

SOCIAL SERVICES CONTRACT

**CONTRACT BETWEEN
LOUISIANA DPS&C/YOUTH SERVICES (YS)
AND**

Contractor Name: Rutherford House, Inc.	Contractor Address: 1707 Line Avenue Shreveport, La. 71101	Federal Tax ID Number: 237355397
Beginning Date: September 1, 2013	Ending Date: June 30, 2014	Maximum Contract Amount: \$68,024

Contract #: 724373

THIS CONTRACT is made and entered into by and between Youth Services, hereinafter referred to as "YS" and RUTHERFORD HOUSE, INC., hereinafter referred to as "Contractor".

This contract contains or has attached hereto all the terms and conditions agreed upon by the contracting parties. In consideration of the mutual promises contained herein, the parties hereto agree and bind themselves and their successors as follows:

SECTION I. SCOPE OF SERVICES:

1) Program Name: Caddo Adolescent Truancy and Misdemeanor Referral Center	2) Type of Program: Diversion
3) Physical Address: 1707 Line Avenue Shreveport, Louisiana 71101	4) Mailing Address: 1707 Line Avenue Shreveport, La. 71101
5) Telephone Number: 318-222-0222	6) Fax Number:

The approximate number of treatment slots/units of service is 350.

Purpose: Provide prevention or diversion services to 350 youth and their families in Region 8A.

Specific referral/admission criteria: The program serves as an alternative to placement in detention or shelter for truant youth and those charged with misdemeanor offenses.

Specific exclusions from referral/admission: None

Specific goals, objectives and deliverables:

This program provides an alternative to placement in a shelter or detention center following an arrest of a youth for truancy or a misdemeanor offense. Law enforcement officers bring the youth to the Center rather than formally placing them in a shelter or detention center. Students are interviewed and counseled to determine reasons for missing school. Parents and school officials are contacted as well. Other services offered in the program include summer work opportunities, recreation, tutoring, counseling, job readiness and regular follow up contacts with the youth and family.

SERVICE PROVIDED	STAFF POSITION PROVIDING SERVICE	FREQUENCY
Truant and Misdemeanor Offense Apprehension	Shreveport Police and Caddo Parish Sheriff's Deputies	Daily during the school year
Summer Work Opportunities	Masters Level Educators	As needed
Recreation	Masters Level Educators	As needed

Person Salaries & Fringes	\$ 81,814.00	\$ 8,180.00	\$ 68,634.00	\$ 68,024.00	\$ 13,790.00	OK
PERSONNEL TRAVEL:						
Client Transportation	\$ 3,000.00				\$ 3,000.00	OK
Field Travel	\$ -					OK
Administrative	\$ -					OK
Conferences/Training	\$ -					OK
Total Personnel Travel	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	OK
OPERATING SERVICES:						
Printing	\$ -					OK
Insurance	\$ 8,000.00				\$ 8,000.00	OK
Maintenance - Auto	\$ -					OK
Maintenance - Other	\$ 3,000.00				\$ 3,000.00	OK
Rental - Building	\$ 17,940.00				\$ 17,940.00	OK
Rental - Other	\$ -					OK
Dues & Subscriptions	\$ -					OK
Postage	\$ -					OK
Telephone	\$ 1,200.00				\$ 1,200.00	OK
Utilities	\$ 5,000.00				\$ 5,000.00	OK
Other Operating Services	\$ -					OK
Total Operating Services	\$ 35,140.00	\$ -	\$ -	\$ -	\$ 35,140.00	OK
OPERATING SUPPLIES:						
Office Supplies	\$ 1,000.00				\$ 1,000.00	OK
Medical Supplies	\$ -					OK
Food	\$ -					OK
Automotive Supplies	\$ -					OK
Maintenance Supplies	\$ -					OK
Household Supplies	\$ -					OK
Youth/Offender Personal	\$ -					OK
Other Supplies	\$ -					OK
Total Operating Supplies	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	OK
PROFESSIONAL SERVICES:						
Counseling	\$ -					OK
Accounting & Auditing	\$ -					OK
Medical	\$ -					OK
Consulting	\$ -					OK
Legal	\$ -					OK
Other Professional Services	\$ -					OK
Total Professional	\$ -	\$ -	\$ -	\$ -	\$ -	OK
ACQUISITIONS:						
Equipment	\$ -					OK
Other	\$ -					OK
Total Acquisitions	\$ -	\$ -	\$ -	\$ -	\$ -	OK
OTHER EXPENSE						OK
TOTAL BUDGET	\$ 120,964.00	\$ 8,180.00	\$ 68,634.00	\$ 68,024.00	\$ 52,930.00	OK
Program Income	\$ -					OK

Director of Business Affairs salary

Gerald Kimble, Director - salary \$46,000

Charles Mock, Assessment Counselor - salary \$30,000

Dale Pracht, Director of Business Affairs - 10% \$7,600

Fringe Benefits:

Includes Social Security, Medicare, Health and Life Insurance

Total \$5,814

Client Transportation

During the year Rutherford House utilizes several agency vehicles for transportation of our students brought to the center by either sheriff's deputies or Shreveport police officers. We are allocating \$3,000 or 6,000 miles at .50 per mile.

Insurance

This includes Auto and property insurance. Total \$8,000

Maintenance

This category covers routine maintenance of the Truancy and Misdemeanor Center.

Total 3,000

Building Rental

This in-kind support from Rutherford House of the Center based on a rental \$1.30 per square foot for 1,150 square feet of office and meeting space. Total \$17,940

Telephone

This line item covers the phone lines utilized by the center. \$1,200

Utilities

Year round utilities for the center total \$5,000

Office Supplies

Supplies for the center will total \$1,000