70130-4641
Phone: (504) 523-6221 FAX: (504) 523-4450
Email: kliederman@kingsleyhouse.org

7. PROJECT DIRECTOR
Name: Monique Hurst, GSW
Title: Deputy Associate Director/Programs
Agency: Kingsley House, Inc.
Address: 1600 Constance Street
City: New Orleans, Zip: 70130-4641
Phone: (504) 523-6221 FAX: (504) 523-4450
Email: mhurst@kingsleyhouse.org

8. FINANCIAL OFFICER
Name: Jim Brignac
Title: Controller
Agency: Kingsley House, Inc.
Address: 1600 Constance Street
City: New Orleans Zip: 70130-4641
Phone: (504) 523-6221 FAX: (504) 523-4450
Email: jbrignac@kingsleyhouse.org

9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)
This project will continue to provide child abuse and violence community education and outreach for 200 participants (25 survivors of child abuse and 175 previously underserved) between the ages of 4-17 years. Community education and outreach services are designed to educate participants on child abuse prevention and keeping safe from harm, build self-esteem and healthy decision making skills, and decrease the occurrences of aggressive behaviors among participants. A Master's Level Counselors/Social Worker facilitates these groups with the participants.

Services will be provided to youth participating in Kingsley House's After School, Teen, and Summer Camp Programs.

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):

<input type="checkbox"/>	Sexual Assault
<input type="checkbox"/>	Domestic Abuse
<input checked="" type="checkbox"/>	Child Abuse
<input checked="" type="checkbox"/>	Previously Underserved

State Type of Previously Underserved: Youth new to the program

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: **Carmen Wallace** Title: Senior Staff Accountant
Phone: (504) 523-6221 Fax: (504) 523-4450 E-Mail: cwallace@kingsleyhouse.org

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$33,161	\$0	\$2,000	\$35,161
SECTION 200. FRINGE BENEFITS	\$5,473	\$0	N/A	\$5,473
SECTION 300. TRAVEL	\$0	\$0	\$0	\$0
SECTION 400. EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500. SUPPLIES	\$590	\$0	\$0	\$590
SECTION 600. CONTRACTUAL	\$531	\$0	N/A	\$531
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$245	\$0	\$8,000	\$8,245
TOTAL:	\$40,000	\$0	\$10,000	\$50,000

Provide Source of Cash Match:

Provide Source of In-Kind Match: Volunteers
Space - 11890.489 sq/ft @ \$7 = \$ 8,340.00

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Program Manager/Youth Serv	TBD	FT	\$3,500.00	50.00%	12.00	\$21,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Group Facilitator	Mary Lee Muller	FT	\$3,040.00	100.00%	2	\$6,080.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$27,080.00	F = Fed Funds C = Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
Group Facilitator	Mary Lee Muller	PT	\$19.40	9.50	100.00%	33.00	\$6,081.90	<input checked="" type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$6,081.90	F = Fed Funds C = Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
To assist with supervising the children participating in the services.	200.00	\$10.00	\$2,000.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$2,000.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$33,161
CASH MATCH	
IN-KIND MATCH	\$2,000
PERSONNEL TOTAL	\$35,161

SECTION 100. PERSONNEL (Continued) - BRIEFLY EXPLAIN

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain: The program managers position is currently vacant.

A) Need for each position shown above; justify need for overtime:

The Program Manager oversees operations and the fiscal management of the program, develops and implements services, provides program supervision, and informs the community about services available to youth in the area.

The Group Facilitator conducts the community education groups with the children.

These positions are needed to ensure successful implementation of the project.

B) The basis for determining the salary of each position:

It is Kingsley House's policy to review annually and maintain salary ranges that are competitive on a national and regional level with other local non-profit agencies. Each position is assigned to a level based upon the requirements and responsibilities of the job.

C) Project duties of each position requested:

The Program Manager oversees operations and the fiscal management of the program, develops and implements services, provides program supervision, and informs the community about services available to youth in the area. The Group Facilitator conducts the community education groups with the children.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been back-filled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is semi from the previous grant, indicate if the employee was originally hired for that position.]

The Program Manager position is currently vacant and is in the process of being filled. The Group Facilitator, Mary Lee Muller, is existing personnel. Her resume is attached.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal #1: Increase participants' (25 survivors of child abuse and/or neglect, 175 previously underserved) awareness, understanding, and sensitivity to abusive and violent situations. The project will begin on April 1, 2011 and will end on March 31, 2012.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Objective # 1: Participants will demonstrate an increase in knowledge from pre to post testing on identifying signs of abuse, developing and identifying safety plans, and identification of resources for assistance in potentially abusive situations.

Objective #2: Participants will demonstrate an increase in knowledge from pre to post testing on identifying anger triggers and alternatives to violent behaviors.

Objective #3: Participants will learn non-violent mediation skills.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

The primary technique used to achieve the project objectives are groups focusing on child abuse outreach and education, and individual counseling sessions, as needed. The secondary technique is the implementation of an evidence-based curriculum that focuses on substance abuse and child abuse. The third technique used is engaging program participants in educational, creative, recreational, and social activities in order to deter defiant/delinquent behavior. These services will be provided for participants ages 4-17 years old residing in the Greater New Orleans area.

The project will operate year round within the Youth Services Department, which is comprised of the After School, Teen, and Summer Camp Programs. All three programs will incorporate the child abuse outreach and education groups, and individual counseling as needed. During the school year, the After School Program operates until 6 pm each school day and the Teen Program operates 5 - 7 pm Monday through Thursday and Fridays 5 - 8 pm. During the summer months, the Teen Program operates Monday through Friday, 5-8 pm. Summer Camp runs for 8 weeks, Monday through Friday, 7:30 am - 5 pm.

The groups are both therapeutic and psycho-educational (skills building). The groups allow individuals to receive the attention necessary to deal with past abuse and its impact on current behaviors. They focus on teaching the children communication skills including the identification and expression of feelings. Participants will learn to express anger and frustration and to identify potentially explosive situations and options for responding to them. The Group Facilitator uses a variety of books, pamphlets, games, and audio visual materials that are appropriate to the participant's age, culture, and gender in order to enhance their learning.

The evidenced-based curricula "Red Flag Green Flag," "Million Dollar Machine," and "Life Skills Training" (for the adolescents) will be offered year-round. The Group Facilitator implements the curricula as well as additional age-appropriate activities and materials. The Group Facilitator conducts pre and posttesting to determine knowledge gained on drug and violence knowledge.

In addition to the child abuse, violence, and substance abuse education and outreach groups, the Youth Services Department continues to offer a variety of alternative activities in each program in order to fully engage each participant in positive activities and experiences. The After School and Teen Programs offer individual and small group tutoring, homework assistance, recreational activities, creative arts activities, and field trips. Summer Camp offers the following classes: creative arts, dance, math, English/language arts, computer, anger management, recreational activities, and field trips. Through these activities, program participants are less likely to engage in negative or delinquent behavior during the critical hours when children and youth are not in school (3:00 - 7:00 pm during the school year and the summer months).

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

- 1 2 3 4 5 6 7 All (Statewide Project)

2. Type of Organization:

Applicant Agency: Law Enforcement Prosecution Court Non-Profit Organization Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Community-Based Organization | <input type="checkbox"/> Prosecution |
| <input type="checkbox"/> Court | <input type="checkbox"/> Sexual Assault Program |
| <input type="checkbox"/> Domestic Violence Program | <input type="checkbox"/> Sexual Assault State Coalition |
| <input type="checkbox"/> Domestic Violence State Coalition | <input type="checkbox"/> Tribal Coalition |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Government |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> University/School |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency | <input type="checkbox"/> Other (Specify): |

Yes No Is this a faith-based organization?

Yes No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Monique Hurst PHONE: (504) 523-6221 EMAIL: mhurst@kingsleyhouse.org

Yes No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: () - PHONE: () - EMAIL:

Yes No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/programs/lavns.asp>.

Yes No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

Yes No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: () - PHONE: () - EMAIL:

Yes No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>.

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

The group facilitators conducted groups within the Teen, Summer Camp, and After School Programs. Discussion topics included exploring one's anger style and problem solving skills, personal safety (good touch/bad touch), self-esteem building, tobacco prevention utilizing "Puff Pal" worksheets and informational videos about the detrimental effects of nicotine use, stress management, goal setting and how decisions today directly affect any plans for the future, identifying bullying behaviors and how to respond, relaxation techniques, identifying physical and sexual abuse, participants' experiences with the New Orleans Police Department, challenging notions of being a "rat" by calling the police when they observe a crime, their fears about retaliation and lack of safety in calling the police, the notion of whether it is safer to carry a weapon or not, positive reinforcement of peers, identification of feelings and how to deal with negative emotions, etc. Staff continue to work on engaging the participants and implementing creative, fun, and thought provoking activities as a supplement to the existing curricula. Summer Camp ended at the end of July at which time the participants were posttested. The teens were posttested at the end of July and early August. 81% of participants improved or maintained a score of 75% or higher from pre to posttest for substance abuse prevention. 75% of participants improved or maintained a score of 75% or higher from pre to posttest for violence prevention.

2. Did the project work as expected? Explain.

The program continues to operate as expected providing services the youth enrolled in the after school, teen and summer camp programs.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

The staff will collect data utilizing pre and post tests with the participants.

2. When will the data be collected?

At the beginning and the end of the program service

3. Who will collect and analyze the data?

The group facilitator will collect the data and the Program Manager will analyze the data

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information

Name: Monique Hurst, GSW Phone: (504) 523-6221 Email: mhurst@kingsleyhouse.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

The Program Manager and the group facilitator review on a quarterly basis the services delivery for continual quality assurance and strategize accordingly to accomplish the identified goals and service delivery.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

The Louisiana Commission on Law Enforcement will receive quarterly Progress Reports and monthly financial reports. Within the agency monthly updates are provided to the board in addition to quarterly reports that are submitted to the Associate Director for Programs

J. CONTINUATION

Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

The agency will receive alternative funding for this project from sources including the United Way and private foundations.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Kingsley House occupies 3.2 acres of land in the Lower Garden District in New Orleans with majestic buildings surrounding an enclosed courtyard including two jungle gyms, swing sets and a wading pool. The buildings which house the Youth Services Department include a full court, air conditioned gymnasium, covered pavilion, several classrooms including a creative arts classroom. Furthermore, Kingsley House operates the Magic Johnson Technology Center. The lab consists of 24 HP computers with Windows XP and Microsoft Office Suite, Internet access, and a color laser printer. The campus is gated and monitored by a security guard and NOPD officers who work a detail during morning and evening hours due to increased crime in the area, thus providing a safe environment for staff, participants, and visitors on campus. These facilities are used for the Teen and Summer Camp Programs. The After School operates @ B. Franklin Elementary accessing classrooms, playground and cafeteria.

L. AUDIT REQUIREMENTS

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

- | | |
|---|------------------|
| 1. Date of last audit: | 6/30/2008 |
| 2. Dates covered by last audit: | 7/1/08- 6/30/09 |
| 3. Date of next audit: | in progress |
| 4. Dates to be covered by next audit: | 7/1/09-6/30/10 |
| 5. Date next audit will be forwarded in LCLE: | January 31, 2011 |

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency

M. VOLUNTEERS

Yes No Are you using volunteers as match?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. REQUIRED COMPONENTS

- 1 Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

The Program Manager will contact the Victims Assistance Program at Orleans Parish Sheriff's Office to inform them of the availability of this project. The need of participants requiring victims' compensation will be assessed and maintained by the Group Facilitator and other direct care staff. The Facilitator will provide all referrals for services.

- 2 Describe how applicant has/will coordinate activities with other criminal justice systems/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description

The agency has an ongoing working relationship with local criminal justice agencies, social service providers, state and local government agencies, etc. These external resources, as well as existing Kingsley House services will be available to participants, as needed.

- 3 Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description

During the intake process, the participants and their parents will be informed by the personnel in this project of the agency's responsibility and requirements to report abuse and neglect. All staff are reminded during their employee orientation of their status as mandated reporters.

During the intervention, staff will discuss with participants the names, telephone number, and reporting procedures of the Office of Community Services. The importance of reporting abuse and neglect will be discussed. Participants will also be encouraged to seek assistance from project personnel if they feel reluctant about making a report.

- 4 State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

All Kingsley House employees and volunteers are required to have a criminal background check, including a sex offender check, prior to being hired. The Department of Public Safety and Corrections conducts background checks to determine if the potential employee has any convictions enumerated under LRS: 15:587. This project will comply with the Louisiana Child Protection Act (LRS: 15:587.1).