

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW  
SUMMARY

APPLICATION NUMBER: M11-8-001

APPLICANT: Beauregard Community Concerns

PROJECT TITLE: Domestic Violence Outreach

PROJECT FUNDS :

FUND: \$ 15,231 100.00%  
MATCH: \$ 0 0.00%  
TOTAL: \$ 15,231 100.00%

PROJECT DURATION: 12 months

START DATE: 05/01/2012

END DATE: 04/30/2013

Continuation of M96-8-018

PROJECT SUMMARY:

This project will provide services focusing on building and maintaining an effective relationship with law enforcement, legal system, victims, and our agency. The project will also provide victims in Beauregard and Vernon Parishes services, advocacy to court and other legal appointments, assistance obtaining temporary or permanent restraining orders, and the education needed to encourage empowerment.

RECOMMENDATION : FUND X DENY    

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) BY LCLE UNTIL APPLICANT RESPONSE TO LCLE LETTER OF 01/05/12 IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION  
ON LAW ENFORCEMENT  
AND THE ADMINISTRATION  
OF CRIMINAL JUSTICE**

**S.T.O.P. VIOLENCE AGAINST  
WOMEN FORMULA GRANT  
PROGRAM**

CFDA #16.588

FOR LCLE USE ONLY:

Project ID: M11-8-001 VAWA Purpose Area: 5

<b>1. TITLE OF PROJECT</b> Domestic Violence Outreach		<b>2.</b> <input type="checkbox"/> NEW PROJECT <input checked="" type="checkbox"/> CONTINUATION PROJECT OF: M10 - 8 - 001	
<b>3. PROJECT DURATION</b> Total Length: <u>12</u> Months (Not to exceed 12 Months) Desired Start Date: <u>5/1/2012</u> Desired End Date: <u>4/30/2013</u>		<b>4. PROJECT FUNDS</b> Federal Funds: <u>\$15,231</u> Cash Match In-Kind Match: Total Project: <u>\$15,231</u>	
<b>5A. APPLICANT AGENCY INFORMATION</b> Agency Name: Beauregard Community Concerns Physical Address: 202 W. First St. City: DeRidder Zip: 70634- <u>4014</u> Mailing Address: P.O. Box 815 City: DeRidder Zip: 70634- <u>0815</u> Phone: (337) 462-1452 FAX: (337) 463-5495 Email: 4choices@bellsouth.net		<b>5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY</b> Authorized Official: Courtney D. Montgomery Title: Executive Director Agency Name: Beauregard Community Concerns Address: P.O. Box 815 City: DeRidder Zip: 70634- Phone: (337) 462-1452 FAX: (337) 463-5495 Email: 4choices@bellsouth.net <u>09</u>	
Fed Employer Tax Id: 72 - 0870513 DUNS: 845033661 - CCR CAGE/NCAGE: 1PNJ9 CCR Expiration Date: 11/14/2012			
<b>6. IMPLEMENTING AGENCY</b> Name: Courtney D. Montgomery Title: Executive Director Agency: Beauregard Community Concerns Address: P.O. Box 815 City: DeRidder Zip: 70634- Phone: (337) 462-1452 FAX: (337) 463-5495 Email: 4choices@bellsouth.net	<b>7. PROJECT DIRECTOR</b> Name: Courtney D. Montgomery Title: Executive Director Agency: Beauregard Community Concerns Address: P.O. Box 815 City: DeRidder Zip: 70634- Phone: (337) 462-1452 FAX: (337) 463-5495 Email: 4choices@bellsouth.net	<b>8. FINANCIAL OFFICER</b> Name: Patty Doyle Title: Administrative Assistant Agency: Beauregard Community Concerns Address: P.O. Box 815 City: DeRidder Zip: 70634- Phone: (337) 462-1452 FAX: (337) 463-5495 Email: bccadmin@bellsouth.net	

**9. BRIEF PROJECT DESCRIPTION:** (Please do not exceed space provided below.)

Beauregard Community Concerns is the parent agency of the June N. Jenkins Women's Shelter. The JNWS provides services to Beauregard and Vernon Parish. The project will help to fund the Outreach Advocate for Beauregard and Vernon Parish. This project will focus on the needs of survivors and their children in both parishes. This project will empower, educate and strengthen survivors and survivor service programs. The Outreach Advocate will accompany survivors to court and other legal appointments as well as assist them in obtaining a Temporary or Permanent Restraining Order. Each survivor receiving services will become familiar with their rights, Louisiana Laws and services offered by the June N. Jenkins Women's Shelter. The Outreach Advocate will continue to provide Dating Violence Seminars on a quarterly basis. This project will work closely with the city and parish jail to provide services to incarcerated battered women. Domestic Violence Education will be provided on a monthly basis and through education and awareness the June N. Jenkins Women's Shelter hopes to bring awareness to the seriousness of domestic violence, reduce domestic violence cases, increase the number of cases reported, and increase the number of Temporary and Permanent Restraining Orders in the parishes served.

2011 NOV 30 PM 5:51  
LA COMMISSION  
ON LAW ENFORCEMENT

VAWA - 1

Revised JULY 2010

**VAWA PURPOSE AREAS**

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

- 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.
- 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.
- 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.
- 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.
- 6. Developing, enlarging, or strengthening programs addressing stalking.
- 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.
- 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
- 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.
- 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
- 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.
- 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)
- 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

VAWA - 2

Revised JULY 2010

**PROJECT BUDGET SUMMARY**

**INSTRUCTIONS:** The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, enter the percentage of STOP funds directed to each area that this project will address.

**CHECKLIST:**

Are all budgeted items allowable per Program Guidelines?	YES: <input checked="" type="checkbox"/>	NO: <input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals in each budget section.

Person Completing Budget Section: Courtney D. Montgomery Title: Executive Director  
 Phone: (337) 462-1452 Fax: (337) 463-5495 E-Mail: 4choices@bellsouth.net

**PROJECT BUDGET SUMMARY**

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	\$12,240	\$0	\$0	\$12,240
SECTION 200 FRINGE BENEFITS	\$2,795	\$0	N/A	\$2,795
SECTION 300 TRAVEL	\$0	\$0	\$0	\$0
SECTION 400 EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500 SUPPLIES	\$196	\$0	\$0	\$196
SECTION 600 CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 800 OTHER DIRECT COSTS	\$0	\$0	\$0	\$0
<b>TOTAL:</b>	<b>\$15,231</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,231</b>

Provide Source of Cash Match:

Provide Source of In-Kind Match:

**USE OF STOP FUNDS IN PERCENTAGES**

Type of Victimization Served:	Percentage of STOP Funds Used:
Sexual Assault	0%
Domestic Violence/Dating Violence	100%
Stalking	0
<b>Total (must equal 100 percent)</b>	<b>100%</b>

**SECTION 100. PERSONNEL**

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

**FULL-TIME EMPLOYEES:**

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Outreach Advocate	Amberly Wilson	FT	\$1,360.00	75.00%	12.00	\$12,240.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$12,240.00		

F = Fed Funds  
C = Cash Match

**PART-TIME OR OVERTIME EMPLOYEES:**

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$0.00		

F = Fed Funds  
C = Cash Match

**VOLUNTEERS:**

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			\$0.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$12,240
CASH MATCH	
IN-KIND MATCH	
<b>PERSONNEL TOTAL</b>	<b>\$12,240</b>

**SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN:**

Yes  No Are job descriptions for each position attached? If not, explain:

Yes  No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

The June N. Jenkins Women's Shelter has a great need for the Outreach Advocate position. The JNJWS has been providing services to Beauregard and Vernon parish for many years and with out the Outreach Advocate many of these services would not be provided. In order to meet the needs of the many women and children served in Beauregard and Vernon Parish. The Outreach Advocate will be available and flexible to travel into Vernon Parish as well as the outlying areas of Beauregard Parish. The JNJWS has established rapport with the clerk of court, law enforcement, the city, local schools, local attorney offices and many more organizations in Beauregard and Vernon Parish. Education and domestic violence awareness is provided throughout the month. The JNJWS has to programs to help bring awareness to the commnity and survivors of the seriousness of Domestic Violence in our commnity. "Operation Safe Date" is a dating violence training provided to teens. We encourage the parents to attending the training so they can learn and understand the warning signs of dating violence. This is provided on a quarterly basis. Our "H.E.R.O."(Help, Encourage, Respect Others) Program is a program that targets the local schools systems to educate children and educators on Bullying.

B) The basis for determining the salary of each position:

The salary for this position is a competitive salary and is based on qualifications and experience.

C) Project duties of each position requested:

The Outreach Advocate is responsible for providing services in Beauregard and Vernon Parish. The advocate will provided community education and awareness on Domestic Violence, Teen Dating Violence and Bullying. The Outreach Advocate will provide Crisis Intervention, Legal Services and Advocacy to survivors in Beauregard and Vernon Parish. Monthly Statistics and quarterly reports will be completed by the Outreach Advocate.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee is moved must be filled. If employee is the same from the previous grant, indicate if the employee was originally hired for that position.]

The employee funded through this program is an existing employee with June N. Jenkins Women's Shelter and has been inthis position since September 2011. Amberly Wilson has been with the agency a little over 2 years. Amberly Wilson was hired in 2009 as a Residential Advocate before moving into the Outreach Advocate position in September 2011.

**SECTION 200. FRINGE BENEFITS (Employer's Share Only)**

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check:  All Fringe Benefits Will Be Paid by Applicant Agency  Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES NAMES:					EMPLOYEES NAMES: (Continue)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Amberly Wilson	.062		\$12,240	\$758	5.	.062			\$0
2.	.062			\$0	6.	.062			\$0
3.	.062			\$0	7.	.062			\$0
4.	.062			\$0	8.	.062			\$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Amberly Wilson	.0145		\$12,240	\$177	5.	.0145			\$0
2.	.0145			\$0	6.	.0145			\$0
3.	.0145			\$0	7.	.0145			\$0
4.	.0145			\$0	8.	.0145			\$0
HEALTHLIFE INSURANCE	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTHLIFE INSURANCE	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1. Amberly Wilson	620.00	4.00	75.00%	\$1,860	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
UNEMPLOYMENT TAX	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX	RATE	TYPE	SALARY	TOTAL
1.		CHECK TYPE:		\$0	5.		CHECK TYPE:		\$0
2.				\$0	6.				\$0
3.		<input type="checkbox"/> FUTA		\$0	7.		<input type="checkbox"/> FUTA		\$0
4.		<input type="checkbox"/> SUTA		\$0	8.		<input type="checkbox"/> SUTA		\$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
FRINGE BENEFITS TOTAL (A):				\$2,795	FRINGE BENEFITS TOTAL (B):				\$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

FRINGE BENEFITS TOTAL (A+B): \$2,795

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$2,795
CASH MATCH	
<b>TOTAL FRINGE BENEFITS</b>	<b>\$2,795</b>



## PROGRAM NARRATIVE

### A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data or state data, if local data is not available, to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

The June N. Jenkins Women's Shelter is located in Beauregard Parish, but serves both Beauregard and Vernon Parish. The JNJS opened its doors 21 years ago and each year the services provided and the survivors served shows a great need for the program. The JNJS is the only domestic violence shelter in the surrounding area. The closest shelter to Beauregard Parish is 50 miles away and many of our survivors need transportation. The JNJS provided transportation 172 times to survivors receiving services in 2009. Many of the women and children we serve have received services before and have left their abuser numerous times before leaving for good. Statistics show that women leave their abusive partner 7 to 10 times before leaving for good. For this reason many of the women we serve are duplicated, as well as, their children. The June N. Jenkins Women's Shelter in 2010 provided services to a total of 238 women and children unduplicated and 516 duplicated. Of these survivors 65% were Caucasian, 24% African American, 3% Hispanic and 1% American Indian. The majority of our survivors served are between the ages of 25-59 at 50%, 31% are ages 0-17, 18% are ages 18-24 and only 1% are above the age of 60. The JNJS provided a total of 27,477 services to survivors of domestic violence in 2010. The Beauregard Parish Sheriffs Office received a total of 101 domestic violence calls and there was a total of 196 calls responded to by the City of DeRidder Police Department. The Beauregard Parish Court House had a total of 77 cases filed regarding domestic violence. The JNJS received a total of 222 crisis calls and 3,835 calls regarding survivors served. These calls and services provided to survivors in 2010 show the great need for domestic violence services and the JNJS in Beauregard Parish.

The JNJS also meets the needs of women and children survivors of domestic violence in Vernon Parish and Fort Polk Army Base, which is also located in Vernon Parish. The Vernon Outreach Office opened its doors in 2008, but in October of 2011 the office closed the doors due to lack of funding. Services are still provided in Vernon Parish by the Outreach Advocate traveling to that parish when needed. There were a total of 61 survivors served in Vernon Parish in 2010. The Outreach Advocate works closely with the Family Advocacy Center, Leesville Court House, local attorneys, Leesville Clerk of Court, Office of Community Service to provide services to survivors as well as training and education to help bring awareness of domestic violence and the need for services for survivors of domestic violence in the community. The Vernon Parish Sheriffs Office had a total of 32 Sexual Assault reports and 36 domestic violence equaling a total of 68 in 2010.

The JNJS targets the rural areas and works in the community to bring awareness of the seriousness of domestic violence and its impact in our community. The shelter provides a range of services for all survivors of domestic violence. All services provided include Residential and Non Residential. These services include a 24 hour safe haven and crisis line, individual and group counseling, playgroups for children, support groups, parenting program, volunteer services, transportation, legal advocacy, safety planning, community education and awareness, rape crisis intervention, and life skill training for survivors. If a survivor needs shelter they are transported from Vernon Parish to the June N. Jenkins Women's Shelter in Beauregard Parish.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

The JNJS has seen a great need for each service provided through the JNJS. Majority of the survivors served need legal, transportation, counseling, support, empowerment, education and safety planning. The JNJS has seen that a tremendous amount of survivors have no means of transportation and the need for transportation is vital in receiving services and becoming independent. Many of the survivors would go unserved without the shelter and transportation to and from services and community resources. The JNJS sees the same gap each year with community resources for survivors of Domestic Violence. These gaps consist of legal representation, housing, transportation, child care, and employment. JNJS has met and collaborated with different resources in Beauregard and Vernon Parish to address unmet needs. The JNJS saw a gap in services in Vernon Parish through meeting with local agencies in Vernon Parish. In Beauregard and Vernon Parish many individuals receive services at the Clerk of Courts office, but never go to the JNJS or are never referred to the JNJS for additional services. The JNJS has spoken with the Clerk of Courts Office to encourage referrals when a survivor comes in for a TRO. The JNJS Outreach Advocate sees a great need for support groups and education for survivors regarding life skills, self-esteem, domestic violence, cycle of abuse, safety planning, as well as, building rapport for military dependent survivors so they can receive the best services needed to live independently.

### B. GOALS

(GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

- Goal 1: The June N. Jenkins Women's Shelter will empower, support and educate survivors of domestic violence in order to help survivors to become independent and live a life free of violence.
- Goal 2: The June N. Jenkins Women's Shelter will provide education and awareness to survivors, local agencies, organizations and other community resources.
- Goal 3: The June N. Jenkins Women's Shelter will educate domestic violence survivors on life skills, parenting, safety planning and the cycle of abuse.
- Goal 4: The June N. Jenkins Women's Shelter will provide "Operation Safe Date" a dating violence training on a quarterly basis or as requested.

### C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

- Objective 1:1 The JNJS will provide support groups twice a week in Beauregard Parish. Totaling 104. Support groups will be provided in Vernon Parish as needed.
- Objective 2:1 The JNJS will provide empowerment sessions with survivors individually or in a group once a week.

- Objective 1:2 The JNJS will provide education and awareness to 4 organizations/groups a month.
- Objective 2:2 The JNJS will distribute educational material to each organization education is provided to each month.
- Objective 2:3 The JNJS will distribute 500 pieces of educational material a month.

- Objective 1:3 The JNJS will make available life skill training to survivors once a week.
- Objective 2:3 The JNJS will provide each survivor served with a safety plan upon entering and exiting the shelter.
- Objective 3:3 The JNJS will offer and encourage each survivor receiving services with children to participate in the 14 week parenting program.

- Objective 1:4 The JNJS will provide Dating Violence Training on a quarterly basis.
- Objective 2:4 The JNJS will provide 100 pieces of educational material on dating violence at the trainings.

Note\* Support groups and individual sessions are encouraged, but not made mandatory. Times are posted and survivors are given a set time, but on some occasions survivors may not show up for group therefore, number of groups a week and year can vary. The JNJS does offer group weekly and is available at times posted and set.

#### D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

##### Goal 1

The Outreach Advocate will give each survivor served the opportunity to meet each week in a group or individual setting. The Advocate will also contact outside resources to provide empowerment inservices. Individual and group counseling will continue for each survivor as long as they are willing to participate through out the funding period.

##### Goal 2

The Outreach Advocate will contact local organizations and agencies in order to provide education and awareness on a monthly basis. Educational material will be handed out and displayed in the community on a weekly basis. Education and awareness will be provided each month for the entire grant period.

##### Goal 3

The Outreach Advocate will post set times for life skills training, parenting, and safety planning. The Parenting program is a 14 week program and will begin for each survivor when they begin the first class and will run through out the funding period.

Goal 4 The Outreach Advocate will contact local schools, clubs, organizations and churches to provide Dating Violence Trainings. These trainings will be provided each quarter throughout the grant period.

#### E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

1  2  3  4  5  6  7  All (Statewide Project)

2. Type of Organizations:

Applicant Agency:  Law Enforcement  Prosecution  Court  Non-Profit Organization  Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- |   |   |
|---|---|
| <input type="checkbox"/> Community-Based Organization                                       | <input type="checkbox"/> Prosecution  |
| <input type="checkbox"/> Court  | <input type="checkbox"/> Sexual Assault Program                                 |
| <input checked="" type="checkbox"/> Domestic Violence Program                               | <input type="checkbox"/> Sexual Assault State Coalition                         |
| <input type="checkbox"/> Domestic Violence State Coalition                                  | <input type="checkbox"/> Tribal Coalition                                       |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence)                | <input type="checkbox"/> Tribal Government                                      |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence)        | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government                               |
| <input type="checkbox"/> Law Enforcement  | <input type="checkbox"/> University/School                                      |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency                    | <input type="checkbox"/> Other (Specify):                                       |

Yes  No Is this a faith-based organization?

Yes  No Is this a culturally specific community-based organization?

#### F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Amberly Wilson PHONE: (337) 462-6504 EMAIL:

Yes  No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: Courtney D. Montgomery PHONE: (337) 462-1452 EMAIL: 4choices@bellsouth.net

Yes  No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/programs/lavns.asp>.

Yes  No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: [www.lcle.la.gov/lavns](http://www.lcle.la.gov/lavns).

#### G. CRIME VICTIMS REPARATIONS (CVR)

Yes  No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: Carol Williams PHONE: (337) 463-5578 EMAIL: cwilliams2006@bellsouth.net

Yes  No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes  No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>.

#### H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

The JNJWS in the previous project provided community education to a total of 125 groups that consisted of a total of 871 individuals. There was a total of 6,663 pieces of educational and awareness material distributed through out the grant period. The JNJWS Vernon Outreach provided a total of 431 counseling sessions to women and children , 267 women's support groups and 63 children groups. There was a total of 42 women and 19 children served in Vernon Parish and each survivor was provided with an individual safety plan.

The JNJWS provided services to a total of 238 women and children in Beauregard Parish at the shelter. These survivors included Residents and Non Residents. There were a total of 963 womens groups and 196 children groups. There was a total of 9,218 counseling sessions for women and children. Each survivor seeking services received a safety plan upon entering the shelter. During the 963 women's groups and individual counseling survivors were empowered and educated on Life Skills, Domestic Violence, and much more. Each survivors is encouraged to participate in the parenting program, but it is not mandatory. There was a total of 27,477 total services provided to battered women and their children in Beauregard and Vernon Parish.

2. Did the project work as expected? Explain.

The project worked as expected and exceeded some expectations. The JNJWS Vernon Outreach office has been a great addition to the JNJWS and Vernon Parish. Having to close the office due to funding will affect the services in Vernon Parish due to not having a set location to meet with survivors. The JNJWS saw an increase in services in Vernon Parish through the Vernon Outreach Office. There was an increase in Vernon Parish survivors seeking shelter services in Beauregard Parish. The JNJWS had an increase in material distributed and education provided throughout the parishes served. This project helped us to start our "Operation Safe Date Dating Violence Training" that is now provided in both parishes. The JNJWS was able to reach new schools, clubs and organizations. All goals were met and by accomplishing these goals it allows the JNJWS to see areas of future need.

3. Have the original goals and objectives been revised?  Yes  No

If Yes, explain what changes will be made in the continuation of this project and why?

#### I. EVALUATION AND DISSEMINATION OF REPORTING

##### A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

Data is collected from each staff at the June N. Jenkins Women's Shelter. Each staff has a monthly log sheet and this sheet is compiled and submitted to the Administrative Assistant at the end of each month.

2. When will the data be collected?

Data is collected on a daily basis and the compiled at the end of each month. Once all the data has been collected for the month it is then compiled and reported to agency funders.

3. Who will collect and analyze the data?

Each staff is responsible for collecting data on services they provide. At the end of the month it is submitted to a Advocate J. Hendley to compile, calculate and submit to Admin. Assist. Patty Doyle. Patty then provides the data to the Executive Director on the correct forms for approval.

4. Who will be responsible for submitting the data for the VAWA Annual Report: State name and contact information.

Name: Amberly Wilson

Phone: (337) 462-6504

Email:

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

The Executive Director and Administrative Assitant will evaluate the project. The Executive Director consults with the Outreach Advocate on a weekly basis.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

The JNJWS will provide the Louisiana Commission on Law Enforcement quarterly progress reports and monthly expenditure reports.

**J. CONTINUATION**

Yes  No Do you plan to continue this project at the conclusion of federal support?  
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

The JNJWS plans to continue this project. These funds are crucial in making a difference in the lives of domestic violence survivors and the community served. The JNJWS applies for funding throughout the year to compensate for any reduction of funding. The JNJWS receives Department of Children and Family Services, United Way and local fundraising that are potential funding for this project at the conclusion of Federal support.

**K. RESOURCES**

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Beauregard Community Concerns is the parent agency of the June N. Jenkins Women's Shelter. The JNJWS is located in Beauregard Parish seat of DeRidder. The June N. Jenkins Women's Shelter is made up of 5 bedrooms, 1 living room, 1 kitchen, 1 dining room, a playroom, and laundry room. There are a total of 5 offices, conference room, resource room, supply room and donation room. The shelter has 2 copiers, 1 fax machine, 7 computers and 5 telephones.

**L. AUDIT REQUIREMENTS**

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

- 1. Date of last audit: October 2011
- 2. Dates covered by last audit: July 2010- June 2011
- 3. Date of next audit: October 2012
- 4. Dates to be covered by next audit: July 2011- June 2012
- 5. Date next audit will be forwarded to LCLE: January 2013

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

**M. VOLUNTEERS**

Yes  No Are you using volunteers as match?  
If yrs. describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as match, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes  No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N/A volunteers are not used as match.

**N. CONSULTATION**

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

The JNJWS collaborates with local law enforcement, courts, parole agencies, as well as other agencies in surrounding areas. The Outreach Advocate as well as the Legal Advocate work hard in the community to build this rapport. Through this collaboration the agency is able to build a stronger rapport that will help in providing more quality services to survivors of domestic violence. The Outreach Advocate provides education to the community which helps to bring awareness of the seriousness of domestic violence in the community served and throughout the state. The collaboration allows the community to work together to take the steps needed to help reduce domestic violence cases in the surrounding area. It is important that Beauregard and Vernon Parish law enforcement, prosecution, courts, agencies and victim service providers see the importance of the JNJWS and the valuable services provided to all survivors.

## Kathy Guidry

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**From:** Kathy Guidry  
**Sent:** Thursday, January 05, 2012 7:08 AM  
**To:** Courtney Montgomery  
**Cc:** 'Beth Meeks'  
**Subject:** M11-8-001, Beauregard Community Concerns, Domestic Violence Outreach

Ms. Courtney Montgomery  
Beauregard Community Concerns  
PO Box 815  
DeRidder, LA 70634

RE: M11-8-001; "Domestic Violence Outreach"

Dear Ms. Montgomery:

This office has received the above application. This application will be presented at the Victim Services Advisory Board and the Commission meetings, which are scheduled for February 29 and March 1, 2012, respectively. The information regarding the location of the meetings is yet to be determined. Since this application request is to continue the above project and is under \$20,000, you are only required to attend the Victim Services Advisory Board meeting.

Based on the preliminary review of the referenced application, the following Issues must be addressed and resolved. Additional issues may arise between the agency review process and the Advisory Board/Commission meetings. If so, you will be given every opportunity and assistance to address and/or resolve any additional issues to avoid delaying the application to be presented.

1. Pg. 1,
  - a. This office cannot issue an award unless the agency's corporate status with the Louisiana Secretary of State's Commercial Division is active and in good standing. This status must be maintained throughout the grant period to be eligible for funding. This also applies to the CCR registration. Please provide verification that the agency is in good standing with the LA Secretary of State.
  - b. The correct CCR expiration date is 11/09/2012, please correct your copy of the application.
  - c. The complete zip code +4 must be used—street address 70634-4016 and po box 70634-0815.
2. Pg. 4, Section 100 Personnel – Ms. Wilson was hired in 2009 as a Residential Advocate and moved into this grant on September, 2011 in the Outreach Advocate position; was the Residential Advocate position backfilled?
3. Pg. 10, Section 500 Supplies – Briefly Explain A) need for and use of each major supply type requested and B) Its relationship to this project
4. Pg. 14, A. Problem Definition – Do you have current statistic to support the problem? Data used is for 2010.
5. Pg. 16, D. Activities/Methods – A timetable for when the activities will occur is required.
6. Pg. 19, H. Prior Results – Please refer to the objectives in the previous subgrant, M10-8-001 and provide results for each objective.
7. Pg. 20, I. Evaluation and Dissemination of Reporting – Provide a copy of your evaluation form(s) used for this project.

Please email or mail ONLY the changes as directed on the appropriate application pages and return only those pages for which changes or additional information was requested. Please do not fax replies, as they are not always legible.

All pages resubmitted must be complete in all aspects, including signatures, initials, dates, and responses. This information is due to LCLE by Monday, January 16, 2012. Please contact me if you have any questions pertaining to this letter.

Sincerely,

*Katherine C. Guidry*  
Federal Programs Section Manager  
LA Commission on Law Enforcement  
602 N. 5th St., 1st Floor  
Mailing Address:  
PO Box 3133  
Baton Rouge, LA 70821-3133  
P: (225) 342-1829  
C: (225) 241-5978  
F: (225) 342-1846  
Email: [kathy.guidry@lcle.la.gov](mailto:kathy.guidry@lcle.la.gov)