

**Office of Lt. Governor
 Department of Culture, Recreation & Tourism
 Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Louisiana Cultural Economy Foundation

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

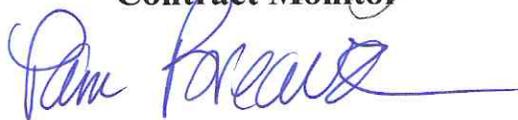
Signatures:



 Contract Monitor

11-01-2012

 Date



 Appointing Authority

11-1-2012

 Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Louisiana Cultural Economy Foundation
Address: 1540 Canal Street
City & State: New Orleans, LA 70112
Contact Name: Ms. Aimee Smallwood
Telephone Number:
Fax Number:

Program Data:

Arts Grant #: FY13-002
Amount to be
Transferred: \$30,000.00
Funding Source: *Federal* State Funds | *5301 5207 R*
Beginning Date: July 1, 2012
Ending Date: June 30, 2013

1. Proposed Plan with Detailed Goals and Objectives:

- LCEF will continue to connect cultural workers with existing resources and influence potential partners to provide
- support to the cultural industries. LCEF will continue to build capacity through existing programs by providing
- access to healthcare and capital resources. LCEF will develop and expand its outreach programs: the Economic
- Opportunity Fund (LCEF-EOF) and the Healthcare Initiative (LCEF-HI). The LCEF-EOF will provide investment for
- increased earned income for the grant recipient; lay the groundwork for financial equity for cultural producers;
- and promote innovation, entrepreneurial thinking and action. The LCEF-HI will create an increased quality of life
- for the state's cultural economy workers by providing referrals to an established healthcare service network to
- assist them and their families.

2. Proposed Performance Measures for the Project:

- The number of LCEF-EOF applications received and grants awarded
- Progress reported by LCEF-EOF grant recipients and their economic success
- The number of cultural workers and their families receiving healthcare services
- Patient surveys and reports from Medical Providers
- Retention of old and addition of new partnerships established through our Healthcare Initiative
- Our ability to fund LCEF programs and to continue investing in our cultural workforce.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.

Aimee Smallwood, CEO
Name and Title

REVISED BUDGET for ATTACHMENT A

Organization:

Grant: FY2013

Dates: July 1, 2012 - June 30 - 2013

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

INCOME

1	Admissions, Memberships, Subscriptions	
2	Contracted Services Revenues [workshops, presentations]	
3	TOTAL EARNED REVENUE	<u>-</u>
4	Corporate Support [source]	
5	Foundation Support [source]	
6	Other Private Support, Fundraising [source]	
7	TOTAL CONTRIBUTED REVENUE	<u>-</u>
8	Federal Gov't Support [source]	
9	Regional Gov't Support [source]	
10	State Gov't Support [source]	
11	Local/Parish Gov't Support [source]	
12	Local Arts Agency Support	
13	TOTAL GOVERNMENT SUPPORT	<u>-</u>
14	Applicant Cash other than above [source]	
15	SUB-TOTAL	<u>-</u>
16	DOA Stabilization	
17	Other DOA program grants (specify)	145,000
18	Total DOA GRANTS	<u>145,000</u>
19	TOTAL CASH INCOME	<u>145,000</u>

EXPENSES (this grant only)	DOA Grant	Cash Match	TOTAL	
20	Salaries/Wages/Benefits - Adm	28,240	12,500	40,740
21	Salaries/Wages/Benefits - Artistic			-
22	Salaries/Wages/Benefits - Tech			-
23	Payroll Taxes			-
24	Professional Services - Artistic			-
25	Professional Fees and Services	51,760	2,500	54,260
26	Production	4,000	4,000	8,000
27	Occupancy/Utilities			-
28	Equipment Rental and Maintenance			-
29	Technology and Communications	5,000	5,000	10,000
30	Insurance			-
31	Supplies	1,000	1,000	2,000
32	Postage and Shipping			-
33	Marketing			-
34	Development			-
35	Travel/Mileage	11,500	5,000	16,500
36	Professional Development	12,500		12,500
37	Other Expenses	31,000		31,000
38	TOTAL EXPENSES	<u>145,000</u>	<u>30,000</u>	<u>175,000</u>
39	SURPLUS/DEFICIT			(30,000)
40	ACCUMULATED SURPLUS/DEFICIT			
41	In-kind Donations			



JAY DARDENNE
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF CULTURAL DEVELOPMENT
DIVISION OF THE ARTS

CHARLES R. DAVIS
DEPUTY SECRETARY

PAM BREAUX
ASSISTANT SECRETARY

October 25, 2012

Aimee Smallwood, CEO
Louisiana Cultural Economy Foundation
1540 Canal Street, Suite 201
New Orleans, LA 70112

RE: Grant FY13-002

Dear Ms. Smallwood:

Enclosed is an amendment signature page to increase the referenced grant amount by \$115,000. The amendment will fund costs for the partnership project, Louisiana's Creative Communities. We look forward to working in partnership with you on this new creative place-making community coaching initiative. The new grant total is now \$145,000. Please place signatures where indicated and return as soon as possible.

The increase will be paid upon receipt of a separate invoice. Please reflect this change on the budget sheet when you submit your final report June 1, 2012.

Should you have specific questions concerning the referenced grant or the change in the grant amount please contact me at 225.342.8180.

Sincerely,



Dána La Fonta
Executive Director



Pam Breaux
Assistant Secretary

Enclosure

\pj

October 25, 2012

AMENDMENT TO THE FY2013 GRANT AGREEMENT BETWEEN THE DEPARTMENT OF CULTURE, RECREATION AND TOURISM; OFFICE OF CULTURAL DEVELOPMENT, LA DIVISION OF THE ARTS; AND

**LOUISIANA CULTURAL ECONOMY FOUNDATION
LDOA GRANT#FY13-002**

This amendment will increase your grant by \$115,000.00 [Total grant \$145,000]. The grant end date will remain June 30, 2013. The increase will be paid upon receipt of an invoice.

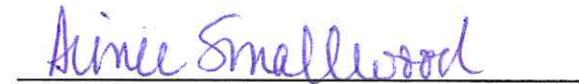
GRANTEE: LOUISIANA CULTURAL ECONOMY FOUNDATION

WITNESSES:



Typed Name BARBARA MOTLEY

APPROVED:



Typed Name: Aimee Smallwood
Typed Title Chief Executive Officer
Louisiana Cultural Economy Foundation

STATE:

WITNESSES:



Typed Name DANA LAFONTA



Pam Breaux, Assistant Secretary
Office of Cultural Development
Dept. of Culture, Recreation and Tourism