

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Louisiana Cultural Economy Foundation

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program** Special Initiative
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Paula White*
Contract Monitor

12/4/14
Date


Appointing Authority

12/5/14
Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 15 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Louisiana Cultural Economy Foundation
Address: 4725 Dauphine Street
City & State: New Orleans, LA 71291
Contact Name: Jackie Richard
Telephone Number: 504.895.2800
Fax Number: 504.910.3001

Program Data:

Arts Grant #: FY15-010
Amount to be
Transferred: \$5,000.00
Funding Source: Federal Funds | State Funds
Beginning Date: July 1, 2014
Ending Date: June 30, 2015

1. Proposed Plan with Detailed Goals and Objectives:

LCEF has had demonstrable impact on the arts in Louisiana, with more than \$1 million granted statewide. We continue to make grants through our Catapult Fund, and expect to begin making micro loans in 2015. Our advocacy work also carries an important message to the business community that art and culture are critical to their success. LCEF seeks funds to continue the work described above.

2. Proposed Performance Measures for the Project:

LCEF's planning process functions as a type of evaluation, as we examine the overall organization. LCEF's Board of Directors is also tasked with evaluating overall operations at its bi-monthly meetings.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the funding MUST BE ATTACHED to this proposal.
4. The entity's total organization-wide budget(s) for the fiscal year(s).
5. This project is viable in accordance with the grant agreement and this form will serve as the report required by Act 15.

REVISED BUDGET

Organization: Louisiana Cultural Economy Foundation

Grant: FY2015

Dates: July 1, 2014 - June 30 - 2015

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

INCOME

1	Silent Auction/Ticket Revenue	15,423
2	Fiscal Agent/Rent	111,472
3	TOTAL EARNED REVENUE	126,895
4	Corporate Support [source]	187,750
5	Foundations	111,565
6	Individuals	10,055
7	Board Members	10,565
8	RDA Matches	2,500
9	TOTAL CONTRIBUTED REVENUE	322,435
10	Federal Gov'n't Support [source]	
11	Regional Gov't Support [source]	
12	State Gov't Support [source]	
13	Local/Parish Gov'n't Support (City)	10,000
14	Local Arts Agency Support	
15	TOTAL GOVERNMENT SUPPORT	10,000
16	Funds Released from Restriction	31,950
17	SUB-TOTAL	491,280
18	DOA Special Initiative	
19	Other DOA program grants (specify)	
20	Total DOA GRANTS	-
21	TOTAL CASH INCOME	491,280

EXPENSES (this grant only)		DOA Grant	Cash Match	TOTAL
20	Salaries/Wages/Benefits - Adm			33,000
21	Salaries/Wages/Benefits - Artistic			138,928
22	Salaries/Wages/Benefits - Tech			-
23	Fringe Benefits			44,253
24	Board Mtg Expenses			455
25	Artistic Contracted Services			2,150
26	Technical/Production			15,000
27	Fiscal Agent Disbursements			94,467
28	Payroll			619
29	Audit/Accounting			16,500
30	Printing			940
31	Travel/Mileage			16,615
32	Healthcare Events			25,795
33	Grant Distribution			26,000
34	Awards Event Exp			20,601
35	Marketing -Design			6,924
36	Mailing/Postage			629
37	Dues			7,354
38	Office Rental			22,000
39	Supplies			1,180
40	Fundraising			40,000
41	Phone			2,592
42	Postage			271
43	Insurance			3,059
44	Bank Svc Charges			1,154
45				
46	TOTAL EXPENSES	-	-	520,486
47	SURPLUS/DEFICIT			(29,206)
48	ACCUMULATED SURPLUS/DEFICIT			
49	In-kind Donations			40,000