

**LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE**  
**APPLICATION AND REVIEW SUMMARY**

APPLICATION NUMBER: C10-4-005

APPLICANT: Faith House

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :			
FUND:	\$	58,734	80.00%
MATCH:	\$	14,684	20.00%
TOTAL:	\$	73,418	100.00%
PROJECT DURATION:		12 months	
START DATE:		10/01/2010	
END DATE:		09/30/2011	

**PROJECT SUMMARY:**

Faith House, Inc. will use funds to provide residential services, including 24-hour crisis line for survivors of domestic violence and their children. Residents are provided with crisis counseling, peer/options counseling, food, clothing, personal items, legal and medical advocacy, domestic violence education and a comprehensive children's program. Our goals are to provide safe shelter and support services to ensure survivor safety and empowerment.

RECOMMENDATION : FUND X        DENY       

**SPECIAL CONDITIONS :**

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION  
ON LAW ENFORCEMENT  
AND THE ADMINISTRATION  
OF CRIMINAL JUSTICE**

**CRIME VICTIM ASSISTANCE  
FORMULA GRANT PROGRAM**  
  
CFDA #16.575

FOR ICLTE USE ONLY: Project ID: C10-4-005 CVA Purpose Area: 2

**1. TITLE OF PROJECT**  
Domestic Violence Program

**2. NEW PROJECT**  **CONTINUATION PROJECT OF:** C09-4-004

**3. PROJECT DURATION**  
Total Length: **12** Months (Not to exceed 12 Months)  
Desired Start Date: 10/1/2010  
Desired End Date: 9/30/2011

**4. PROJECT FUNDS**

Federal Funds:	\$58,734
Cash Match:	\$14,684
In-Kind Match:	\$14,684
Total Project:	\$73,418

**5A. APPLICANT AGENCY INFORMATION**  
Agency Name: Faith House, Inc.  
Physical Address: 1453 W. Willow (confidential address)  
City: Lafayette Zip: 70506-1026  
Mailing Address: P. O. Box 93145  
City: Lafayette Zip: 70509-3145  
Phone: (337) 267-9422 FAX: (337) 232-2770  
Email: blacombe@faithhouseacadiana.com

**5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY**  
Authorized Official: Bill Lacombe  
Title: Executive Director  
Agency Name: Faith House, Inc.  
Address: P. O. Box 93145  
City: Lafayette  
Phone: (337) 267-9422 FAX: (337) 232-2770  
Email: blacombe@faithhouseacadiana.com

**6. IMPLEMENTING AGENCY**  
Name: Marcee Rose  
Title: Board of Directors - President  
Agency: Faith House, Inc.  
Address: P. O. Box 93145  
City: Lafayette Zip: 70509-3145  
Phone: (337) 267-9422 FAX: (337) 232-2770  
Email: marcee@mylafayettehomes.com

**7. PROJECT DIRECTOR**  
Name: Bill Lacombe  
Title: Executive Director  
Agency: Faith House, Inc.  
Address: P. O. Box 93145  
City: Lafayette Zip: 70509-3145  
Phone: (337) 267-9422 FAX: (337) 232-2770  
Email: blacombe@faithhouseacadiana.com

**8. FINANCIAL OFFICER**  
Name: Liz Moreau  
Title: Board of Directors - Treasurer  
Agency: Faith House, Inc.  
Address: P. O. Box 93145  
City: Lafayette Zip: 70509-3145  
Phone: (337) 267-9422 FAX: (337) 232-2770  
Email: jimoreau@pnh.com

**9. BRIEF PROJECT DESCRIPTION:** (Please do not exceed space provided below.)  
Faith House, Inc. will use CVA funds to provide residential services, including 24-hour crisis line for survivors of domestic violence and their children. Residents are provided with crisis counseling, peer/options counseling, food, clothing, personal items, legal and medical advocacy, domestic violence education and a comprehensive children's program. Our goals are to provide safe shelter and support services to ensure survivor safety and empowerment.

Fed Employer Tax Id: 72-0910067 DUNS: 627245178 - CCR CAGE/CAGE: 487E7 CCR Expiration Date: 3/5/2011

**VOCA PURPOSE AREAS**

Please Check Type of Victimization Served (Check all that apply):

Sexual Assault

Domestic Abuse

Child Abuse

Previously Underserved

State Type of Previously Underserved:

**INSTRUCTIONS:** The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

**CHECKLIST:**

Are all budgeted items allowable per Program Guidelines? YES:  NO:

Were instructions followed to determine allowable personnel/contractual costs? YES:  NO:

Are all line item computations correct? YES:  NO:

Do line items add to category totals? YES:  NO:

Have category totals been rounded to nearest dollar? YES:  NO:

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Bobbie Hollier Title: Administrative Assistant  
Phone: (337) 267-9422 Fax: (337) 232-2770 E-Mail: bhollier@faithhouseacadiana.com

**PROJECT BUDGET SUMMARY**

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$54,284	\$0	\$14,684	\$68,968
SECTION 200. FRINGE BENEFITS	\$4,450	\$0	N/A	\$4,450
SECTION 300. TRAVEL	\$0	\$0	\$0	\$0
SECTION 400. EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500. SUPPLIES	\$0	\$0	\$0	\$0
SECTION 600. CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$0	\$0	\$0	\$0
<b>TOTAL:</b>	<b>\$58,734</b>	<b>\$0</b>	<b>\$14,684</b>	<b>\$73,418</b>

Provide Source of Cash Match:

Provide Source of In-Kind Match: Volunteer Hours

**SECTION 100. PERSONNEL**

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

**FULL-TIME EMPLOYEES:**

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DELETED TO PROJECT	PERCENT OF MONTHS	TOTAL SALARY PAID BY MONTH	PAD WITH F	PAD WITH C
Shelter Advocate	Jeanelle Bernard	FT	\$2,247.00	100.00%	10.00	\$22,470.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shelter Advocate	Jeanelle Bernard	FT	\$2,336.00	100.00%	2.00	\$4,672.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shelter Advocate	Gaynel Ferguson	FT	\$2,247.00	100.00%	10.00	\$22,470.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shelter Advocate	Gaynel Ferguson	FT	\$2,336.00	100.00%	2.00	\$4,672.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$54,284.00	<input type="checkbox"/>	<input type="checkbox"/>

F = Fed Funds  
C = Cash Match

**PART-TIME OR OVERTIME EMPLOYEES:**

POSITION TITLE	EMPLOYEE NAME	PT	ACTUAL EMPLOYEE SALARY RATE	NUMBER OF HOURS	TIME DELETED TO PROJECT	PERCENT OF MONTHS	TOTAL SALARY PAID BY MONTH	PAD WITH F	PAD WITH C
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:						\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	

F = Fed Funds  
C = Cash Match

**VOLUNTEERS:**

NOTE: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.

DESCRIPTION	NO. OF HOURS	VALUED RATE OF HOURLY PAY	MARKED TOTAL
Volunteers - Assist with maintenance & repair and with various duties/activities with victims.	622.40	\$10.00	\$6,224.00
Children Activities/Shelter Aides/ULL Students - Provide group activities for children, provide arts & crafts activities, organize holiday activities, accompany children on field trips, assist with playroom activities. Answer hot-lines, make copies, files, run errands, handle donations, write thank you letters, assist in keeping the shelter clean.	846.00	\$10.00	\$8,460.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$14,684.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$54,284
CASH MATCH	
IN-KIND MATCH	\$14,684
PERSONNEL TOTAL	\$68,968

**SECTION 100. PERSONNEL (Continued) - BRIEFLY EXPLAIN**

Are job descriptions for each position attached? If not, explain.

Are resumes for each position attached? If not, explain.

A) Need for each position shown above, justify need for overtime:  
 Faith House, Inc. is requesting funding for the positions of Shelter Managers. The Shelter Advocates staff the front office, which functions 24 hours every day, providing crisis line coverage, direct services to residents, monitoring the security system and management of the shelter. Without these positions, the shelter could not remain open. Overtime hours are not paid with this funding.

B) The basis for determining the salary of each position:

The salaries for these positions are based on the general salary structure of the entire program, the job descriptions, and information from the Department of Children and Family Services and the Louisiana Coalition Against Domestic Violence. Jeanelle Bernard and Gaynel Ferguson will both work 10 months at their current salary and 2 months with an annual 4% increase to be given in August 2011.

C) Project duties of each position requested:

Shelter Advocates are responsible for the smooth running of the shelter, including answering the crisis line and overseeing repairs, monitoring the security cameras and the front gate, direct services to survivors and their children (including providing of personal items and medication, transportation and emotional support), answering all telephone lines, questions and inquiries from the public, and orienting survivors to the shelter at intake.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

The Evening Shelter Advocate, Gaynel Ferguson began her employment with Faith House 06-07-97, the Night Shelter Advocate, Jeanelle Bernard has been employed with Faith House since 09-04-91. This is a continuation grant and neither Jeanelle and Gaynel were paid with CVA funds last year as shelter advocates.

**SECTION 200. FRINGE BENEFITS (Employer's Share Only)**

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check:  All Fringe Benefits Will Be Paid by Applicant Agency  Additional Fringe Benefits Will Be Paid by Applicant Agency

PARTY/EMPLOYEES NAMES				PARTY/EMPLOYEES NAMES (Continued)			
1.	RATE	TOTAL	SALARY	5.	RATE	TOTAL	SALARY
1. Dental Demand	.062	\$27,142	\$1,682	5. Social Security	.062	\$27,142	\$1,682
2.	.062	\$0	\$0	6. Group Term Life Insurance	.062	\$0	\$0
3.	.062	\$0	\$0	7.	.062	\$0	\$0
4.	.062	\$0	\$0	8.	.062	\$0	\$0
<b>MEDICARE</b>				<b>MEDICARE</b>			
1. Dental Demand	.0145	\$7,142	\$393	5. Group Term Life Insurance	.0145	\$7,142	\$393
2.	.0145	\$0	\$0	6.	.0145	\$0	\$0
3.	.0145	\$0	\$0	7.	.0145	\$0	\$0
4.	.0145	\$0	\$0	8.	.0145	\$0	\$0
<b>HEALTH/PERFORMANCE INCENTIVES</b>				<b>HEALTH/PERFORMANCE INCENTIVES</b>			
1. Group Term Life Insurance	28.49	10.54	\$300	5. Health/Performance Incentives			
2.			\$0	6.			\$0
3.			\$0	7.			\$0
4.			\$0	8.			\$0
<b>WORKMAN'S COMPENSATION</b>				<b>WORKMAN'S COMPENSATION</b>			
1.			\$0	5.			\$0
2.			\$0	6.			\$0
3.			\$0	7.			\$0
4.			\$0	8.			\$0
<b>UNEMPLOYMENT TAX</b>				<b>UNEMPLOYMENT TAX</b>			
1. Dental Demand			\$0	5. Health/Performance Incentives			\$0
2.			\$0	6.			\$0
3.			\$0	7.			\$0
4.			\$0	8.			\$0
<b>RETIREMENT</b>				<b>RETIREMENT</b>			
1.			\$0	5.			\$0
2.			\$0	6.			\$0
3.			\$0	7.			\$0
4.			\$0	8.			\$0
<b>OTHER</b>				<b>OTHER</b>			
1.			\$0	5.			\$0
2.			\$0	6.			\$0
3.			\$0	7.			\$0
4.			\$0	8.			\$0
<b>FRINGE BENEFITS TOTAL (A)</b>				<b>FRINGE BENEFITS TOTAL (B)</b>			
\$2,375				\$2,075			
<b>Fringe Benefits Total (A+B): \$4,450</b>							

REMARKS: IF MORE THAN EIGHT PARTIES OTHERS CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDITIONAL PAGE.

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$4,450
CASH MATCH	
<b>TOTAL FRINGE BENEFITS</b>	<b>\$4,450</b>

**PROGRAM NARRATIVE  
A PROBLEM DEFINITION**

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Services for survivors of domestic violence are desperately needed in our communities. The services provided by Faith House are designed to positively impact one of the most pressing and critical unmet needs identified in the City of Lafayette's Consolidated Plan, which identifies battered women and their children as one of the largest homeless subpopulations. Domestic violence is a major problem in the United States, in Louisiana, and in Lafayette.

The 2009 Point in Time Homeless Census for Region IV (which includes Lafayette Parish) was conducted on January 27-28, 2009. From the data collected, ninety nine victims of domestic violence were sheltered and eighteen victims were unsheltered for a total of one hundred seventeen victims of domestic violence during this twenty-four hour period of time.

The total civilian labor force in Lafayette Parish for May, 2010 was 112,7374 of which 106,699 were employed and 6,035 were unemployed (www.voshost.com). The Louisiana Department of Labor reports that the State Unemployment rate for May 2010 for Lafayette Parish was 5.4%. In Louisiana as of May 2010, 7.1% or 148,473 people were unemployed.

Poverty is a serious issue for survivors of domestic violence. A large number (17.6%) of people in Louisiana live at or below the poverty level. In Faith House's service area four out of the five parishes have a higher percentage than the state. (Evangeline 22.7%, St. Landry 25.6%, Acadia 19.7%, Vermilion 17.9% and Lafayette 14.7%) www.quickfacts.census.gov

Thirty nine women died due to domestic violence in Louisiana in 2009. Louisiana ranks first in the nation in the number of women killed by men. This is an indication on how serious the problem of domestic violence is in the state. It's more common than many think. www.fpb.org.

Citing national survey data the U. S. Department of Justice, on any day, one and a half percent of all women will be physically or sexually abused by their intimate partner or spouse and another one half percent will be stalked by a former partner. In Louisiana, that number is roughly 34,500 women every day.

According to The National Coalition Against Domestic Violence, 50 percent of all women will experience physical violence in an intimate relationship and for 24 to 30 percent of those women the battering will be regular and on-going. Ninety-five percent of all violence victims are women. www.la-womenspolice.com

Faith House is the only domestic violence program that serves Lafayette parish as well as the rural parishes of Acadia, St. Landry, Evangeline and Vermilion parishes. In 2009, Faith House housed 783 survivors for a total of 18,532 nights of shelter. The shelter facility has 45 beds and was at or above capacity 92% of the time for a total of 334 days in 2009. Based on three meals per day per women and children were provided with \$5,170 meals in 2009. Non-Residential services were provided to 598 women and 728 children. Faith House had to turn away 316 residential women during calendar year 2009. The staff answered 7,807 information/crisis/counseling calls in 2009. As the only domestic violence shelter in the Lafayette area, this facility plays a crucial role in meeting the emergency safety needs of women and children who are survivors of domestic violence.

2. Describe gaps in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Survivors and staff members advocating on behalf of survivors identify gaps in community resources as:

- Legal assistance for survivors remains the largest gap in community resources. Oftentimes survivors cannot afford attorneys for divorce, custody, or community property cases which results in inequitable representation during hearings and has a negative affect on victims and their children.
- Lack of affordable housing is an ongoing gap. Many survivors are paid minimum wage and cannot earn enough money to sufficiently support their household.
- Financial assistance for relocation ex. bus tickets, plane tickets, gas money, etc. Funding streams for relocation of victims are not readily available. Survivors may have to leave and relocate to escape further harm from abuse.
- Medication assistance particularly with medications for injuries such as prescription pain medications and mood stabilizing prescriptions.

## B. GOALS

**GOALS:** The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BHEFPV state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal 1: Faith House will provide 300 survivors of domestic violence and their children with safe shelter

Goal 2: Faith House will provide education, advocacy and referral services to 285 adult residents to assist them to develop lives free from violence.

## C. OBJECTIVES

**OBJECTIVES:** Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Goal 1:

Objective 1: Three hundred women and their children will be checked into Faith House for safety and shelter from October 1, 2010 to September 30, 2011.

Objective 2: Three hundred women and their children will receive personal items, food, clothing, medications, transportation and support as needed during their stay here from October 1, 2010 to September 30, 2011.

Goal 2:

Objective 1: Needs assessments will be done with at least 285 victims of domestic violence who stay at least 72 hours from October 1, 2010 to September 30, 2011.

Objective 2: Two hundred eighty-five women will receive domestic violence education, peer/options counseling, counseling, and referrals to and advocacy with social service resources from October 1, 2010 to September 30, 2011.

## D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Goal 1: Provide safe shelter for 300 female victims of domestic violence and their children

Objective 1: 24-hour staff will answer the crisis line, take crisis information, check in residents and their children, and monitor the security system.

Objective 2: 24-hour staff will give each resident towels and personal items, make sure they receive adequate food, provide clothing when needed, call to have prescriptions filled and provide over-the-counter medications, arrange for transportation and be available for personal support for each client.

Goal 2: Provide education, advocacy and referral services to 285 adult residents to assist them to develop lives free from violence.

Objective 1: Within the first 72 hours at Faith House, each client will take part in an intake procedure which includes a needs assessment, identifying goals and the means to accomplish them. These goals may include an income, employment, a place to live, daycare, etc.

Objective 2: Using the needs assessment goal plan as a guide, client advocates and shelter advocates will provide referrals to social service agencies, including letters of residency, assistance with filling out application forms, advocacy with agencies when appropriate, crisis, options and peer counseling and support, and education about the dynamics of domestic violence.

The timeline is from October 1, 2010 through September 30, 2011.

**E. DEMOGRAPHICS**

1. This project serves the following Congressional District(s)  
 1  2  3  4  5  6  7  All (Statewide Project)

2. Type of Organizations:

- Applicant Agency:  Law Enforcement  Prosecution  Court  Non-Profit Organization  Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- Community-Based Organization  Prosecution
- Court  Sexual Assault Program
- Domestic Violence Program  Sexual Assault State Coalition
- Domestic Violence State Coalition  Tribal Coalition
- Dual Program (Sexual Assault and Domestic Violence)  Tribal Government
- Dual State Coalition (Sexual Assault and Domestic Violence)  Tribal Sexual Assault and/or Domestic Violence Program
- Government Agency (Department of Human Services, Bureau of Health)  Unit of Local Government
- Law Enforcement  University/School
- Probation, Parole, or Other Correctional Agency  Other (Specify):

- Yes  No Is this a faith-based organization?  
 Yes  No Is this a culturally specific community-based organization?

**F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)**

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Mary Anne McDougall PHONE: (337) 267-9422 EMAIL: legaldvocate@faithhousecadia

Yes  No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: Crystal Scranitz PHONE: (337) 267-9422 EMAIL: cscranitz@faithhousecadiana.co

Yes  No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://cle.la.gov/PROGRAMS/AVNS/ASP>

Yes  No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: [www.cle.la.gov/LAVNS](http://cle.la.gov/LAVNS).

**G. CRIME VICTIMS REPARATIONS (CVR)**

Yes  No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: ( ) - EMAIL:

Yes  No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes  No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://cle.la.gov/PROGRAMS/CVR/ASP>

**H. PROQR RESULTS (For Continuation Projects Only)**

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

During the first, second and third quarter of the current grant cycle the following data was collected:

Goal 1: Objective 1: 524 women and their children checked into Faith House for safety and shelter.

Objective 2: 524 women and their children received personal items, food and clothing  
 113 women and their children received transportation assistance  
 461 women and their children received financial assistance.

Goal 2: Objective 1: Needs assessments were done with 524 adult residents.

Objective 2: Domestic violence education and peer/option counseling were provided to 524 adult residents.  
 752 referrals to and 620 advocacy with social service resources were provided to survivors of domestic violence.

2. Did the project work as expected? Explain.

The project has worked as expected. During this time frame, October 1, 2009 through June 30, 2010 Faith House has seen an increase in the number of women and children that have resided in our emergency shelter. There are 273 days from October 1, 2009 through June 30, 2010 and our shelter houses 45 women and children. Nights of shelter during this time would be 12,285 but, this far during this grant cycle we have provided 12,917 nights of shelter which is 632 over to women and children who are fleeing domestic violence.

3. Have the original goals and objectives been revised?  Yes  No  
 If Yes, explain what changes will be made in the continuation of this project and why?

**L EVALUATION AND DISSEMINATION OF REPORTING**

**A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.**

1. From who will the data be collected - what is the source?

We ask each woman receiving services to complete an evaluation form, however it is not mandatory.

2. When will the data be collected?

The data is collected on the survivor's shelter departure date.

3. Who will collect and analyze the data?

Shelter advocates, survivor advocates, and/or our legal advocate collect the data and submit the information to the program director. The Program Director analyzes the data each month and reports the findings to the Executive Director, Board of Directors, grantors, etc.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information:

Name: Crystal Scranitz Phone: (337) 267-9422 Email: cscranitz@faithhouseacadiana.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Formal strategies are accomplished by utilizing feedback and suggestions from survivors, staff members, and board members. The executive director and program director meet to update and revise the project's strategies informally as needed.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement and Lafayette Consolidated Government. Quarterly or filed with CVA, VAWA, includes, if applicable, board of directors, splinter agency, (if different from implementing agency), courts with jurisdiction, etc.

Monthly statistics are reported to the Board of Directors in the Director's Report.

Reports are submitted monthly to the Department of Children and Family Services, United Way of St. Landry/Evangeline Parishes, Louisiana Commission on Law Enforcement and Lafayette Consolidated Government. Quarterly or filed with CVA, VAWA, Consolidated Government External Agency, HUD, United Way of Acadiana, and foundation grants.

**L. CONTINUATION**

Yes  No Do you plan to continue this project at the conclusion of federal support?

Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

At the conclusion of federal support, we will seek support from the community.

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

**K. RESOURCES**

The facility in Lafayette consists of a 45-bed shelter an administrative/direct services offices. There are nine residential bedrooms, with five connecting baths. There is a large playroom, playground, a dining room, a family room, a laundry room, a wardrobe room, a medication room, a nurse's room, and a large kitchen. There are a total of 10 direct services/administrative offices. Each office is equipped with a computer, printer, telephone, adding machine and other supplies. Faith House has a fax machine and copy machine that is available for each employee to use.

**L. AUDIT REQUIREMENTS**

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency) from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

1. Date of last audit
2. Dates covered by last audit:
3. Date of next audit:
4. Dates to be covered by next audit:
5. Date next audit will be forwarded to LCLE:

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency:

**M. VOLUNTEERS**

Yes  No Are you using volunteers as grant?

If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per day/function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes  No Are volunteers screened in compliance with the Louisiana Child Protection Act (LSA 15:587.1) as appropriate?

Yes  No Are volunteers screened in compliance with the Louisiana Child Protection Act (LSA 15:587.1) as appropriate?

Children Activities and Shelter Aides/ULL Students - 846 hours  
 Volunteers - 622.5 hours  
 Assist with maintenance & repair and with various duties/activities around the shelter.  
 Provide groups activities for children whose mothers are in weekly support groups, provide arts and crafts activities, organize holiday activities, accompany children on field trips, assist with playroom activities. Answer hot-lines, make copies, files, run errands, handle donations, assist with keeping the shelter clean, write thank you letters, fix computers, etc.

#### N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

The Legal Advocate employed by Faith House does a legal intake with each new survivor. At the time, if the survivor is eligible, she is given information and a Crime Victims Reparation Program Form. The Legal Advocate assists her in filling out the form. The Legal Advocate then accompanies the survivor to a meeting with the Crime Reparation Coordinator in the Sheriff's Department.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

Faith House amicable relations with law enforcement in the five-parish area we serve. During calendar year 2009, Faith House provided 13 law enforcement trainings to various agencies in Acadiana. The local police officers often call from the scene of domestic incidents and allow our advocates to speak with the survivor if she so chooses, and they hand out Faith House literature.

Lafayette has a Family Court which consists of two judges, both of whom or supportive of our program. Responding to a concern expressed by the Hearing Officers, the legal advocate is available to meet with survivors prior to TRC hearings each Thursday in court to answer questions and explain the order and the process. She then escorts them to the courtroom.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

Every survivor intake process includes detailed questions about police charges and former encounters with police. The Legal Advocate conducts another intake to specifically address the legal and law enforcement issues. If a survivor has not filed charges, she is told that it is an option. If she has filed charges, she is supported in her actions, both in filing and in following the case through the system. If she has had difficulty dealing with the police, staff intervenes and tries to resolve the problem.

4. State that the applicant will comply with the Louisiana Child Protection Act (LSA 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

Faith House has criminal background checks conducted for all employees as a condition of employment.