

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Louisiana Cultural Economy Foundation Grant #FY11-0376

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Special Initiatives - Special Projects
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? (to be transmitted at a later date) |

Signatures: _____
Contract Monitor

9/15/10

Date

Appointing Authority

9-15-10

Date

REVISED BUDGET for ATTACHMENT A

Grant: FY11-376 SS Dates: July 1, 2010 - June 30, 2011
 Grantee: Louisiana Cultural Economy Foundation Amount: \$30,000

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

CASH INCOME (this program only)

1. Admissions,Memberships,Subscriptions	\$	_____
2. Contracted Services Revenues[workshops,presentations]	\$	_____
3. Other Revenues[list source]	\$	_____
4. Corporate Support[source]	\$	_____
5. Foundation Support[source] GNOF	\$	<u>10,000</u>
6. Other Private Support, Fundraising[source] LCEF 5 th Anniversary event	\$	<u>20,000</u>
7. Applicant Cash other than above[source]	\$	_____

GOVERNMENT SUPPORT

8a.Federal Government Support[source]	\$	_____
8b.State/Regional Gov't Support[source] LDOA	\$	<u>30,000</u>
8c.Local Government Support[source]	\$	_____
9. SUBTOTAL [Cash Income lines 1-8]	\$	_____
10.DOA GRANT AWARDED	\$	_____
11.TOTAL CASH INCOME[lines 9-10]	\$	<u>60,000</u>

EXPENSES (this grant only)

	DOA Grant	Cash Match	Total
12.Personnel-Admin	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>30,000</u>
13.Personnel-Artistic	\$ _____	\$ _____	\$ _____
14.Personnel-Tech/Prod	\$ _____	\$ _____	\$ _____
15.Fiscal Agent Fees	\$ _____	\$ _____	\$ _____
16.Outside Prof.Serv.-Artist	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>30,000</u>
17.Outside Prof.Serv.-Other	\$ _____	\$ _____	\$ _____
18.Space Rental	\$ _____	\$ _____	\$ _____
19.Travel	\$ _____	\$ _____	\$ _____
20.Marketing[Promot'n,Print]	\$ _____	\$ _____	\$ _____
21.Rentals of Equipment	\$ _____	\$ _____	\$ _____
22.Supplies and Materials	\$ _____	\$ _____	\$ _____
23.Utilities	\$ _____	\$ _____	\$ _____
24.Postage	\$ _____	\$ _____	\$ _____
25.Insurance Fees	\$ _____	\$ _____	\$ _____
26.Shipping Costs	\$ _____	\$ _____	\$ _____
27.SUBTOTALS[lines 12-26]	\$ <u>30,000</u>	\$ <u>30,000</u>	\$ _____
28.TOTAL EXPENSES[must equal lines 12-26]	\$ _____	\$ _____	\$ <u>60,000</u>