

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: M11-8-007

APPLICANT: Faith House

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :

FUND:	\$ <u>15,231</u>	100.00%
MATCH:	\$ <u>0</u>	0.00%
TOTAL:	\$ <u>15,231</u>	100.00%

PROJECT DURATION: 12 months

START DATE: 05/01/2012

END DATE: 04/30/2013

Continuation of M96-8-016

PROJECT SUMMARY:

Victims/Survivors are assigned to a Survivor Advocate who will work with them throughout their time with our program. The Survivor Advocate meets with the survivor within 24 hours of their entrance into our shelter. She then assists the survivors with developing personalized safety plans that can be applied to all aspects of their lives, for example when encountering the batterer in the workplace, while traveling, while in public places or in a school environment. Survivor Advocates are available on a daily basis to meet with the survivors individually for empowerment-based peer counseling, and they work together to develop self-identified goals that the survivor wishes to achieve during her stay. These goal plans are changed and updated on a regular basis. As the survivor identifies goals, our Survivor Advocate makes referrals to and advocates with outside community resources to accomplish identified goals. To expand their network of support, support groups are offered three times a week in the shelter for survivors. In the group settings, survivors can share their experiences and offer support to one another.

RECOMMENDATION: FUND X DENY

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) BY LCLE UNTIL APPLICANT RESPONSE TO LCLE LETTER OF 01/03/12 IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE**

**S.T.O.P. VIOLENCE AGAINST
WOMEN FORMULA GRANT
PROGRAM**

CFDA #16.588

FOR LCLE USE ONLY:

Project ID: 11-8-001

VAWA Purpose Area: 12

1. TITLE OF PROJECT Domestic Violence Program		2. <input type="checkbox"/> NEW PROJECT <input checked="" type="checkbox"/> CONTINUATION PROJECT OF: M10-8-007	
3. PROJECT DURATION Total Length: <u>12</u> Months (Not to exceed 12 Months) Desired Start Date: <u>5/1/2012</u> Desired End Date: <u>4/30/2013</u>		4. PROJECT FUNDS Federal Funds: <u>\$15,231</u> Cash Match In-Kind Match Total Project: <u>\$15,231</u>	
5A. APPLICANT AGENCY INFORMATION Agency Name: Faith House, Inc. Physical Address: 1453 W. Willow Street City: Lafayette Zip: 70506-1026 Mailing Address: P. O. Box 93145 City: Lafayette Zip: 70509-3145 Phone: (337) 267-9422 FAX: (337) 232-2770 Email: billi.lacombe@faithhouseacadiana.com		5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY Authorized Official: Billi Lacombe Title: Executive Director Agency Name: Faith House, Inc. Address: P. O. Box 93145 City: Lafayette Zip: 70509-3145 Phone: (337) 267-9422 FAX: (337) 232-2770 Email: billi.lacombe@faithhouseacadiana.com	

Fed Employer Tax Id: 72 - 0910067 DUNS: 627245178 - CCR CAGE/NCAE: 487F7 CCR Expiration Date: 7/12/2012

6. IMPLEMENTING AGENCY Name: Kathy Yates Title: President, Board of Directors Agency: Faith House, Inc. Address: P. O. Box 93145 City: Lafayette Zip: 70509-3145 Phone: (337) 267-9422 FAX: (337) 232-2770 Email: Kathy59@gmail.com	7. PROJECT DIRECTOR Name: Billi Lacombe Title: Executive Director Agency: Faith House, Inc. Address: P. O. Box 93145 City: Lafayette Zip: 70509-3145 Phone: (337) 267-9422 FAX: (337) 232-2770 Email: billi.lacombe@faithhouseacadia	8. FINANCIAL OFFICER Name: Liz Moreau Title: Treasurer, Board of Directors Agency: Faith House, Inc. Address: P. O. Box 93145 City: Lafayette Zip: 70509-3145 Phone: (337) 267-9422 FAX: (337) 232-2770 Email: ljmoreau@hplb.com
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9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)
Faith House, Inc. is applying for \$15,231 to partially fund the position of Survivor Advocate. Survivors Advocates are essential to the work that we do with battered women every day. Each woman who enters our shelter is assigned to a Survivor Advocate who will work with them throughout their time with our program. The Survivor Advocate meets with the survivor within 24 hours of their entrance into our shelter. She then assists the survivors with developing personalized safety plans that can be applied to all aspects of their lives, for example when encountering the batterer in the work place, while traveling, while in public places or in a school environment. Survivor Advocates are available on a daily basis to meet with the survivors individually for empowerment-based peer counseling, and they work together to develop self-identified goals that the survivor wishes to achieve during her stay. These goal plans are changed and updated on a regular basis. As the survivor identifies goals our Survivor Advocate makes referrals to and advocates with outside community resources to accomplish identified goals. To expand their network of support, support groups are offered two times a week in the shelter for survivors. In the group settings survivors can share their experiences and offer support to one another.

2011 NOV 30 PM 5:52
Dec
LAW ENFORCEMENT
LA COMMISSION

VAWA - 1

Revised JULY 2010

VAWA PURPOSE AREAS

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

- 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.
- 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.
- 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.
- 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.
- 6. Developing, enlarging, or strengthening programs addressing stalking.
- 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.
- 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
- 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.
- 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
- 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.
- 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)
- 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

VAWA - 2

Revised JULY 2010

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, enter the percentage of STOP funds directed to each area that this project will address.

CHECKLIST:

- | | | |
|--|-------------------------------------|--------------------------|
| Are all budgeted items allowable per Program Guidelines? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Were instructions followed to determine allowable personnel/contractual costs? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are all line item computations correct? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Do line items add to category totals? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Have category totals been rounded to nearest dollar? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Each category amount listed in the table below must equal category totals in each budget section.

Person Completing Budget Section: **Bobbie Hollier** Title: **Administrative Assistant**
 Phone: (337) 267-9422 Fax: (337) 232-2770 E-Mail: bhollier@faithhouseacadiana.com

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	\$12,459	\$0	\$0	\$12,459
SECTION 200 FRINGE BENEFITS	\$2,772	\$0	N/A	\$2,772
SECTION 300 TRAVEL	\$0	\$0	\$0	\$0
SECTION 400 EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500 SUPPLIES	\$0	\$0	\$0	\$0
SECTION 600 CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 800 OTHER DIRECT COSTS	\$0	\$0	\$0	\$0
TOTAL:	\$15,231	\$0	\$0	\$15,231

Provide Source of Cash Match:

Provide Source of In-Kind Match:

USE OF STOP FUNDS IN PERCENTAGES

Type of Victimization Served:	Percentage of STOP Funds Used:
Sexual Assault	
Domestic Violence/Dating Violence	100%
Stalking	
Total (must equal 100 percent)	100%

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Survivor Advocate	Lestria Batiste	FT	\$1,854.00	50.00%	2.00	\$1,854.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Survivor Advocate	Lestria Batiste	FT	\$2,121.00	50.00%	10.00	\$10,605.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$12,459.00	<input type="checkbox"/>	<input type="checkbox"/>

F = Fed Funds
C = Cash Match

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>

F = Fed Funds
C = Cash Match

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			\$0.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$12,459
CASH MATCH	
IN-KIND MATCH	
PERSONNEL TOTAL	\$12,459

SECTION 200. PERSONNEL (Continued) – BRIEFLY, PLAIN:

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

The Survivor Advocate for whom we are requesting funding provides direct services to survivors of domestic violence in our emergency shelter. The services include handling crisis calls, crisis/peer and options counseling, support groups, safety planning, domestic violence education, referrals to and advocacy with social agencies. In order to develop violence free lives, many survivors of domestic violence must find housing, employment, transportation, childcare and the other resources that contribute to independent living. The survivors usually come to us with nothing, and our Survivor Advocate is responsible for assisting them to generate the resources necessary to meet their needs. Without a Survivor Advocate's assistance, many of our women would not have the necessary services to achieve safe, independent lives. On occasion the Survivor Advocate has to work late or come in early to meet with a survivor. When this happens she will then adjust her schedule for the rest of the week so she does not have overtime. A 4% merit increase will be given in July 2012.

B) The basis for determining the salary of each position:

The salaries for these positions are based on the general salary structure of the entire program, the job description, and information from local non-profit organizations.

C) Project duties of each position requested:

The Survivor Advocate makes personal contact each day with the survivors to find out if they need a private meeting, if they are encountering problems and what kind of help they would like. Each survivor who stays in the shelter at least 72 hours completes, with assistance of the survivor advocate, a goal plan which reflects her personal goals. The Survivor Advocate identifies possible community resources, provides contact information, encourages the survivor to advocate for her own needs and tracks the survivor's success. When appropriate, the Survivor Advocate will advocate on behalf of the survivor.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee is moved must be filled. If employee is the same from the previous grant, indicate if the employee was originally hired for that position.]

This is a continuation grant, the position of survivor advocate has been funded by VAWA since July 1, 1997. The existing personnel for the Survivor Advocate position, is Lestria Batiste Breaux.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: All Fringe Benefits Will Be Paid by Applicant Agency Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEE'S NAME(S)					EMPLOYEE'S NAME(S) (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Lestria Batiste Breaux	.062		\$12,459	\$772	5.	.062			\$0
2.	.062			\$0	6.	.062			\$0
3.	.062			\$0	7.	.062			\$0
4.	.062			\$0	8.	.062			\$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Lestria Batiste Breaux	.0145		\$12,459	\$180	5.	.0145			\$0
2.	.0145			\$0	6.	.0145			\$0
3.	.0145			\$0	7.	.0145			\$0
4.	.0145			\$0	8.	.0145			\$0
HEALTH LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1. Lestria Batiste Breaux	493.00	12.00	30.77%	\$1,820	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
UNEMPLOYMENT TAX Based on first \$7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first \$7,000 or Less	RATE	TYPE	SALARY	TOTAL
1.		CHECK TYPE:		\$0	5.		CHECK TYPE:		\$0
2.				\$0	6.				\$0
3.		<input type="checkbox"/> FUTA		\$0	7.		<input type="checkbox"/> FUTA		\$0
4.		<input type="checkbox"/> SUTA		\$0	8.		<input type="checkbox"/> SUTA		\$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
FRINGE BENEFITS TOTAL (A):				\$2,772	FRINGE BENEFITS TOTAL (B):				\$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

FRINGE BENEFITS TOTAL (A+B): \$2,772

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$2,772
CASH MATCH	
TOTAL FRINGE BENEFITS	\$2,772

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data or state data, if local data is not available, to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

On September 15, 2010 the National Network to End Domestic Violence conducted a one day census of victims living in domestic violence shelters. In Louisiana 546 victims found refuge and safety in domestic violence shelters. Sixty women and children were unable to obtain safe shelter on that day because of the lack of bed space in the state. In 2010, the Acadiana Regional Coalition on Homelessness reported that 28% of the homeless population in their service area were victims of domestic violence. The domestic violence subpopulation was the highest reported from all service providers. The services provided by Faith House are designed to positively impact one of the most pressing and critical unmet needs identified in the City of Lafayette's Consolidated Plan, which also identifies battered women and their children as one of the largest homeless subpopulations. Safe shelter and support services for survivors of domestic violence are desperately needed in our communities for this specialized population.

*The total civilian labor force in Lafayette Parish for September, 2011 was 113,059 of which 107,456 were employed and 5,603 were unemployed. (www.voshost.com) The Louisiana Department of Labor reports that the State Unemployment rate for September 2010 for Lafayette was 5.0%. In Louisiana as of September 2011, 6.9% or 156,688 people were unemployed. * Poverty is a serious for survivors of domestic violence. A large number (17.6%) of people in Louisiana live at or below the poverty level. In Faith House's service area four out of the five parishes have a higher percentage than the state. (Evangeline 22.7%, St. Landry 25.6%, Acadia 19.7%, Vermilion 17.9% and Lafayette 14.7%) www.quickfacts.census.gov. *From October 2010 through September 2011 sixty four people died due to domestic violence in Louisiana. Louisiana ranks 3rd in the nation in the number of women killed by men. This is an indication of how serious the problem of domestic violence is in the state. It's more common than many think. (www.lpb.org). *Citing national survey data the U.S. Department of Justice, on any day, one and a half percent of all women will be physically or sexually abused by their intimate partner or spouse and another one half percent will be stalked by a former partner. In Louisiana, that number is roughly 34,500 women every day. *According to The National Coalition Against Domestic Violence, 50 percent of all women will experience physical violence in an intimate relationship and for 24 to 30 percent of those women the battering will be regular and on-going. Ninety-five percent of all violence victims are women. (www.la-womenspolicy.com)

Faith House is the only domestic violence program that serves Lafayette parish as well as the rural parishes of Acadia, St. Landry, Evangeline and Vermilion. From January 2011 through September 2011, we housed 397 survivors for a total of 11,550 shelter. The shelter facility has 45 beds and was at or above capacity 50% of the time for a total of 131 days from January through September. Our women and children were provided with 34,650 meals during the same time period. Faith House had to turn away 197 residential women since January 2011. Non-residential services were provided to 485 women and 405 children and the staff answered 5,959 information/crisis/counseling calls during this time.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Survivors and staff members advocating on behalf of survivors identify gaps in community resources as:

- Legal assistance for survivors remains the largest gap in community resources. Survivors often can't afford attorneys for divorce, custody, or community property cases which results in inequitable representation during hearings and has a negative effect on victims and their children.
- Lack of affordable housing is an ongoing gap. Many survivors are paid minimum wage and can't earn enough money to sufficiently support their household.
- Financial assistance for relocation ex. bus tickets, plane tickets, gas money, etc. Funding streams for relocation of victims are not readily available. Survivors may have to leave and relocate to escape further harm from abuse.
- Medication assistance particularly with medications for injuries such as prescription pain medications and mood stabilizing prescriptions.

The needs created by these gaps in services often affect the very basic needs of life for a victim and her children. These gaps are identified by needs surveys and goal plans. Survivors share this information with us on a regular basis and our advocate's network with other service providers to identify needs.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal 1: Faith House will provide survivors of domestic violence with support services and assistance as they try to develop violence free lives for themselves and their children.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Objective 1: Goal plans will be completed for 115 women who stay in the shelter at least 72 hours from May 1, 2012 to April 30, 2013.

Objective 2: Safety plans will be provided for 115 women who stay in the shelter from May 1, 2012 to April 30, 2013.

Objective 3: Advocacy services including one on one counseling, referrals and client advocacy will be provided 3,500 times from May 1, 2012 to April 30, 2013.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Goal 1, Objective 1: Within 72 hours of admission the survivor of domestic violence will be assisted by the survivor advocate to develop a goal plan and with referrals and advocacy as necessary.

Goal 1, Objective 2: Within 72 hours of admission the survivor of domestic violence will be assisted by the survivor advocate to develop a safety plan and with referrals and advocacy as necessary.

Goal 1, Objective 3: As a woman checks into Faith House she will receive crisis intervention services from our Crisis Intervention Advocate. With 24 hours she will sit with a survivor advocate to determine her immediate needs and will receive any advocacy or referrals appropriate.

The Survivor Advocate will meet with residential survivors daily to provide needed services. These services include one on one counseling, client advocacy, referrals and transportation.

All goals and objectives will be met during the grant cycle which is May 1, 2012 through April 30, 2013.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

- 1 2 3 4 5 6 7 All (Statewide Project)

2. Type of Organizations:

Applicant Agency: Law Enforcement Prosecution Court Non-Profit Organization Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- | | |
|---|---|
| <input type="checkbox"/> Community-Based Organization | <input type="checkbox"/> Prosecution |
| <input type="checkbox"/> Court | <input type="checkbox"/> Sexual Assault Program |
| <input checked="" type="checkbox"/> Domestic Violence Program | <input type="checkbox"/> Sexual Assault State Coalition |
| <input type="checkbox"/> Domestic Violence State Coalition | <input type="checkbox"/> Tribal Coalition |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Government |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> University/School |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency | <input type="checkbox"/> Other (Specify): |

Yes No Is this a faith-based organization?

Yes No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Linda Shipp PHONE: (337) 267-9422 EMAIL: ladvocate@faithhouseacadi

Yes No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: Crystal Scrantz PHONE: (337) 267-9422 EMAIL: cscrantz@faithhouseacadiana.co

Yes No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lele.la.gov/programs/lavns.asp>.

Yes No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lele.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

Yes No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lele.la.gov/programs/cvr.asp>

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

Our project is a direct victim service project which provides crisis counseling, crisis hotline counseling, group treatment/support, shelter, referrals, advocacy, emergency financial assistance, and legal advocacy to survivors of domestic violence. More than 99 women have received services through this project and have reported significant increases in their level of safety.

2. Did the project work as expected? Explain.

Yes, it worked as expected. As of September 2011, approximately 99 survivors were able to receive safe, effective services due to this project. Faith House still has 6 months left in this grant cycle to meet the goal of 115 women.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

We ask each woman receiving services to complete an evaluation form to provide feedback on services received, program improvement and progress on individual goals.

2. When will the data be collected?

The data is collected on the survivor's shelter departure date.

3. Who will collect and analyze the data?

Shelter advocates, shelter managers, and/or our legal advocate collects the data and submits the information to the Program Director. The Program Director analyzes the data each month and reports the findings to the Executive Director, Board of Directors, grantors, etc.

4. Who will be responsible for submitting the data for the VAWA Annual Report: State name and contact information.

Name: Crystal Scrantz

Phone: (337) 232-8954

Email: cscrantz@faithhouseacadiana.co

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Formal strategy revisions are accomplished by utilizing feedback and suggestions from survivors, staff members, and board members. The Executive Director and Program Director meet to update and revise the project's strategies as needed.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Monthly statistics are reported to the Board of Directors in the Director's Report.

Reports are submitted monthly to the Louisiana Commission on Law Enforcement, Department of Children and Family Services, United Way of St. Landry/Evangeline Parish, Louisiana Commission on Law Enforcement and Lafayette Consolidated Government. Quarterly reports are filed with LCLE, Consolidated Government External Agency, HUD, United Way of Acadiana, and foundation grants.

J. CONTINUATION

Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

At the conclusion of federal support, we will seek support from the community.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

The facility in Lafayette consists of a 45-bed shelter and direct services/administrative offices. There are nine residential bedrooms, with five connecting baths. There is a large playroom, playground, a dining room, a family room, a laundry room, a wardrobe room, a nurse's office, and a large kitchen. There are a total of 10 direct services/administrative offices and conference room for support groups. Each office is equipped with a computer, printer, telephone, adding machine and other supplies. Faith House has a fax machine and copy machine that is available for each employee to use.

L. AUDIT REQUIREMENTS

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

- 1. Date of last audit: In progress
- 2. Dates covered by last audit: 07-01-10 to 06-30-11
- 3. Date of next audit: August 2012
- 4. Dates to be covered by next audit: 07-01-11 to 06-30-12
- 5. Date next audit will be forwarded to LCLE: Upon completion of the audit that is in progress

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

Yes No Are you using volunteers as match?
If yes, describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as match, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. CONSULTATION

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

Faith House has amicable relations with law enforcement in the five-parish area we serve. Faith House provides law enforcement trainings to various agencies in Acadiana. The local police officers often call from the scene of domestic incidents and allow our advocates to speak with the survivor if she so chooses, and they hand out Faith House literature.

Lafayette has a Family Court which consists of two judges, both of whom are supportive of our program. Our legal advocate is available to meet with survivors prior to TRO hearings each Thursday in court to answer questions and explain the order and the process. The Legal Advocate then escorts them to the courtroom.

Kathy Guidry

From: Kathy Guidry
Sent: Tuesday, January 03, 2012 6:49 AM
To: 'Billi LaCombe'
Cc: 'Beth Meeks'
Subject: M11-8-007, Faith House, Domestic Violence Program

Ms. Billi Lacombe
Faith House
PO Box 93145
Lafayette, LA 70509-3145

RE: M11-8-007, Domestic Violence Program

Dear Ms. Lacombe:

This office has received the above application. This application will be presented at the Victim Services Advisory Board and the Commission meetings, which are scheduled for February 29 and March 1, 2012, respectively. The information regarding the location of the meetings is yet to be determined. Since this application request is to continue the above project and is under \$20,000, you are only required to attend the Victim Services Advisory Board meeting.

Based on the preliminary review of the referenced application, the following issues must be addressed and resolved. Additional issues may arise between the agency review process and the Advisory Board/Commission meetings. If so, you will be given every opportunity and assistance to address and/or resolve any additional issues to avoid delaying the application to be presented.

1. According to the Louisiana Secretary of State's website, this agency is active but not in good standing. Please be advised that this office cannot issue an award unless an agency's CCR is valid and active and in good standing with the state. Agencies must comply with these registrations throughout the entire time a subgrant is open with this office. This is in the Certified Assurances and special conditions placed on the awards. Please provide verification that the agency is active and in good standing with the state.
2. Pg. 4, Section 100 Personnel – It states that the individual will receive a 4% merit increase in July 2012. It states that Ms. Batiste's actual salary is \$1,854 and will this amount for two months then will receive \$2,121 for the remaining ten months. This is a 14.4% increase. The previous subgrant, M10-8-007, shows that Ms. Batiste's actual monthly salary was \$1,977. Please advise Ms. Baptiste's actual monthly salary and justify the larger merit increase.
3. Pg.15, D. Activities/Methods – Please expand on the activities that are provided for each objective. The statements provided are the objectives. The activities provide a better understanding of this project. Also, a time frame for the activities must coincide with the project period.
4. Pg. 19, H. Prior Results #1 – Please refer to the objectives stated in M10-8-007 and provide the actual data for each objective.
5. Pg. 20, I. Evaluation and Dissemination of Reporting #6 – Must state that LCLE will receive quarterly progress reports and expenditure reports monthly/quarterly, as applicable.
6. Pg. 21, L. Audit Requirements – Please remember that a copy of your most recent audit must be submitted to LCLE.

Please email or mail ONLY the changes as directed on the appropriate application pages and return only those pages for which changes or additional information was requested. Please do not fax replies, as they are not always legible.

All pages resubmitted must be complete in all aspects, including signatures, initials, dates, and responses. This information is due to LCLE by Monday, January 16, 2012. Please contact Beth Meeks at the Louisiana Coalition Against Domestic or me if you have any questions pertaining to this letter.

Sincerely,

Katherine C. Guidry
Federal Programs Section Manager
LA Commission on Law Enforcement
602 N. 5th St., 1st Floor
Mailing Address:
PO Box 3133
Baton Rouge, LA 70821-3133
P: (225) 342-1829
C: (225) 241-5978
F: (225) 342-1846
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