

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: C11-1-006

APPLICANT: LA United Methodist Children & Family Services, Inc.

PROJECT TITLE: Child Abuse Counseling Program

PROJECT FUNDS :

FUND:	\$	<u>27,868</u>	80.00%
MATCH:	\$	<u>6,967</u>	20.00%
TOTAL:	\$	<u>34,835</u>	100.00%

PROJECT DURATION: 12 months

START DATE: 01/01/2012

END DATE: 12/31/2012

Continuation of C97-1-009

PROJECT SUMMARY:

This program provides counseling, therapy, advocacy and referral services to children and adults who are victims or survivors of child abuse or other crimes. We also provide training for professionals and direct-care workers in order to ensure better outcomes for victims in care.

RECOMMENDATION: FUND DENY

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE**

**CRIME VICTIM ASSISTANCE
FORMULA GRANT PROGRAM**

CFDA #16.575

FOR LCLE USE ONLY:

Project ID: C11-1-006 CVA Purpose Area:

1. TITLE OF PROJECT

Child Abuse Counseling and Trauma Recovery Progra

2. NEW PROJECT

CONTINUATION PROJECT OF: C11-1-011

3. PROJECT DURATION

Total Length: 12 Months (Not to exceed 12 Months)

Desired Start Date: 1/1/2012

Desired End Date: 12/31/2012

4. PROJECT FUNDS

Federal Funds: \$27,868

Cash Match: \$5,988

In-Kind Match: \$980

Total Project: \$34,836

5A. APPLICANT AGENCY INFORMATION

Agency Name: LA United Methodist Children & Family Se

Physical Address: 901 South Vienna Street

City: Ruston

Zip: 71273-0929

Mailing Address: P.O. Box 929

City: Ruston

Zip: 71273-0929

Phone: (318) 255-5020

FAX: (318) 255-6623

Email: rick.wheat@LMCH.org

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY

Authorized Official: Rick Wheat

Title: CEO

Agency Name: LA United Methodist Children & Family Servic

Address: P.O. Box 929

City: Ruston

Zip: 71273-0929

Phone: (318) 255-5020

FAX: (318) 255-6623

Email: rick.wheat@LMCH.org

Fed Employer Tax id: 72 - 0455081

DUNS: 12028 - 2330

CCR CAGE/CAGE: 4FXM5

CCR Expiration Date: 03/04/2012

6. IMPLEMENTING AGENCY

Name: Rick Wheat

Title: Chief Executive Officer

Agency: LA United Methodist Children & F

Address: P.O. Box 929

City: Ruston

Zip: 71273-0929

Phone: (318) 255-5020 FAX: (318) 255-6623

Email: rick.wheat@LMCH.org

7. PROJECT DIRECTOR

Name: Charlene Taylor

Title: CVA Program/Outpatient Therapist

Agency: LA United Methodist Children & F

Address: P.O. Box 929

City: Ruston

Zip: 71273-0929

Phone: (318) 255-5753 FAX: (318) 242-4698

Email: charlene.taylor@LMCH.org

8. FINANCIAL OFFICER

Name: Carol Strider

Title: Chief Financial Officer

Agency: LA United Methodist Children & F

Address: P.O. Box 929

City: Ruston

Zip: 71273-0929

Phone: (318) 255-5020 FAX: (318) 242-4653

Email: carol.strider@LMCH.org

9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)

Our program has one 27 hour per week therapist and provides primarily specialized therapy for victims suffering the debilitating after-effects of trauma from such crimes as child sexual and/or physical abuse, sexual assault, and domestic violence. We provide group and individual therapy to our most severely wounded youth at LMCH (20% served) teaching skills that promote healthy boundaries, personal safety and ultimately reduce their risk of revictimization or perpetration of others. We collaborate with CVA agencies such as Pinehills Advocacy Center and DART (20% served) who refer small children and their parents to us. We pick up where these programs leave off offering more long-term therapy to victims who have exhausted their allotted sessions there, but have remaining needs. Most cannot afford services elsewhere and do not meet the criteria at other CVA agencies. About 60% of our victims walk in seeking help without formal referral which is a clear statement about the prevalence of abuse. We also work closely with Lincoln Parish Schools to educate and to promote mandatory reporting by teachers and staff. The fact that our CVA program has seen, on average, 170 victims yearly clearly demonstrates a need for our program. They come, in part, because our program has a reputation in the community at large for working effectively to help individuals and families recover from trauma. Therapists are trained in EMDR, TF-CBT, and Play Therapy (highly research supported, effective treatments for trauma). We have two state-of-the-art Play Therapy Activity rooms with video capabilities. We utilize local university interns and volunteer professionals to maximize counseling hours.

CVA - 1

Revised JULY 2010

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):

Sexual Assault

Domestic Abuse

Child Abuse

Previously Underserved

State Type of Previously Underserved: Adult Survivors of Incest, Mbrs. of Racial or Ethnic Minorities, Residents of Rural Areas

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:

Are all budgeted items allowable per Program Guidelines?

YES:

NO:

Were instructions followed to determine allowable personnel/contractual costs?

Are all line item computations correct?

Do line items add to category totals?

Have category totals been rounded to nearest dollar?

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Charlene Taylor

Title: Program Therapist

Phone: (318) 255-5753

Fax: (318) 242-4698

E-Mail: charlene.taylor@LMCH.org

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$27,866	\$0	\$0	\$27,866
SECTION 200. FRINGE BENEFITS	\$2	\$5,988	N/A	\$5,990
SECTION 300. TRAVEL	\$0	\$0	\$0	\$0
SECTION 400. EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500. SUPPLIES	\$0	\$0	\$600	\$600
SECTION 600. CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$0	\$0	\$380	\$380
TOTAL:	\$27,866	\$5,988	\$980	\$34,836

Provide Source of Cash Match: +A United Methodist Children and Family Services, Inc.

Provide Source of In-Kind Match: La. United Methodist Children and Family Services, Inc., Charitable Contributions, United Way, State or Local Assistance, etc.

CVA - 2

Revised JULY 2010

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Program Therapist	Charlene Taylor, LPC	FT	\$3,400.00	68.30%	12.00	\$27,866.40	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$27,866.40		

F = Fed Funds
C = Cash Match

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$0.00		

F = Fed Funds
C = Cash Match

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
Student interns and volunteers are utilized by our program but are not used for matching funds.			\$0.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$27,866
CASH MATCH	\$0
IN-KIND MATCH	\$0
PERSONNEL TOTAL	\$27,866

SECTION 100. PERSONNEL (Continued) - BRIEFLY EXPLAIN

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

One twenty-seven hour per week licensed professional therapist is needed for the project to provide therapy, counseling, and other services to victims.

B) The basis for determining the salary of each position:

The Program Therapist's salary is within a range of pay for licensed professional therapists established by LA United Methodist Children & Family Services, Inc. This salary is mid-range for agency therapists as well as for professional therapists at other local non-profit agencies.

C) Project duties of each position requested:

The Program Therapist will:

1. Perform intake and necessary assessment to ensure clients meet CVA criteria for services.
2. Provide information and assistance to victims applying for reparation.
3. Provide therapy and advocacy as needed to primary and secondary victims referred to the program.
4. Refer clients for additional services when appropriate.
5. Provide training opportunities for direct care staff and professionals serving victims in our agency and in the community.
6. Keep accurate records of hours worked, victim services performed, related financial information, and training records.
7. Submit accurate and timely records as required by grant instructions.
8. Additional responsibilities as they relate to the project.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for the position.]

The Program Therapist is an existing employee who began her duties with CVA on June 1, 2005. She has been employed by LA United Methodist Children & Family Services, Inc. as a full-time therapist since August 1, 2001. Her original position as residential CAB therapist was filled when she changed positions.

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Need:

Individuals, families, and communities all suffer because of the prevalence of child abuse and other criminal acts in our society. Individuals suffer shame and are at greater risk for mental illness such as Posttraumatic Stress Disorder and diminished quality of life. Families are impacted by the mental anguish of seeing loved ones hurt and are often torn apart. Communities suffer the cost of putting the pieces back together. Future generations are at risk for repeated cycles of violence and abuse.

National, State, and Local Statistics for Ruston, Lincoln Parish, Louisiana:

The United States Department of Health and Human Services, in their annual publication, Child Maltreatment 2009, states that the estimated unique victims nationwide in 2009 was 702,000. The Child Welfare League of America (2011) in their Louisiana State Fact Sheet states "Louisiana had 37,534 total referrals for child abuse and neglect in 2009. Of those, 22,804 reports were referred for investigation. In 2009, 5,909 children were substantiated or indicated as abused or neglected in Louisiana, a rate of 5.1 per 1,000 children." Locally, the Lincoln Parish Office of Department of Children and Family Services reports that from January 1, 2011 through August 31st, 2011, they have logged 105 investigations of child abuse in our parish. Among residential youth at Louisiana United Methodist Children and Family Services, Inc., our most recent survey (2010) revealed that 89% of all youth admitted to our facility have a history of sexual or physical abuse or severe neglect. These youth suffer emotionally, behaviorally, and academically as a result. Our CVA Child Abuse Counseling Program is proof positive that the need exists in our community as is demonstrated by the fact that we have averaged serving 131 unduplicated victims yearly since 2008. This number includes children as well as adult survivors of abuse.

Costs to Society:

The 2008 publication of the Child Welfare Information Gateway entitled, "Long Term Consequences of child Abuse and Neglect" clearly demonstrated the cost of child abuse to our society at large. "In one long-term study, as many as 80 percent of young adults who had been abused met the diagnostic criteria for at least one psychiatric disorder at age 21." It went on to say, "It is estimated approximately one-third of abused and neglected children will eventually victimize their own children." The article also cites a higher instance of alcohol and substance abuse, a greater likelihood of developing antisocial traits, and a greater instance of violent criminal activity. According to the National Center for Victims of Crime's website, the estimated risk of developing posttraumatic stress disorder is 49 percent for survivors of rape, 32 percent for survivors of severe beating or physical assault, 24 percent for survivors of other sexual assault, 15 percent for survivors of a shooting or stabbing, and 7 percent for those who witness a murder or an assault. (Towson, MD Sidran Foundation, "Posttraumatic Stress Disorder Fact Sheet," 2004)

Our Program:

Our program provides the long-term specialized therapy services necessary in order to help victims heal from the trauma of the their abuse so that they and their families might experience improvement in daily functioning and quality of life. We also provide education teaching coping skills and safety along with referral and advocacy services as appropriate.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Each CVA-funded program in our area does its unique and valuable service to victims including the provision of counseling specific to domestic violence, shelter, sexual assault and child abuse forensic interviewing, along with crisis stabilization counseling. However, they do not have resources to provide counseling to small children. In addition, our program differs in that our staff is highly trained and equipped to provide the long-term and specialized counseling required to effectively assist victims in their recovery from the trauma of violent crime. Our positioning at Family Counseling Center provides us with the resources and expertise to do so in the form of state-of-the-art play therapy rooms, registered play therapists, and clinicians trained in both EMDR (Eye Movement Desensitization and Reprocessing) and TF-CBT (Trauma-Focused Cognitive Behavioral Therapy). Both are highly effective and research supported treatments for trauma and other mental disorders. Most of our CVA clients are unable to pay for services, and many do not meet the criteria for other programs. LMCH has over 100 years of demonstrated excellence in helping Louisiana's children, youth, and families. In Family Counseling Center alone, we have over 60 years of collective professional counseling experience to draw from. Crime victims often face a long and difficult road to recovery and deserve the highest quality of treatment available.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

GOAL ONE: Assist up to 60 crime victims in reducing the intensity and frequency of symptoms such as anxiety, depression, PTSD, and other problems which are associated with the trauma resulting from sexual and physical abuse, domestic violence, severe neglect, and/or other crimes.

GOAL TWO: Assist up to 40 additional clients with deficits in daily functioning, safety, and/or stability due to lack of education, skills, abilities, or resources.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

GOAL ONE OBJECTIVES:

Objective One: Provide assessment and appropriate therapy for up to 60 victims with 20 or more being children.

Objective Two: 40 out of 60 victims served will experience a reduction in negative symptoms as evidenced by ORS (Outcome Rating Scale) scores.

GOAL TWO OBJECTIVES:

Objective One: All clients will be assessed for deficits in daily functioning, safety, and/or stability at initial intake and needs will be clearly documented in the treatment plan.

Objective Two: Each identified deficit will be addressed for a minimum of 40 additional clients through counseling, psycho-education, advocacy, or referral prior to termination.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Pertaining to Goal One:

1. The Program Therapist or counseling interns will conduct an intake assessment to determine client goals and therapy needs.
2. An ORS (Outcome Rating Scale) will be administered at the beginning of every counseling or therapy session and the scores will be documented and reported in order to show therapeutic progress.
3. The Program Therapists will provide individual therapy utilizing proven effective and research supported interventions.
4. Program Therapists and/or counseling interns will provide group therapy and counseling as indicated.
5. The program staff will utilize facilities and support staff at Family Counseling Center (LA United Methodist Children & Family Services, Inc. to accomplish their duties.
6. Licensed Professional therapist volunteers and university interns will be recruited, trained, and utilized to provide counseling and other services within the scope of their training and within the licensing law governing their discipline according to the State of Louisiana.

Pertaining to Goal Two:

1. The program therapist or counseling interns will assist clients in learning their rights by providing brochures that list client rights and available services.
2. The program therapist or counseling interns will assist victims in acquiring knowledge, developing skills, identifying resources, and advocating for identified needs.
3. The program therapist or counseling interns will assist victims in filing for victim's reparation compensation when requested.
4. The program therapist or counseling interns will assist the victim in reporting crimes to law-enforcement and/or social service agencies including all instances of child or elder abuse as is mandated by law.
5. Program Therapist or FCC Director will routinely review client charts to ensure proper assessment, identification of need, treatment plans, and interventions.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

- 1 2 3 4 5 6 7 All (Statewide Project)

2. Type of Organizations:

Applicant Agency: Law Enforcement Prosecution Court Non-Profit Organization Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- | | |
|---|---|
| <input type="checkbox"/> Community-Based Organization | <input type="checkbox"/> Prosecution |
| <input type="checkbox"/> Court | <input type="checkbox"/> Sexual Assault Program |
| <input type="checkbox"/> Domestic Violence Program | <input type="checkbox"/> Sexual Assault State Coalition |
| <input type="checkbox"/> Domestic Violence State Coalition | <input type="checkbox"/> Tribal Coalition |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Government |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> University/School |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency | <input checked="" type="checkbox"/> Other (Specify): Child Abuse Counseling Program |

Yes No Is this a faith-based organization?

Yes No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Charlene Taylor PHONE: (318) 255-5753 EMAIL: charlene.taylor@lmch.org

Yes No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/programs/lavns.asp>.

Yes No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: [www.lcle.la.gov/lavns](http://lcle.la.gov/lavns).

G. CRIME VICTIMS REPARATIONS (CVR)

Yes No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

In 2010 (FY2009) we met all program goals. Goal One was to serve 75 victims providing therapy services for 50 and other services for the remaining 25. We served a total of 81 victims. Of those, 60 individuals received intensive therapy with the remaining 21 receiving psycho-education, counseling, advocacy, or referral services. Of that 81, 60 were outpatients from the community and 21 were residential youth. Of the 81 served, 34 were youth and children with the remaining 47 being adults.

Goal Two was to train up to 200 direct care workers and up to 20 licensed professionals working with victims on topics that would improve the delivery of quality services. This goal was met (every LMCH employee (350+) is required by policy to receive this training).

Note: Our program was awarded a stimulus grant in June, 2009, which was extended through December of 2010 allowing us to serve an additional 44 unduplicated victims in 2010 for a total of 125 served.

Regarding 2011 (FY2010), we have statistics completed through the second quarter ending June 30, 2010. Goal One was to serve 75 victims, providing therapy services for 50 and other services for the remaining 25. Through 6/30/11, we have served 59 unduplicated victims. 42 of those received therapy services with the remaining 17 receiving other types of services. 8 were LMCH residential youth and 51 were outpatients. We served 21 child victims and 38 adults.

Goal Two was to provide professional training each quarter to 200 direct care workers and 20 licensed professionals. This goal was met with all LMCH employees receiving training intended to enhance services to victims.

2. Did the project work as expected? Explain.

The project worked as expected. The Program Therapist client load and daily hours spent on the project far exceeded the projected 20 hours per week, averaging to 25 to 30 hours per week instead. Typically, victims of abuse, especially sexual abuse, require several months of weekly sessions in order to achieve relief from symptoms and return to full functioning. Therapists can be expected to perform up to 3 one hour sessions daily, leaving the 4th hour for client notes and other responsibilities. If the majority of clients are seen weekly, then a client load of 15 to 20 would be extremely high. In addition, new victims arrive for services at a greater rate than existing victims terminate due to the severity of symptoms and the debilitating nature of Posttraumatic Stress Disorder. Nevertheless, our program has been able to serve greater numbers of clients because of good relationships with the surrounding universities who provide us with counseling interns. In addition, FCC therapists also volunteer CVA hours to assist with a caseload far greater than one part-time therapist could handle alone. ORS scores indicate perceived improvement in symptoms by clients.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

LMCH will continue to train all employees, volunteers, and interns in victim issues including healthy boundaries, domestic violence, trauma, and abuse as is mandated by LMCH policy. However, due to greater numbers of victims requiring therapy, other LMCH clinicians will assume this responsibility leaving our program personnel with more time for direct client care. We, will, however, continue to consult with trainers in order to ensure that direct care staff are adequately trained and prepared to work with LMCH youth who are victims of crime. Our energy and resources will now be focused entirely on client's therapeutic needs.

I. EVALUATION AND DISSEMINATION OF RESULTS

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected-- what is the source?

1. All program staff will record client contacts, types of contact, client demographics, and services provided by completing "New Client Intake Forms", "Billing Slips" and the "Quarterly Record of CVA Hours" form. Therapists and counselors will have clients complete the ORS (Outcome Rating Scale) at the beginning of each session.

2. When will the data be collected?

Billing slips are completed at the close of each session and turned in to the receptionist. ORS forms are completed by the client at the beginning of each session placed in a collection box. Client statistical information and time on duty records are collected by the 5th of the month following the end of each quarter by the program therapist.

3. Who will collect and analyze the data?

The Program Therapist will collect and analyze the data. The ORS (designed for confidentiality) will be scanned by the agency's Quality Assurance Director who will provide a print out of results to the Program Director.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Charlene Taylor

Phone: (318) 255-5753

Email: charlene.taylor@LMCH.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Copies of all evaluative reports including CVA quarterly reports are distributed to the Authorized Official and CEO, Rick Wheat, and to the FCC Director, Sharon Kilcoyne. When the data indicates the need, the Program Therapist arranges a meeting with these individuals in order to review and revise the project. The Program Therapist meets monthly with the Project Director, FCC and CVA staff to review project goals, concerns, and needs. Peer Supervision is held weekly among FCC therapists in order to consult about clients needs.

*CVA clients are never charged for services. Billing Slips are a statistical tool used by FCC to track sessions.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Project results will be disseminated in the form of CVA Quarterly Progress Reports and Quarterly Expenditure Reports sent to the Louisiana Commission on Law Enforcement and to Northwest Law Enforcement Planning Agency, Inc. Copies are also forwarded to the CEO (Authorized Official), the Project Director, and the Financial Officer at LMCH. An Annual Report of the project will be provided to the LA United Methodist Children and Family Services, Inc. Board of Directors.

J. CONTINUATION

- Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

The Child Abuse Counseling Program continues to seek additional funding for the continuation of the project. LMCH contracts with a grant researcher who has been given the responsibility of locating other grants that might fund the project. Family Counseling Center has applied for and received funding from United Way to extend the number of available sessions past program limits. An additional grant has been applied for in 2011 which would also augment program goals and objectives. LMCH has historically provided the additional funding necessary for our program at an estimated annual cost of \$80,000. Federal funds cover only \$27,868. of the cost. The Program Therapist continues to advocate for the agency to commit to continued funding when and if Federal support diminishes.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

LMCH provides all facilities for the Child Abuse Counseling Program. Housed in the Family Counseling Center located at 901 South Vienna Street in Ruston, LA., FCC provides office space along with safe, comfortable, and pleasant therapy offices for client sessions. Meeting areas are available for staff meetings, training and group therapy. Two state-of-the-art therapeutic play rooms are available for use with children. A comfortable lobby and waiting area is provided for clients waiting to be seen. LMCH furnishes a receptionist who is shared by FCC therapists, including the CVA Program Therapist and staff. A secure records room is utilized to maintain client confidentiality. A Health Information Department ensures HIPAA compliance. A fully staffed Maintenance Department make sure all facilities are safe, clean, and comfortable and in compliance with all state and local laws. The Outdoor Wilderness and Learning Center and all other campus facilities are available for our use.

L. AUDIT REQUIREMENTS

All applications must check one:

- This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:
1. Date of last audit
 2. Dates covered by last audit
 3. Date of next audit
 4. Dates to be covered by next audit
 5. Date next audit will be forwarded to LCLE:
- This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

- Yes No Are you using volunteers as much?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

- Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

Our project utilizes volunteers in two ways: 1) Licensed therapists volunteer counseling hours on an as-needed basis. We use an average of three annually and they provide between 20 and 50 total hours of service. 2) University interns in the field of counseling and/or psychology provide counseling, clerical, and other services. We average 2 to 3 interns per year who contribute approximately 30 hours each during their internship or practicum experiences. All interns and volunteers must comply with LMCH employment policies and are trained in accordance prior to assuming job responsibilities and properly screened by law-enforcement.

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

All victims entering the program are provided with a handout outlining the legal and other rights of victims of crime. Information and instructions for making application for reparation are specifically addressed in the literature. All victims are also informed by their therapist, counselor, or program volunteer of their rights and offered assistance in making application for reparation at the Lincoln Parish Sheriff's Office. Clients are provided with necessary forms and program staff assists victims in completing them. Clients are informed of other victim's services offered locally and are referred as is appropriate.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, copy may be attached to the application in addition to the brief description.

The program therapist cooperates with the District Attorney's office, the City Attorney's office, Lincoln Parish Sheriff's Office, Ruston Police Department, the Domestic Violence Resistance Team of Lincoln (DART), The Pine Hills Sexual Assault Advocacy Center, the Office of Family Services, Child Protection Agency, and the Victim's Reparation Coordinator in order to coordinate services to victims without duplication and in a manner that best serves the individual victim. This is facilitated by maintaining awareness of the scope and purpose of each agency or program as it applies to victims and is accomplished through networking; both by phone and with face-to-face contact. Brochures are made available to agencies regarding the nature and scope of our program. We have a close working relationship with the Lincoln Parish Schools Pupil Appraisal Office, with area physicians, and ministers who frequently refer clients to our agency for specialized services.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

During the initial contact with the victim, the therapist, counselor, or volunteer will discuss the "Duty to Warn" policy with the client. This informs the client of the counselors' ethical and legal obligation to inform authorities/others of impending harm or of the abuse of individuals that are members of the protected population (if the incident has not already been reported). Clients are further encouraged to report criminal acts to law enforcement. Our program policy maintains that reporting increases personal empowerment and safety and promotes safety and a sense of justice regarding their victimization. Encouraging clients to report to the authorities is an integral part of the advocacy, counseling, and therapy process and is covered extensively in sessions. Our philosophy is that clients, society, and the community at large benefit greatly from justice being served. No client is refused services, however, for refusal to report. They are, however, informed that we, as professionals, are mandated reporters of suspected child abuse.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

The Louisiana United Methodist Children & Family Services, Inc. Child Abuse Counseling Program will comply with the Louisiana Child Protection Act (L.A.R.S. 15:587.1). Background checks are required for all prospective employees prior to employment by LMCH.