

Project Budget (2010-11)

Louisiana Endowment for the Humanities BP Related Services

Production of the Louisiana Cultural Vistas Magazine & Web-based Encyclopedia Know LA

Page 1

Anticipated Income or Revenue

<u>Sources</u> (list all sources of revenue)	<u>Amounts</u>
NEH Grants	\$ 738,810
State Grant (state & LEH fiscal years differ), incl. DCRT grant	\$1,449,352
US Dept. of Education Grant (TAH)	\$ 340,000
Annual Fund	\$ 120,000
Corporations & Foundations	\$ 250,000
LCV Ads & Subscriptions	\$ 67,000
Other Income	<u>\$ 174,500</u>
	<u>\$3,139,662</u>

Anticipated Expenses

<u>Expense Categories</u>	<u>Total Amount</u>	<u>Amount of Line Item</u> <u>Appropriation</u>
Salaries	\$ 1,081,500	\$ 234,259
Related Benefits at 34% (per personnel policy)	\$ 346,080	\$ 79,645
Travel	\$ 44,700	\$
Operating Services	\$	\$
Advertising / Meetings	\$ 27,400	\$
Printing (non-LCV)	\$ 44,700	\$
Maintenance of Equipment	\$ 30,300	\$
Maintenance of Office, Insurance	\$ 12,000	\$
Rentals	\$ 0	\$
Dues and Subscriptions	\$ 6,138	\$
Telephones	\$ 18,000	\$
Postage	\$ 10,800	\$
Utilities / Office Space	\$ 30,000	\$
Other (LCV Printing & Production)	\$ 534,565	\$ 76,096
Office Supplies	\$ 15,000	\$
Professional & Contract Services (web serv.)	\$ 734,851	\$ 10,000
Other Charges (grantees / sub-recipients*)	\$ 201,000	\$
Acquisitions & Major Repairs	\$	\$
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Total Use of the Appropriation	\$ 3,137,034	\$ 400,000

(Budget categories listed above reflect a typical budget and may be adjusted by the agency and recipient to reflect actual categories necessary for each individual program. Salaries and Professional & Other Contract Services shall be detailed using pages 2 and 3 of Attachment B).

DCRF-OT-10-94
CFMS 693939

STATE OF LOUISIANA

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR AGREEMENT is entered into by and between the Louisiana Department of Culture, Recreation and Tourism, Office of Tourism, hereinafter referred to as the "State," and the Louisiana Endowment for the Humanities (LEH) officially domiciled at 938 Lafayette Street, Suite 300, New Orleans, Louisiana, 70113; hereinafter referred to as "Contractor."

WITNESSETH:

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions...may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual"; and

WHEREAS, in accordance with La. R.S. 51:1254, the Office of Tourism was established to be responsible for the design, plan, development and implementation of the effective and accurate promotion of Louisiana's history, culture, art, folklife, recreational and leisure opportunities, natural and science resources, transportation, cuisine, site, attractions, accommodations, and events, and the Office of Tourism is mandated to encourage and assist local governmental and private sector development for the promotion of tourism; and

WHEREAS, the Governor of the State of Louisiana issued Proclamation No. 20 BJ 2010 and extended by Proclamation No. 37 BJ 2010 declaring a State of Emergency in regards to the BP - Deepwater Horizon Oil Spill and under this proclamation Section 1 declares, "Pursuant to the Louisiana Homeland Security and Emergency Assistance and Disaster Act, R. S. 29:721, et seq., a state of emergency is declared to exist in the State of Louisiana as a result of the potential impact of oil leaking from the Deepwater Horizon along the Louisiana coast which has created emergency conditions that threaten the natural resources of the State, and the economic livelihood and property of the citizens of the State"; and

WHEREAS, in accordance with La R. S. 51:1255, the Office of Tourism is also mandated to cooperate with all governmental agencies, tourists, promotion agencies, private industry, and private nonprofit associations and organizations in promotion, advertising, and publicity of the state, including cooperative advertising, formation of local promotion groups, and other activities necessary and proper to promote and assist in the expansion of tourism and the tourism industry in Louisiana; and

Whereas, "The explosion at the Deepwater Horizon Oil Rig located in the Gulf of Mexico and the resulting oil spill (the "Event") have potential to affect the State's tourism Industry. BP desires to assist the State by providing fifteen million dollars (\$15,000,000) (the "Payment") to the State for use in addressing tourism concerns in the State resulting from the Event...", and

WHEREAS, the Agreement (Agreement) dated June 1, 2010 between BP Exploration & Production, Inc. allows for the use "by the Designated State Agency to promote tourism in the State in a manner designed to alleviate or mitigate concerns resulting from the Event; provided, for avoidance of doubt, that the physical location for the events promoting tourism shall not be restricted so long as such events have the purpose and effect of alleviating or mitigating tourism-related concerns in the coastal areas of Louisiana affected by the Event.", and

Whereas, "the "Designated State Agency" shall be the Louisiana Department of Culture, Recreation and Tourism, Office of Tourism...", and

WHEREAS, from the \$15 million BP grant to Louisiana, funding in the amount of **Four Hundred Thousand Dollars and no/cents (\$400,000.00)** was appropriated by the Louisiana Legislature to the Louisiana Endowment for the Humanities and vetoed by the Governor in Veto Message No. 4 with the provision, "However, a contract for this allocation will be entered into utilizing BP funds appropriated in Fiscal Year 2009-2010." to mitigate damages to the tourism industry caused by the disaster by publicizing, promoting, advertising and marketing Louisiana's tourism assets to potential visitors such as vacationers, business travelers, meeting and convention attendees, special and sporting event attendees and other potential tourists; and

WHEREAS, since the April 20, 2010 Deepwater Horizon oil rig explosion in the Gulf of Mexico, millions of gallons of oil have been released into the waters of the coast of Louisiana making it the largest environmental disaster in U. S. history, affecting not only the living environment of plants, fish, and land and marine animals, but also adversely affecting the human community, its culture, and its economy, especially tourism; and

Whereas, Louisiana Cultural Vistas magazine is uniquely suited and able to present the most compelling feature articles and photographic documentation of the importance of the coast and the coastal communities and their cultures, as it effectively did in the weeks, months, and years following Hurricane Katrina. The LEH has commissioned two stories including a cover story for the fall 2010 issue on the spill and will be published articles on the current situation, the importance of the coastal industries, and the culture and history of the people who inhabit the region. LCV and the LEH won numerous awards for the coverage of similar issues following Katrina and have the track record and contacts to enact the same thorough coverage relating to the oil spill in the gulf. Further, the digital version of the magazine, published simultaneously, is anticipated to reach a substantial audience, and

Whereas, the LEH will develop a working beta-version of a Web-based Encyclopedia, KnowLA: *Web-based Encyclopedia of Louisiana History and Culture*, via the internet for use in public libraries, schools, museums, and the tourism community. Features will include items for cultural tourists and for teachers and students. Initial version will be posted with 300 entries in December 2010 in such subject areas as History, Literature, Architecture, Music and additional cultural attractions to entice visitors back to the affected parishes of Louisiana. Additional development and entries will be posted through June 30 2011, which will document the disaster and call attention to its impact and danger and preserve and present the culture and history of the state for the general public to better appreciate and understand, and

WHEREAS, the Department of Culture, Recreation and Tourism has the legal authority to engage in this agreement and a reasonable expectation of receiving at least equivalent value in exchange for this expenditure. The public benefit is to continue to maintain awareness and a positive image of the state as a tourism destination, despite the negative media and publicity associated with the oil spill. The goal is to continue promoting Louisiana as a unique and desirable travel destination, notify the public that Louisiana is still open for tourism business and to counter negative publicity with positive publicity to stabilize and maintain Louisiana's economy and tourism industry.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Scope of Services

Contractor hereby agrees to furnish the following services as provided herein and in greater detail in Exhibits: A) Proposed Plan, and B) Budget, which are by this reference incorporated herein:

- 1) Contractor shall write, design, edit, produce and distribute four (4) 96 page issues of *Louisiana Cultural Vistas* magazine to include four (4) prominently placed, full-page, color ads and advertorials, one (1) of each in each quarterly issue of Louisiana Cultural Vistas magazine to promote tourism and alleviate tourism-related concerns in the coastal areas of the state affected by the Deepwater Horizon oil spill. Ads and advertorials will be supplied by the State to the Contractor. Additionally, Contractor grants CRT the right to cite and reprint from both LCV and KnowLA during the period of the contract, but only exactly as originally published and with clear attribution for use by the State for tourism efforts.
- 2) Contractor shall develop an online encyclopedia, KnowLA: *Web-based Encyclopedia of Louisiana History and Culture*, to include web links to LouisianaTravel.com and display on the website home page the Department of Culture, Recreation and Tourism, Office of Tourism logo, which shall be provided by the State.

Payment Terms

In consideration of the services described above, the State hereby agrees to pay Contractor a maximum amount of Four Hundred Thousand Dollars and no/cents (\$400,000.00) from the initial Fifteen Million Dollars and no/cents (\$15,000,000.00) outlay by BP to mitigate tourism losses. Travel and other reimbursable expenses constitute part of the total maximum payable and shall not be paid or reimbursed separately. Payment will be made only on approval of Jack Warner, Deputy Assistant Secretary of Tourism, his supervisor, designee or successor. All subcontractors to this agreement must be fully disclosed by the Contractor to the State. All businesses that are subcontractors to this agreement must be registered and "in good standing" with the Louisiana Secretary of State's Office.

Upon completion of services to the reasonable satisfaction of the State, Contractor shall request payments in the following manner:

Contractor shall submit at least quarterly comprehensive **Progress Reports** and an original invoice for the total amount of funding being requested. All requests for payments must include a complete listing of services being provided, accompanied by attached supporting documentation for the payment request such as detailed monthly approved proposals or commitments, contractual agreements, copies of invoices and canceled checks, copies of the quarterly issues produced, etc, in accordance with the attached budget (Exhibit B) of this agreement. All **Progress Reports** shall provide the full details of services in order to justify each payment request. Upon verification of the billable services noted on the invoice request, and in accordance with the terms the agreement, the Contract Monitor will authorize the release of the payment. The State reserves the right to reconcile downward adjustments to any payment request that is not in compliance with the budget.

Payment is also contingent upon the approval of this agreement by the Louisiana Division of Administration, Office of Contractual Review and the availability of funds to meet the obligation.

If it is found in any audit that the Contractor defaulted on the agreement, breached the terms of the agreement, ceased to do business as agreed, or ceased to do business in Louisiana, the Contractor shall be required to repay the State in accordance with the State's terms.

Taxes

Contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under

this contract and/or legislative appropriation shall be the Contractor's obligation and identified under the Federal tax identification number 72-0795568.

Termination for Cause

The State may terminate this agreement for cause based upon the failure of Contractor to comply with the terms and/or conditions of the agreement; provided that the State shall give Contractor written notice specifying Contractor's failure. If within thirty (30) days after receipt of such notice, Contractor shall not have either corrected such failure or, in the case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place Contractor in default and the agreement shall terminate on the date specified in such notice. Contractor may exercise any rights available to it under law to terminate for cause upon the failure of the State to comply with the terms and conditions of this agreement; provided that the Contractor shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the defect.

Termination for Convenience

The State may terminate the Contract at any time by giving thirty (30) days written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

Remedies for Default

Any claim or controversy arising out of this contract shall be resolved by the provisions of La. R.S. 39:1524 - 1526.

Ownership

All records, reports, documents and other material delivered or transmitted to Contractor by the State shall remain the property of the State, and shall be returned by Contractor to the State, at Contractor's expense, at termination or expiration of this contract. All records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with performance of the services contracted for herein shall become the property of the State, and shall, upon request, be returned by Contractor to the State at Contractor's expense at termination or expiration of this contract. However, in explicit exception to this, Copyright and Ownership of Louisiana Cultural Vistas magazine and KnowLA: the Digital Encyclopedia of Louisiana History and Culture shall be retained by the Louisiana Endowment for the Humanities.

Assignment

Contractor shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the State, provided however, that claims for money due or to become due to the Contractor from the State may be assigned to a bank, trust company or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State.

Auditors Clause

It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all accounts of Contractor that relate to this contract.

Fiscal Funding Clause

The continuation of this contract is contingent upon **Four Hundred Thousand Dollars and no/cents (\$400,000.00) being granted to the Contractor from the initial Fifteen Million Dollars and no/cents (\$15,000,000.00) outlay by BP to mitigate tourism losses.**

Term of Contract

This contract shall begin on June 1, 2010 and shall terminate on June 30, 2011, or as stipulated in Section 2 of the Agreement between BP and the State.

Discrimination Clause

The Contractor agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968, and contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Contractor agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any Act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

Indemnification Clause

Contractor shall indemnify and hold harmless the State against any and all final judgments of sums of money to any party for loss of life or injury or damage to person or property to the extent that any such final judgment results from any negligent act or omission of the Contractor, his agents, servants, or employees while engaged upon or in connection with the services or performed by the Contractor hereunder.

Amendment Clause

Any alteration, variation, modification, or waiver of provisions of this contract shall be valid only when it has been reduced to writing, executed by all parties and approved by the Director of the Office of Contractual Review, Division of Administration.

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on June 30, 2010.

WITNESSES:

Department of Culture, Recreation, & Tourism

Amie B. B.

Pam Breaux

Pam Breaux, Secretary

Amelia D. Berman

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on June 30, 2010.

WITNESSES:

Jim Hutchinson

Jim Hutchinson, Assistant Secretary
DCRT, Office of Tourism

Christina

May

THUS DONE AND SIGNED AT Houma, Louisiana on June 29, 2010.

WITNESSES:

Louisiana Endowment for the Humanities

Michael Sartisky

Michael Sartisky, PhD, President/Executive Director

Walter Ruter

Rebecca

EXHIBIT A

Agency Name: DCRT, Office of Tourism

Contractor's Name: Louisiana Endowment for the Humanities

Contract Monitor: Jack Warner, Deputy Assistant Secretary of Tourism

Detailed Goals and Objectives: The goal is to alleviate/mitigate tourism-related concerns in the coastal areas of Louisiana affected by the Deepwater Horizon oil spill through the implementation of two major projects of the Louisiana Endowment for the Humanities which preserve, disseminate, and increase the understanding and appreciation of Louisiana history and culture, now increasingly vulnerable with the ongoing damage to the environment and the economy, namely the publication of four issues of Louisiana Cultural Vistas magazine and the creation and posting of KnowLA the online encyclopedia of Louisiana History and Culture.

Deliverables: include all services listed under the Scope of Services to include

1) Louisiana Cultural Vistas: The LEH will produce 4 (quarterly), 96-page issues of the magazine with a press run of 5,000 issues under this agreement to include four (4) prominently placed, full-page, color ads and advertorials, one (1) of each in each quarterly issue of Louisiana Cultural Vistas magazine and the right to cite and reprint from both LCV and KnowLA during the period of the contract, but only exactly as originally published and with clear attribution for use by the State for tourism efforts.. By past survey readership, of each issue is estimated at 15,000. Louisiana Cultural Vistas is the principal documenting magazine of the culture of Louisiana, including its entire geography, peoples and cultures. The magazine is distributed broadly to the general public with a special focus on the cultural and educational community. Included in the distribution are paid and contributors to the LEH; free copies are also distributed to school and public libraries, the cultural, educational, and political policy makers and leadership of the state, and the members of other cultural organizations. Copies shall be available to CRT as requested. The magazine will be available free on line in a graphically enriched digital format.

2) KnowLA: *Web-based Encyclopedia of Louisiana History and Culture*

To develop a working beta-version of a Web-based Encyclopedia via the internet with web links to LouisianaTravel.com and display on the website home page the Department of Culture, Recreation and Tourism, Office of Tourism logo to be provided by the State, for use in public libraries, schools, museums, and the tourism community. Features will include items for cultural tourists and for teachers and students. Initial version will be posted with 300 entries in December 2010 in such subject areas as History, Literature, Architecture, and Music; additional development and entries will be posted through June 30 2011.

KnowLA has the capacity to reach a virtually unlimited audience and will be heavily promoted in coordination with CRT as the key site to visit concerning the state' history and culture. In response to the current situation, additional entries will be commissioned focusing specifically on the coastal industries, peoples, and culture which will in turn be cross-referenced to the Louisiana Cultural Vistas articles.

Performance Measures: Contractor's performance will be measured by the timeliness of services, and the quality of the magazine issues and web-based encyclopedia produced, links to the website ad

visibility, and the financial accounting of funding.

Monitoring Plan: Jack Warner of the Office of Tourism will serve as the State's Contract Monitor and will ensure the Contractor's adherence to the terms of the contract.

- Contract Monitor will review services and verify the completion of services prior to authorizing the release of payment for an invoice to the Contractor.
- Contractor Monitor will verify the information provided in progress reports and will review supporting documentation for expenses to determine compliance and to measure the effectiveness of results relative to the stated goals, objectives and performance measures.
- Contract monitor will submit to the Office of Management and Finance an evaluation report of the Contractor's performance within 45 days of the termination date.

Utility of Final Product: Services provided under this agreement will assist the state in maintaining awareness and a positive image of the state, despite the tragedy of the oil spill, as a unique and desirable travel destination, open for tourism business. The goal is to alleviate/mitigate tourism-related concerns in the coastal areas of Louisiana affected by the Deepwater Horizon oil spill and increase tourism activities in the coastal areas and to stabilize and maintain Louisiana's economy and tourism industry, despite the tourism challenges that are resulting from the spill.

EXHIBIT B

BUDGET

Louisiana Endowment for the Humanities

LEH BUDGET EXHIBIT B		\$ 400,000.00
Line Item	Description	Projected Cost
Write, design, edit, produce and distribute four (4) 96 page issues of Louisiana Cultural Vistas magazine including full-page ads and advertorials, one each for each quarterly issue		\$250,000.00
Support for the development and hosting of the online encyclopedia that includes links to LouisianaTravel.com and the Office of Tourism logo on the home page of the website		150,000.00
TOTAL		\$ 400,000.00

Project Budget (2010-11)

Louisiana Endowment for the Humanities

BP Related Services

Production of the Louisiana Cultural Vistas Magazine & Web-based Encyclopedia Know LA

Page 1

Anticipated Income or Revenue

<u>Sources</u> (list all sources of revenue)	<u>Amounts</u>
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Annual Fund	\$ 120,000
Corporations & Foundations	\$ 250,000
LCV Ads & Subscriptions	\$ 67,000
Other Income	<u>\$ 174,500</u>
	\$3,139,662

Anticipated Expenses

<u>Expense Categories</u>	<u>Total Amount</u>	<u>Amount of Line Item Appropriation</u>
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Operating Services	\$	\$
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Maintenance of Office, Insurance	\$ 12,000	\$
Rentals	\$ 0	\$
Dues and Subscriptions	\$ 6,138	\$
Telephones	\$ 18,000	\$
Postage	\$ 10,800	\$
Utilities / Office Space	\$ 30,000	\$
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Office Supplies	\$ 15,000	\$
Professional & Contract Services (web serv.)	\$ 734,851	\$ 10,000
Other Charges (grantees / sub-recipients*)	\$ 201,000	\$
Acquisitions & Major Repairs	\$	\$
	-----	-----
Total Use of the Appropriation	\$ 3,137,034	\$ 400,000

(Budget categories listed above reflect a typical budget and may be adjusted by the agency and recipient to reflect actual categories necessary for each individual program. Salaries and Professional & Other Contract Services shall be detailed using pages 2 and 3 of Attachment B).

ATTACHMENT B
Page 2
STAFFING
CHART

Name of Organization: Louisiana Endowment for the Humanities
Name of Program: Production of Louisiana Cultural Vistas (magazine) & Development of Web-based Encyclopedia KnowLA

Name	Title	Total Salary Amount	Percentage paid under this agreement	Related Benefits	Full time or Part Time # of months
Catherine Corder,	KnowLA Editor	5,581	100	1,897	FT 1.5 (July, Aug.)
Joyce Miller	KnowLA Editor	49,160	100	16,714	FT 12
Andrea Ferguson	KnowLA Digital Media Editor	44,166	100	15,016	FT 12
Amy Williams	KnowLA Proj. Coord.	34,942	100	11,880	FT 12
David Johnson	LCV Executive Editor	51,243	100	17,422	FT 12
Toan Nguyen	LCV Art Designer	49,167	100	16,716	FT 12
Totals		234,259		79,645	

ATTACHMENT B
Page 3
SCHEDULE OF PROFESSIONAL AND OTHER CONTRACT SERVICES

Name of Organization: Louisiana Endowment for the Humanities
Name of Program: Production of Louisiana Cultural Vistas (magazine) & Development of Web-based Encyclopedia KnowLA

Name and Address of Individual and/or Firm	Nature of Work Performed and Justification for Services	Total Contract Amount	Total Paid by Appropriation
Harvey-Hauser Press *	LCV Magazine printing & distribution	76,096	76,096
R Squared Communication *	KnowLA Web-site design	10,000	10,000

* Contract Amounts are approx. and could change based on printing and design needs.

ATTACHMENT D

Organization: Louisiana Endowment for the Humanities

Contact Name: Production of Louisiana Cultural Vistas (magazine) & Development of Web-based Encyclopedia KnowLA

Cost Report for the Period of: 1st Quarter (J – A – S)

Expense Category	Approved Total Amount	(Quarterly) Expenditures*	Total Cumulative Year to Date Expenditures	Balance Remaining
Salaries	\$234,259	\$56,861	\$56,861	\$177,398
Related Benefits	\$ 79,645	\$18,689	\$19,689	\$ 60,956
Travel				
Operating Services				
Advertising				
Printing				
Maintenance of Equipment				
Maintenance of Office				
Rentals				
Dues/Subs.				
Telephones				
Postage				
Utilities				
Other (LCV Prt.)	\$ 76,096	\$22,266	\$22,266	\$ 53,830
Office Supplies				
Prof. Services (R Sq.)	\$ 10,000	\$ 3,220	\$3,220	\$ 6,780
Other Charges				
Acquisitions & Major Repairs				
Totals:	\$400,000	\$101,036	\$101,036	\$298,964

(Expense categories must reflect budget categories listed in "Attachment B" budget.)

** Should reflect contract payment terms, submitted quarterly*

“ATTACHMENT E”

Disclosure and Certification Statement

Contractor's Name: R. SQUARED COMMUNICATIONS

Contractor's Mailing Address:

7145 ABBEY MARIE CT DUBLIN OH 43017

Organization Type: (For example, local government, non-profit, corporation, LLP, etc.)

Private entities required to register with the Secretary of State's office must be in good standing with that office.

LLC

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

RANDAL L. RUST, PRESIDENT

7145 ABBEY MARIE CT DUBLIN OH 43017

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

RANDAL L. RUST

7145 ABBEY MARIE CT DUBLIN OH 43017

List any person receiving anything of economic value from this agreement if that person is a state elected or appointed official or member of the immediate family of a person who is a state elected or appointed official. Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.



I hereby certify that this organization has no outstanding audit issues or findings.



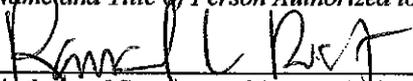
I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.



I hereby certify that the above information is true and correct, to the best of my knowledge, and I am the duly authorized representative of the organization.

RANDAL L RUST

(Name and Title of Person Authorized to sign for the Contractor)



(Authorized Signature of Person Authorized to sign for the Contracting Party)

"ATTACHMENT E"

Disclosure and Certification Statement

Contractor's Name: Harvey Hauser Press

Contractor's Mailing Address: 1513 Sams Ave
New Orleans, La 70123

Organization Type: (For example, local government, non-profit, corporation, LLP, etc.) _____
Private entities required to register with the Secretary of State's office must be in good standing with that office.

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

J. Kevin Aiker - President Terry Haugh - Comptroller
Brian David - Secretary

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

N/A

List any person receiving anything of economic value from this agreement if that person is a member of the immediate family of an individual who holds a state elected office or who is a state appointed official. Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.

N/A

- I hereby certify that this organization has no outstanding audit issues or findings.
- I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.

I hereby certify that the above information is true and correct, to the best of my knowledge, and I am the duly authorized representative of the organization.

J. Kevin Aiker, President Harvey Hauser Press
(Name and Title of Contractor)

[Handwritten Signature]
(Authorized Signature of Contractor)